
1040 2nd Street
Sturgis, SD 57785
www.sturgis-sd.gov



Voice: (605) 347-4422
Fax: (605) 347-9187

Planning Commission Minutes

Chairman Hughes called the August 19, 2014 Planning Commission to order at 5:35 pm with the following members present:

Judy Hughes Arvid Meland John Gerberding Tammy Bohn

Also present:

Christina Steele (Planning & Zoning Coordinator)
Dave Smith (Sturgis Code Enforcement Officer)

Minutes from July 8 meeting were approved.

1. Petition to Vacate – Applicant(s): Dane Sundstrom – 2167 Ferguson Drive.

Applicant was represented by Shanon Vasknetz. The applicant submitted a *Petition to Vacate* a 17 foot x 110 foot strip (.043 acres) of Dolan Creek right of way adjacent to Lot 1 of Lot A of the SE1/4SW1/4 of Section 9, T5N, R5E, B.H.M., City of Sturgis, Meade County, SD.

1st by Gerberding and 2nd by Bohn to recommend approval. All voting 'yes' to recommend approval.

2. Conditional Use on Review – Applicant(s): Loretta Mason – 2109 Meadowlark. The applicant was present to answer questions and provide details of the request.

The applicant submitted an application requesting permission to continue to operate an in-home dog grooming business at this location. Applicant provided documentation of the business which was registered with the county from a time prior to annexation into the City. The applicant has been operating this business from her home for approximately 28 years and has had a SD Sales Tax license since she began doing business.

Commissioner Gerberding expressed that this request is similar to another recent application and he would like to see a consistent set of guidelines for various types of Use on Review requests. For Mrs. Masons request Commissioner Gerberding moved to recommend approval with the following conditions which are similar to those set forth by Council for a similar request:

1. Applicant is to provide proof of sales tax reporting on a yearly basis.
2. Applicant is to provide proof of adequate insurance for this type of in-home business.
3. Applicant will be assessed commercial rates for water, sewer and garbage services.
4. Use on Review is subject to yearly reviews.

Motion received a second by Bohn. All members voting 'yes' to recommend approval with these conditions.

3. Conditional Use on Review – Applicant(s): Lynette Mart – 1409 Pine View Drive. The applicant was present to answer questions and provide details of the request.

The applicant is requesting permission to have an in-home quilting business. With this type of business, each customer would come to the home to drop off a project to be quilted and then the customer would return a few days later to pick up the project after the quilting was complete. She anticipates doing five quilts per month which would equate to ten visits to the home during the course of the month. There would be minimal impact to neighbors with this type of business. Various conditions were discussed and the Commission agreed there would be no impact to water, sewer or garbage services.

Commissioner Meland moved to recommend approval with the following conditions:

1. Applicant to provide proof of sales tax reporting on the same schedule as the state requires the taxes to be filed.
2. Applicant to provide proof of insurance adequate for this type of in-home business.
3. Approval subject to 1 year reviews.

Commissioner Gerberding provided a second and all Commissioners voted 'yes' to the motion.

Other business:

There were no annual reviews.

The Commission continued reviewing Title 18 for updates.

The next Planning Commission will be held on Wednesday, September 3 at 5:30pm.

Adjourn at 6:50pm.

Minutes (not yet approved) submitted by Christina Steele.