

MINUTES OF THE
MUNICIPAL UTILITY BOARD

Minutes of the Municipal Utility Board Meeting held on August 17, 2011 at 8:00 AM.

Board Meeting called to order by Chairman Chris R. Mechling.

Board Members present: Chairman Chris R. Mechling, Ken Sabers, and Dan Mayer. Others present Mayor Mark Cartensen, Randy Novaha, Public Works Director, Ted Schulz, CETC, Greg Barnier, City Attorney, Rick Bush, Community Development Director, and John Hughes, Sturgis Citizen.

Absent: Eric Tibbetts, Water Utility Manager

Dan Mayer made a motion to approve the Agenda. Ken Sabers seconded. Approved.

A motion was made by Dan Mayer and seconded by Ken Sabers to approve the minutes from the July 13, 2011 meeting. Approved.

Bills in the amount of \$111,265.60 were presented for approval. Dan Mayer made a motion to approve the bills including the pending invoice of \$37.39 on the credit card. Ken Sabers seconded the motion. Approved.

SALARIES	\$ 26,010.75	Salaries
OASI/FICA	\$ 1,912.70	FICA Expenses
RETIREMENT	\$ 1,560.62	Retirement
HEALTH	\$ 3,203.76	Group Insurance
DENTAL	\$ 441.07	Dental Insurance
LIFE	\$ 51.46	Insurance
BLACK HILL POWER & LIGHT	\$ 8,662.05	UTILITIES
OLSON, DALE	\$ 500.00	GROUP INSURANCE
ACCURSOURCE	\$ 194.00	PROFESSIONAL SERVICES
DAKOTA BACKUP LLC	\$ 81.37	PROFESSIONAL SERVICES
DOUBLE STAR COMPUTING	\$ 84.57	PROFESSIONAL SERVICES
FIRST INTERSTATE BANK	\$ 14.04	GROUP INSURANCE
		OTHER PROFESSIONAL
FLEXIBLE BENEFITS DEPT	\$ 13.76	SERVICES
KNOLOGY	\$ 119.48	UTILITIES
MONTANA DAKOTA UTILITIES	\$ 14.78	UTILITIES
MORRELL, CANDY	\$ 362.55	REPAIRS/MAINTENANCE
PRINT MARK-ET	\$ 57.00	PUBLISHING
STURGIS WATER DEPT	\$ 75.00	UTILITIES
TASC	\$ -	GROUP INSURANCE
VERIZON	\$ 373.75	REPAIRS/MAINTENANCE
A & B BUSINESS, INC.	\$ 291.47	PROFESSIONAL SERVICES
AMERICAN WATER WORKS	\$ 295.00	PUBLISHING
ARMSTRONG EXTINGUISHER	\$ 25.00	SUPPLIES
CAMPBELL SUPPLY	\$ 47.34	SUPPLIES
CBH COOPERATIVE	\$ 858.82	SUPPLIES/MATERIALS
CETEC	\$ 14,567.04	PROFESSIONAL SERVICES

CHRIS SUPPLY COMPANY	\$ 90.00	SUPPLIES/MATERIALS
CREDIT CARD**	\$ 1,791.31	SUPPLIES/MATERIALS
CREDIT COLLECTIONS BUREAU	\$ 26.69	PROFESSIONAL SERVICES
DAKOTA SUPPLY GROUP	\$ 2,860.09	SUPPLIES/MATERIALS
DIESEL MACHINERY	\$ 74.31	REPAIRS/MAINTENANCE
FASTENAL	\$ 6.07	SUPPLIES/MATERIALS
FBI (BIKER DESIGN)	\$ 32.15	REFUND OVERPAYMENT
G & H DISTRIBUTING	\$ 435.48	SUPPLIES/MATERIALS
GRIMMS PUMP	\$ 821.27	REPAIRS/MAINTENANCE
HD WATERWORKS	\$ 477.12	SUPPLIES/MATERIALS
HAWKINS	\$ 1,491.70	SUPPLIES/MATERIALS
HOUGHTON, JOHN	\$ 51.10	REFUND OVERPAYMENT
JOHNSTON'S HARDWARE HANK	\$ 16.19	REPAIRS/MAINTENANCE
KASKI HOMES	\$ 14.80	REFUND OVERPAYMENT
MAGUIRE IRON, INC	\$ 1,895.00	SUPPLIES/MATERIALS
MEADE COUNTY TIMES	\$ 46.95	PUBLISHING
NT MIDCONTINENT	\$ 129.00	SUPPLIES/MATERIALS
MILLER, HELEN	\$ 46.50	REFUND OVERPAYMENT
NEIGHBORHOOD HOUSING	\$ 34.07	REFUND OVERPAYMENT
NORTHERN HILLS ELECTRIC	\$ 175.72	SUPPLIES/MATERIALS
OLSON, DALE	\$ 24.80	OTHER
OWENS INTERSTATE	\$ 169.98	SUPPLIES/MATERIALS
P & P ENTERPRISES	\$ 1,011.13	SUPPLIES/MATERIALS
PAMIDA	\$ 33.16	SUPPLIES/MATERIALS
PETE LIEN & SONS	\$ 130.63	SUPPLIES/MATERIALS
US POST SERVICE	\$ 190.00	PROFESSIONAL SERVICES
ROE, TRISHA	\$ 53.40	REFUND OVERPAYMENT
RUSHMORE COMMUNICATIONS	\$ 1,500.00	PROFESSIONAL SERVICES
RUSHMORE OFFICE SUPPLY	\$ 605.60	SUPPLIES/MATERIALS
SD ONE CALL	\$ 225.39	SUPPLIES/MATERIALS
SENSUS	\$ 1,452.00	PROFESSIONAL SERVICES
SERVALL SUPPLY	\$ 11.24	REPAIRS/MAINTENANCE
STAGING IMPRESSIONS	\$ 34.02	REFUND OVERPAYMENT
TOWN & COUNTRY	\$ 1.60	SUPPLIES/MATERIALS
WESTON ENGINEERING***	\$ 35,452.36	SUPPLIES/MATERIALS
TOTAL:	\$111,228.21	

**CREDIT CARD INVOICE AMOUNT \$1828.70. Pending invoices for:
 Levengers
 \$37.39

Charges for not paying in full will be approximately \$30 plus 7.5% fee.
 Not paying in full will affect the credit rating for the city.

Paying in full, will save the fees, but must be approved with no documentation.

***REQUIRES BOARD APPROVAL

A motion by Dan Mayer and seconded by Ken Sabers to adopt the Resolution for issuance of a project revenue bond in the amount of \$3,615,000 to be tabled until a special meeting to put in the surcharge.

Change in Collection Policies was a discussion only on the agenda.

The MUB discussed the 3rd party maintenance agreement on service line repair. The Board felt we should invite the Utility Service Partners, Inc. to a meeting so we could hear about their company.

Ted Schultz from CETEC gave an update on the improvement projects.

Randy Nohava discussed with MUB the problems on Harmon Street. The Board discussed getting a soil sample and talking with Dale Olson regarding Harmon Street problems. A meeting will be set up with Randy, Dale, and Ted to discuss Harmon Street.

The MUB discussed the purchasing of an extra pump for well #7. The MUB recommends the approval of the purchase.

A motion was made by Dan Mayer and seconded by Ken Sabers to go into executive session at 8:45 AM for personnel matters.

A motion by Dan Mayer and seconded by Ken Sabers to come out of executive session at 9:10 AM.

A motion to adjourn the meeting was made by Ken Sabers and seconded by Dan Mayer. Approved.



Chris R. Mechling

President

Published once at the total approximate cost of _____