

**MINUTES OF THE  
MUNICIPAL UTILITY BOARD MEETING**

Utility Board Meeting held on April 13, 2011 at 8:00 A.M.

Board Members present: Chairman Chris R. Mechling, Ken Sabers, and Dan Mayer by way of telephone. Also present Dixie Olson, Jim Allison, Pat Kurtenbach, Sturgis Economic Development Director, rick Bush, Community Development Director, David Boone, City Manager, Eric Tibbetts, Water Superintendent, Brian Tideman, CETC Engineering, Bernadetta Usera, City Council Member, Randy Lavasseur, and Mark Carstensen.

Absent: None

Dan Mayer made a motion and Ken Sabers seconded to approve the agenda. Approved.

Dan Mayer made a motion and Ken Sabers seconded to approve the minutes from the March 16, 2011 meeting. Approved.

Bills in the amount of \$68,838.46 were presented. Dan Mayer made a motion and Ken Sabers seconded the motion to approve the bills. Approved.

2011	<i>APRIL</i>	
<b>PAID TO:</b>	<b>AMOUNT</b>	<b>FOR</b>
SALARIES	\$ 26,640.64	SALARIES
FICA	\$ 1,958.56	FICA
RETIREMENT	\$ 1,598.42	RETIREMENT
HEALTH	\$ 3,203.78	GROUP INSURANCE
DENTAL	\$ 441.06	DENTAL INSURANCE
LIFE	\$ 51.46	INSURANCE
BH POWER & LIGHT	\$ 8,729.48	UTILITIES
MONTANA DAKOTA UTILITIES	\$ 143.08	UTILITIES
A & B BUSINESS	\$ 260.43	PROFESSIONAL
CASELLE	\$ 1,081.00	PROFESSIONAL
CBH COOPERATIVE	\$ 791.21	SUPPLIES
CETEC ENGINEERING	\$ 1,150.10	PROFESSIONAL
CREDIT COLLECTIONS BUREAU	\$ 34.20	PROFESSIONAL
DAKOTA BACKUP	\$ 175.47	PROFESSIONAL
DIESEL MACHINERY	\$ 650.99	SUPPLIES
DOUBLE STAR COMPUTING	\$ 16.33	REPAIRMAINTENANCE

FIRST NATIONAL TRUST INVES	\$ 12,245.35	PRINCIPAL
FIRST NATIONAL TRUST INVES	\$ 3,080.11	INTEREST
FOULK, CHRIS	\$ 52.28	REFUND/OVERPAYMENT
G&H DISTRIBUTING	\$ 199.95	SUPPLIES
HAWKINS, INC	\$ 318.50	SUPPLIES
IKON OFFICE SOLUTIONS	\$ 1.80	SUPPLIES
JOHNSTONS HARDWARE HANK	\$ 8.08	SUPPLIES
KNOLOGY	\$ 119.72	UTILITIES
LIGHT AND SIREN	\$ 906.72	REPAIR/MAINTENANCE
MEADE CO. TIMES	\$ 682.14	PUBLISHING
MIDCONTINENT LABORATORIES	\$ 129.00	PROFESSIONAL
MORRELL, CANDY	\$ 362.55	REPAIR/MAINTENANCE
NORTHWEST PIPE FITTINGS	\$ 22.58	SUPPLIES
OCCUPATIONAL HEALTH NET	\$ 135.08	PROFESSIONAL
OWENS INTERSTATE	\$ 30.98	SUPPLIES
PAMIDA	\$ 85.60	SUPPLIES
RUSHMORE OFFICE SUPPLY	\$ 268.73	SUPPLIES
SERVALL UNIFORM	\$ 11.18	REPAIR/MAINTENANCE
STURGIS AUTO PARTS	\$ 118.44	SUPPLIES
STURGIS WATER DEPARTMENT	\$ 324.51	SUPPLIES
TIBBETTS, ERIC	\$ 500.00	GROUP INSURANCE
TIGERDIRECT.COM	\$ 22.86	SUPPLIES
UNITED STATES POST OFFICE	\$ 2,000.00	SUPPLIES
VANDERWERFF, RUSTY	\$ 24.14	REFUND/OVERPAYMENT
VERIZON WIRELESS	\$ 255.07	UTILITIES
WELLMARK BLUE CROSS	\$ 6.88	OTHER
	\$ 68,838.46	

The Municipal Utilities Board discussed the Sam Patterson water leak. Upon further research by the Water Department Operators, there is no water main in front of 1222 Fulton as the map shows. Greg Barnier, City Attorney, reviewed MUB regulations. Regulation 2.06 clearly states that in the uncommon case where the meter is underground in a manhole pit, the manual shut off and meter arrangement is considered to be the same thing as the curb stop. Since Regulation 2.11 requires the account owner to be responsible for all costs of repair

between the curb stop and the house, there is no reason the account owner's responsibility to repair a leak should change when there is a shutoff valve in a manhole pit rather than a curb stop directly over the property line. The service line repair cost rests with the land owner. The Water Department will be writing off 10% of the water leak.

Discussed giving credits on vacant apartment or apartments that are being remodeled or no one is renting. Ken Sabers made a motion and Bob Mechling seconded to discontinue this practice. In Section 3.01 of the MUB regulations, it establishes the base rate, various classes of rates and the change for each class. It does not contain any provision to allow the base rate on any account to be waived. Ken Sabers made a motion and Bob Mechling seconded to discontinue this practice. A letter will be sent to the various accounts who have been asking for a credit.

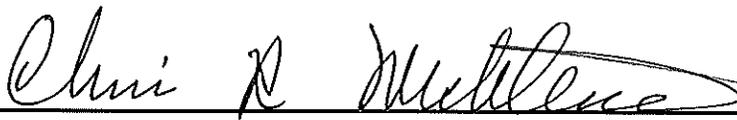
Bid Opening of the Marshall Street Project was discussed. The Board looked at the bid sheet. Brian from CETEC recommended the bid be awarded to Pedersen Exc. of Spearfish. CETEC has reviewed the bids. Dan Mayer made a motion and Ken Sabers seconded to approve the awarding of the bid to Pedersen Excavating.

Eric Tibbetts reported that Greg Barnier, City Attorney, will get with Fay Bueno, City Finance Director to get the necessary information to finish the Annual Supplement Report.

Pat Kurtenbach, Sturgis Economic Development Coordinator, gave a quarterly update SEDC.

Rick Bush, Community Development Director, gave a brief report on the 2011 pavement project and Meade County tearing a house down on 4th Street. Water & Sewer lines will be capped.

Dan Mayer made a motion and Ken Sabers seconded to adjourn the meeting. Approved.



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Chris R. Mechling  
President

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