

MUB MEETING

December 23, 2014

7:30 AM

Meeting called to order by Dan Mayer, MUB President. Members present were Ken Sabers, MUB Member; Mark Carstensen, MUB Member; Greg Barnier, City Attorney; Pat Kurtenbach, SEDC; Daniel Ainslie, City Manager and Dale Olson, Water Superintendent. Mark Carstensen made a motion to approve today's agenda and the minutes from last meeting, Ken Sabers seconded. Approved. Ken Sabers made a motion to approve the claims, Mark Carstensen seconded. Approved.

Dale Olson presented a customer concern about a renter having water shut off due to non-payment, then the availability put in the land owners name. The Board agreed with the Superintendent and City Attorney's interpretation of the regulations and subsequent actions. Discussion ensued about putting water in the land owner's name, not the renter's to prevent such problems and non-payment.

Water Superintendent Dale Olson reported a new Meter Reader employee, Nikki Kubo, has been hired and will start in January. A representative for Sensus, the computer program used for meter reading, met with the Water and Finance employees early in December to train on the program. A conference call from the Finance and Water employees to Caselle, the computer program used for billing, helped clear up some problems with billing. Yesterday there was a shut off due to non-payment that resulted in a broken curb stop. The operators fought wind, snow and cold to repair the curb stop around 6:30pm. Ken Sabers led discussion on retraining employees on handling public relations in such situations. Dale Olson also brought up concerns on excavators not trenching to code for water taps. Dale will be checking on the status of the Contractors Handbook that the Public Works office is completing. When the booklet is complete, this should contractors know the regulations and ordinances for the City.

There was no Old Business. For New Business, Pat Kurtenbach presented the SEDC Annual Report on Residential, Commercial and Retail Development. In the last year, the presentation highlighted significant changes in these areas.

Ken Sabers made a motion to adjourn, Mark Carstensen seconded the motion. Meeting adjourned by Dan Mayer. The next meeting will be Tuesday, January 27 at 7:30 am in the front conference room.

Dan Mayer, President

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