

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:30 p.m. on Monday, January 5, 2015 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons Jason Anderson, Mike Bachand, Branden Bestgen, David Hersrud, Tim Potts, and Ronald Waterland. Also present: City Manager Daniel Ainslie and City Attorney Greg Barnier. Absent: Marcia Johnston and Kelly Vasknetz.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Motion by Waterland, second by Potts and carried with all members present voting yes to approve the agenda.

Announcements:

- The Mayor reminded citizens that the Priority Route for snow removal is the downtown corridor and all cars must be moved off the street by the next day after a snow event.
- The two drop offs for Christmas trees will be closed after Friday, January 9th.
- The Community Center is having a membership promotion this week. Any one signing up will get one month free with a paid 1 year membership.
- The Constituent Survey went out with the monthly newsletter in December. If you did not receive the survey, you can pick them up at City Hall. If you complete the survey, you can get \$3.00 off your utility bill.
- The next Council meeting will be on January 20, 2015.
- Congratulations to SEDC for the new business on Main Street, Domino's Pizza.
- Meade County Commissioner Robert Heidgerken informed the Council that the TIFD for the new road will be brought to a public vote. He said even if this TIFD fails they will still try to build the road. He also encouraged the Council to think about annexing this property to control zoning.

Informational Reports:

- Planning Commission Minutes – 12/2/2014 & 12/16/14

City Manager Ainslie reported:

- a. Sales tax update for the end of December-General Sales Tax and Capital Improvement Tax was down 1.0% for the month and the Gross Receipts Tax (triple B) was up 6.3% for the month. Year to date General Sales Tax and Capital Improvement Tax were up 4.1% from last year and the Gross Receipts Tax (triple B) was up 5.7%.
- b. Payroll Changes – within budget: Water Dept – Meter Reader – Nikki Kubo - \$12.00; Fire Dept – Volunteer Fire Fighters – no wage: Russell Abernathy, Shane Barrows, Shawn Barrows, Todd Bartels, Branden Bestgen, Zweit Burch, Leroy Cooper, David Fischer, Shawn Fischer, Adam Grubl, Chris Grubl, Dan Grubl, Cody Heupel, Randy Karsten, Erick Kinslow, Mike Koch, Ryan Krogstad, Bob Kusser, Lynn Lehrkamp, Scott Lensegrav, Chris Meland, Micky Montanio, Cory Nelson, Tom Nelson, Brad Olson, Ron Roth, Jeff Potter, Seth Schwartz, Warren Shaulis, Lee Stroschine, Cindy Swenby, Tom Trigg, Pat Urbaniak, Tanner Urbaniak, Clint Walker, Adam Weisz, Kaleb Zook, And Reserve FF. Nate Jolley, Josh Kusser, San Monahan, Bob Siedschlaw, Mark Larvie.
Police Dept – Volunteer Police Reserves – no wage: Doug Alfson, Mac Armstrong, Andy Barff, Leanna Borg, Randy Brennick, Scott Hast, Andrew Marshall, Blint Mitchell, Alan Morris, Chad Moyers, Joel Ortiz, Dane Pi, Pete Pi, Sr., Danny Stacy, Pat Urbaniak, Don Whitehead. Police Dept – Volunteer Police VIPS – no wage: Diane

Fish, Virginia Fitzpatrick, Jeff Frankhouser, Gene Goff, Ken Grosch, Joyce Kaubisch, Brian McKay, Micky Montanio, John Ruff, Kathie Ruff. Library Dept – Volunteer library help – no wage: Ernie Miller and Dorothy Pulscher, Sylvia DesJarlais, Paul Peterson, Tom Huston, LaDena Rose, Francie Ruebel-Alberts. Parks Dept – Volunteer parks help – no wage: Cari Stock, Brad Stock, Cristen Kuno, Tom Termes, Kelli Huisenga, Rich Deaver. Community Center – Lifeguard – Angela Homola - \$9.00.

The resolution to close streets for the 2015 Rally will be on the agenda at the next Council meeting held on January 20th.

Motion by Hersrud, second by Anderson and carried with all members present voting yes to approve the following items on the consent calendar with the removal of d, g and h:

- a. Approve the minutes from the December 15, 2014 regular Council meeting.
- b. Consideration to approve Resolution 2015-01 – Salaries.

RESOLUTION 2015-01

WHEREAS, State Law required that salaries & wages of all City Officials and Employees be set by resolution of the Common Council each year,

WHEREAS, State Law requires the minimum wage to increase to \$8.50, now therefore,

BE IT RESOLVED by the Common Council of the City of Sturgis, that the salaries & wages of City Officials and Employees for the year 2015 shall be as follows:

FUND	LAST NAME	FIRST NAME	JOB TITLE	STATUS	YEARS SERV	2015 WAGE	FREQUENCY	
AMBULANCE	BARROWS	SHANE	EMT-B	PART TIME	4.00	\$ 12.00	PER HOUR	*
AMBULANCE	BARROWS	SHAWN	EMT-B	PART TIME	13.00	\$ 12.50	PER HOUR	
AMBULANCE	BARTELS	SAM	EMT-B	HALF TIME	9.00	\$ 13.18	PER HOUR	*
AMBULANCE	DEUTER	JEREMY	EMT-B	HALF TIME	9.00	\$ 12.42	PER HOUR	*
AMBULANCE	EISENBRAUN	BOB	PARAMEDIC	PART TIME	3.00	\$ 17.85	PER HOUR	*
AMBULANCE	FISCHER	DAVID	EMT-B	PART TIME	13.00	\$ 12.00	PER HOUR	*
AMBULANCE	FISCHER	SHAWN	AMBULANCE DIRECTOR	FULL TIME	5.00	\$ 2,308.94	PER PAY PERIOD	*
AMBULANCE	GRUBL	DANNY	EMT-B	PART TIME	8.00	\$ 12.50	PER HOUR	*
AMBULANCE	HAYES	DANNY	PARAMEDIC	PART TIME	13.00	\$ 17.50	PER HOUR	*
AMBULANCE	HEUPEL	CODY	EMT-B	PART TIME	2.00	\$ 12.46	PER HOUR	*
AMBULANCE	HOLTON	MELISSA	EMT-B	PART TIME	1.00	\$ 12.25	PER HOUR	*
AMBULANCE	ISAACS	NELLIE	EMT-I	PART TIME	4.00	\$ 15.25	PER HOUR	*
AMBULANCE	JOHNSON	AL	CRITICAL CARE PARAMEDIC	PART TIME	13.00	\$ 17.50	PER HOUR	*
AMBULANCE	KROGSTAD	RYAN	EMT-B	PART TIME	2.00	\$ 12.25	PER HOUR	*
AMBULANCE	KUSSER	JOSH	EMT-I	PART TIME	1.00	\$ 15.25	PER HOUR	*
AMBULANCE	LENSEGRAV	SCOTT	EMT-B	PART TIME	14.00	\$ 12.00	PER HOUR	*
AMBULANCE	LUKESH	ANN	PARAMEDIC	FULL TIME	1.00	\$ 17.30	PER HOUR	*
AMBULANCE	LUKESH	ANN	PARAMEDIC	FULL TIME	1.00	\$ 15.00	PER HOUR	*
AMBULANCE	MATHIESON	SAWYER	EMT-B	PART TIME	2.00	\$ 12.67	PER HOUR	*
AMBULANCE	MCCARTHY	DAVID	EMT-B	PART TIME	10.00	\$ 12.25	PER HOUR	*
AMBULANCE	MCCOY	TAMMY	EMT-I	PART TIME	11.00	\$ 15.26	PER HOUR	*
AMBULANCE	MILES	ADAM	EMT-ADVANCED	PART TIME	1.00	\$ 15.25	PER HOUR	*
AMBULANCE	MITCHELL	AARON	PARAMEDIC	FULL TIME	2.00	\$ 18.10	PER HOUR	*
AMBULANCE	MONTANIO	MICKY	EMT-I	HALF TIME	2.00	\$ 15.78	PER HOUR	*
AMBULANCE	NELSON	CORY	EMT-B	PART TIME	2.00	\$ 12.00	PER HOUR	*
AMBULANCE	O'BRYAN	KATIE	EMT-B	PART TIME	1.00	\$ 10.00	PER HOUR	*
AMBULANCE	OLSON	BRADLEY	EMR	PART TIME	11.00	\$ 10.00	PER HOUR	*
AMBULANCE	PETERSON	PARKER	EMT-B	PART TIME	1.00	\$ 10.25	PER HOUR	*
AMBULANCE	REITZ	JASON	CRITICAL CARE PARAMEDIC	PART TIME	2.00	\$ 20.60	PER HOUR	*
AMBULANCE	ROSSUM	PAUL	PARAMEDIC	PART TIME	1.00	\$ 17.55	PER HOUR	*
AMBULANCE	ROTH	RON	EMT-I	SEASONAL	13.00	\$ 14.00	PER HOUR	*
AMBULANCE	SABERS	HOLLY	PARAMEDIC	FULL TIME	1.00	\$ 17.55	PER HOUR	*
AMBULANCE	SCHULZ	HALLI	EMT-B	PART TIME	1.00	\$ 10.25	PER HOUR	*
AMBULANCE	SHAULIS	JAMA	PARAMEDIC	PART TIME	6.00	\$ 17.50	PER HOUR	*
AMBULANCE	SHAULIS	WARREN	CRITICAL CARE PARAMEDIC	FULL TIME	3.00	\$ 18.88	PER HOUR	*
AMBULANCE	SIEDSCHLAW	ROBERT	EMT-B	PART TIME	13.00	\$ 12.00	PER HOUR	*
AMBULANCE	SIRIGNANO	RACHEL	EMT-B	HALF TIME	1.00	\$ 12.46	PER HOUR	*
AMBULANCE	SISCOE	DYLAN	EMT-B	PART TIME	4.00	\$ 12.25	PER HOUR	*/**
AMBULANCE	SKOUGE	NICOLE	CRITICAL CARE PARAMEDIC	FULL TIME	5.00	\$ 18.88	PER HOUR	*

AMBULANCE	STENSON	KENT	EMT-I	PART TIME	13.00	\$ 14.75	PER HOUR	*
AMBULANCE	STROSCHINE	LEE	EMT-B	HALF TIME	2.00	\$ 12.93	PER HOUR	*
AMBULANCE	SWEDLUND	MELISSA	EMT-I	PART TIME	1.00	\$ 15.00	PER HOUR	*
AMBULANCE	TESCHER	ANNA	EMT-B	PART TIME	2.00	\$ 12.00	PER HOUR	*
AMBULANCE	TRIGG	TOM	EMR	PART TIME	12.00	\$ 10.25	PER HOUR	*
AMBULANCE	URBANIAK	PAT	EMT-I	PART TIME	13.00	\$ 15.78	PER HOUR	*
AMBULANCE	URBANIAK	TANNER	EMR	PART TIME	7.00	\$ 10.00	PER HOUR	*
AMBULANCE	WAAGEN	ANDREA	BILLING CLERK	HALF TIME	2.00	\$ 19.61	PER HOUR	*
AMBULANCE	WAAGEN	ANDREA	PARAMEDIC	HALF TIME	2.00	\$ 18.11	PER HOUR	*
AMBULANCE	WALKER	CLINT	EMT-B	PART TIME	3.00	\$ 12.00	PER HOUR	*
AMBULANCE	WALZ	TANNER	PARAMEDIC	PART TIME	1.00	\$ 17.55	PER HOUR	*
AMBULANCE	WEAVER	ALYSSA	PARAMEDIC	FULL TIME	1.00	\$ 17.55	PER HOUR	*
AMBULANCE	WEISZ	ADAM	EMT-I	PART TIME	11.00	\$ 14.25	PER HOUR	*
AMBULANCE	ZAGALA	KOREE	PARAMEDIC	FULL TIME	2.00	\$ 18.36	PER HOUR	*
AMBULANCE	ZOOK	KALEB	EMT-B	PART TIME	1.00	\$ 12.25	PER HOUR	*
AMBULANCE (50%) / FIRE (50%)	LENSEGRAV	SCOTT	MECHANIC	PART TIME	14.00	\$ 14.72	PER HOUR	*
AMBULANCE (90%) / FIRE (10%)	SCHMIDT	JULIE	ADMINISTRATIVE ASSISTANT	FULL TIME	13.00	\$ 17.36	PER HOUR	*
GENERAL (ATTORNEY - LEGAL)	BARNIER	GREG	CITY ATTORNEY	FULL TIME	6.00	\$ 3,182.12	PER PAY PERIOD	*
GENERAL (BUILDINGS (60%) / STREETS (40%))	PLAGGEMEYER	MARTY	STREETS SUPERINTENDENT	FULL TIME	22.00	\$ 2,130.34	PER PAY PERIOD	*
GENERAL (CEMETERY)	MATZ	HARVEY	CEMETERY MAINTENANCE TECH	FULL TIME	6.00	\$ 15.89	PER HOUR	*
GENERAL (CITY MANAGER (40%) & PLANNING (60%))	STEELE	CHRISTINA	PIO / CITY PLANNER	FULL TIME	7.00	\$ 20.41	PER HOUR	*
GENERAL (CITY MANAGER)	AINSLIE	DANIEL	CITY MANAGER	FULL TIME	4.00	\$ 3,384.65	PER PAY PERIOD	*
GENERAL (COMMUNITY CENTER (66.67%) & RECREATION (33.33%))	HEIKES	ROD	DIRECTOR, COMMUNITY CENTER	FULL TIME	19.00	\$ 2,257.05	PER PAY PERIOD	*
GENERAL (COMMUNITY CENTER)	ADAMS	SHERRI	CUSTODIAN	FULL TIME	6.00	\$ 14.22	PER HOUR	*
GENERAL (COMMUNITY CENTER)	BENDER	ELVIRA	CUSTODIAN	FULL TIME	17.00	\$ 17.30	PER HOUR	*
GENERAL (COMMUNITY CENTER)	BERGLUND	JOSIE	FRONT DESK ATTENDANT	PART TIME	3.00	\$ 8.50	PER HOUR	*/***
GENERAL (COMMUNITY CENTER)	BOYD	MARISSA	LIFEGUARD	PART TIME	1.00	\$ 9.00	PER HOUR	*
GENERAL (COMMUNITY CENTER)	CORDES	MAXINE	FRONT DESK ATTENDANT	PART TIME	23.00	\$ 11.25	PER HOUR	*
GENERAL (COMMUNITY CENTER)	DUPREL	JUDY	OFFICE MANAGER / FRONT DESK SU	FULL TIME	4.00	\$ 15.55	PER HOUR	*
GENERAL (COMMUNITY CENTER)	ECKHART	JEREMY	FRONT DESK ATTENDANT	PART TIME	1.00	\$ 8.50	PER HOUR	*/***
GENERAL (COMMUNITY CENTER)	HEIKES	SHANNON	FRONT DESK ATTENDANT	PART TIME	12.00	\$ 9.25	PER HOUR	*
GENERAL (COMMUNITY CENTER)	HINKER	THERESA	FRONT DESK ATTENDANT	PART TIME	4.00	\$ 8.50	PER HOUR	*/***
GENERAL (COMMUNITY CENTER)	HOSCH	ADAM	NIGHT/WEEKEND SUPERVISOR	PART TIME	9.00	\$ 10.00	PER HOUR	*
GENERAL (COMMUNITY CENTER)	HUDSON	TAYLEE	LIFEGUARD	PART TIME	2.00	\$ 9.25	PER HOUR	*/***
GENERAL (COMMUNITY CENTER)	IVERSON	ALEXIS	LIFEGUARD	PART TIME	1.00	\$ 9.00	PER HOUR	*
GENERAL (COMMUNITY CENTER)	LOOBY	ROBERT	FRONT DESK ATTENDANT	PART TIME	20.00	\$ 10.75	PER HOUR	*
GENERAL (COMMUNITY CENTER)	LOOBY	ROBERT	THEATER TECHNICIAN	PART TIME	20.00	\$ 10.50	PER HOUR	*
GENERAL (COMMUNITY CENTER)	MEYER	GARY	BUILDING TECHNICIAN	PART TIME	1.00	\$ 12.00	PER HOUR	*
GENERAL (COMMUNITY CENTER)	MOKEN	RACHEL	FRONT DESK ATTENDANT	PART TIME	1.00	\$ 8.50	PER HOUR	*/***
GENERAL (COMMUNITY CENTER)	MORAVEC	DIANE	FRONT DESK ATTENDANT	PART TIME	7.00	\$ 8.75	PER HOUR	*
GENERAL (COMMUNITY CENTER)	MORAVEC	RUDOLPH	CUSTODIAN	PART TIME	17.00	\$ 8.50	PER HOUR	*/***
GENERAL (COMMUNITY CENTER)	MORAVEC	RUDOLPH	THEATER TECHNICIAN	PART TIME	17.00	\$ 10.50	PER HOUR	*
GENERAL (COMMUNITY CENTER)	PAUL	JOHN	LIFEGUARD	SEASONAL	4.00	\$ 9.00	PER HOUR	*/***
GENERAL (COMMUNITY CENTER)	SCHLOSSER	ANGELENA	FRONT DESK ATTENDANT	PART TIME	2.00	\$ 8.50	PER HOUR	*/***
GENERAL (COMMUNITY CENTER)	SCHUSTER	HANNAH	LIFEGUARD	PART TIME	2.00	\$ 9.25	PER HOUR	*
GENERAL (COMMUNITY CENTER)	VANDEWATER	KAITLYN	FRONT DESK ATTENDANT	PART TIME	2.00	\$ 8.50	PER HOUR	*/***
GENERAL (COMMUNITY CENTER)	VOIGHT	DELANEY	LIFEGUARD	PART TIME	1.00	\$ 9.00	PER HOUR	*
GENERAL (COMMUNITY CENTER)	ZOOK	ERYN	LIFEGUARD	PART TIME	1.00	\$ 9.00	PER HOUR	*
GENERAL (COMMUNITY CENTER)	ZOOK	TRISTAN	LIFEGUARD	PART TIME	1.00	\$ 9.00	PER HOUR	*
GENERAL (FINANCE (40%)) & WATER (60%)	RIX-WOLKEN	ELAINE	ACCOUNTING CLERK	FULL TIME	7.00	\$ 16.87	PER HOUR	*
GENERAL (FINANCE (90%)) & WATER (10%)	BUENO	FAY	FINANCE OFFICER	FULL TIME	8.00	\$ 2,544.52	PER PAY PERIOD	*
GENERAL (FINANCE)	BERTOLOTTO	ANN	DEPUTY FINANCE OFFICER - ACCOU	FULL TIME	23.00	\$ 22.39	PER HOUR	*
GENERAL (FINANCE)	EHLERS	JOYCE	ACCOUNTS PAYABLE SPECIALIST	FULL TIME	23.00	\$ 21.99	PER HOUR	*
GENERAL (FINANCE)	SHYNE	JEANIE	DEPUTY FINANCE OFFICER - PAYRO	FULL TIME	44.00	\$ 23.11	PER HOUR	*
GENERAL (HUMAN RESOURCES)	KATZENSTEIN	LISA	HUMAN RESOURCES COORDINATO	FULL TIME	7.00	\$ 2,328.51	PER PAY PERIOD	*
GENERAL (LEGAL (25%), HR (25%), PLAN/PERM (25%), CTY MGR (25%))	EVEN	TAMMY	OFFICE MANAGER	FULL TIME	4.00	\$ 14.80	PER HOUR	*
GENERAL (LIBRARY)	BAKER	KELLIE	PUBLIC OUTREACH AIDE	PART TIME	2.00	\$ 11.00	PER HOUR	*
GENERAL (LIBRARY)	DYKSTRA	KATHY	CHILDREN'S LIBRARIAN	FULL TIME	16.00	\$ 19.67	PER HOUR	*
GENERAL (LIBRARY)	HAASCH	LEAH	PROGRAMMING AIDE	PART TIME	1.00	\$ 10.00	PER HOUR	*
GENERAL (LIBRARY)	MARTIN	VALERIE	ASSISTANT DIRECTOR	FULL TIME	1.00	\$ 18.32	PER HOUR	*
GENERAL (LIBRARY)	MOORE	TONI	CIRCULATION LIBRARIAN	FULL TIME	4.00	\$ 13.55	PER HOUR	*
GENERAL (LIBRARY)	MOORE-PETERSON	JULIE	DIRECTOR	FULL TIME	30.00	\$ 2,215.64	PER PAY PERIOD	*
GENERAL (LIBRARY)	NONHOF	CHARLENE	CIRCULATION LIBRARIAN	FULL TIME	7.00	\$ 14.22	PER HOUR	*
GENERAL (LIBRARY)	SIMON	MARY ANN	LIBRARY TECH AIDE	PART TIME	10.00	\$ 8.50	PER HOUR	*/***
GENERAL (LIBRARY)	SIMONSON	LEITH	LIBRARY TECH AIDE	PART TIME	21.00	\$ 8.50	PER HOUR	*/***
GENERAL (MAYOR & COUNCIL)	ANDERSON	JASON	COUNCIL MEMBER	FULL TIME	2.00	\$ 330.53	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	BACHAND	MICHAEL	COUNCIL MEMBER	FULL TIME	2.00	\$ 330.53	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	BESTGEN	BRANDEN	COUNCIL MEMBER	FULL TIME	2.00	\$ 330.53	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	CARSTENSEN	MARK	MAYOR	FULL TIME	5.00	\$ 806.70	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	HERSRUD	DAVID	COUNCIL MEMBER	FULL TIME	8.00	\$ 330.53	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	JOHNSTON	MARCIA	COUNCIL MEMBER	FULL TIME	4.00	\$ 330.53	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	POTTS	TIM	COUNCIL MEMBER	FULL TIME	5.00	\$ 330.53	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	VASKNETZ	KELLY	COUNCIL MEMBER	FULL TIME	5.00	\$ 330.53	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	WATERLAND	RON	COUNCIL MEMBER	FULL TIME	3.00	\$ 330.53	PER PAY PERIOD	*
GENERAL (PARKS (50%) & CEMETERY (50%))	SHIDELER	ANGELA	ADMINISTRATIVE ASSISTANT	FULL TIME	1.00	\$ 12.19	PER HOUR	*
GENERAL (PARKS 50%, CEMETERY 50%)	NEUSCHWANDER	TANYA	RALLY & EVENTS ASSOCIATE	FULL TIME	13.00	\$ 19.36	PER HOUR	*
GENERAL (PARKS)	LITTLER	LEVI	PARKS MAINTENANCE TECH	FULL TIME	13.00	\$ 18.51	PER HOUR	*
GENERAL (PARKS)	LUCAS	JEFFREY	PARKS MAINTENANCE TECH	FULL TIME	28.00	\$ 21.77	PER HOUR	*
GENERAL (PARKS)	RASCH	JOHN	PARKS MAINTENANCE TECH	FULL TIME	25.00	\$ 21.77	PER HOUR	*
GENERAL (PARKS)	SCHAEFER	DOYLE	PARKS MAINTENANCE TECH	FULL TIME	18.00	\$ 19.59	PER HOUR	*
GENERAL (PARKS)	SKINNER	SCOTT	PARKS MAINTENANCE TECH	FULL TIME	2.00	\$ 13.93	PER HOUR	*
GENERAL (PARKS)	STOCK	GENE	DIRECTOR	FULL TIME	31.00	\$ 2,353.95	PER PAY PERIOD	*

GENERAL (PLANNING & PERMITTING (100%))	SMITH	DAVID	CODE COMPLIANCE OFFICER & DIS	FULL TIME	5.00	\$ 1,702.36	PER PAY PERIOD	*
GENERAL (PLANNING & PERMITTING)	ROVERE	SCOTT	BUILDING INSPECTOR	FULL TIME	10.00	\$ 20.71	PER HOUR	*
GENERAL (POLICE & PARKS) & WATER (33.3% EACH DEPT)	ANDERSON	GARY	MECHANIC	FULL TIME	17.00	\$ 21.47	PER HOUR	
GENERAL (POLICE)	ALLEY	MARK	PATROL OFFICER (CLASS A)	FULL TIME	6.00	\$ 20.89	PER HOUR	
GENERAL (POLICE)	BARFF	WILLIAM	SERGEANT (CLASS C)	FULL TIME	11.00	\$ 23.24	PER HOUR	
GENERAL (POLICE)	BASKER	PAULA	ADMINISTRATIVE ASSISTANT - RECO	FULL TIME	25.00	\$ 22.81	PER HOUR	
GENERAL (POLICE)	BORG	NATE	PATROL OFFICER (CLASS A)	FULL TIME	4.00	\$ 20.30	PER HOUR	
GENERAL (POLICE)	BRISCOE	SEAN	SERGEANT (TRAINING DIVISION)	FULL TIME	15.00	\$ 24.31	PER HOUR	
GENERAL (POLICE)	BUSH	JIM	CHIEF	FULL TIME	36.00	\$ 2,888.51	PER PAY PERIOD	*
GENERAL (POLICE)	DAVIDSON	DAN	DETECTIVE (CLASS B)	FULL TIME	14.00	\$ 22.00	PER HOUR	
GENERAL (POLICE)	DEUTER	WADE	PATROL OFFICER (CLASS B)	FULL TIME	2.00	\$ 19.87	PER HOUR	
GENERAL (POLICE)	GROTTI	DREW	SERGEANT (INVESTIGATIONS DIVISI	FULL TIME	19.00	\$ 24.31	PER HOUR	
GENERAL (POLICE)	HATZENBUHLER	DARREL	SCHOOL RESOURCE OFFICER	PART TIME	2.00	\$ 19.02	PER HOUR	*
GENERAL (POLICE)	LEE	TYRONE	PATROL OFFICER	PART TIME	2.00	\$ 19.02	PER HOUR	
GENERAL (POLICE)	MUMM	BEN	PATROL OFFICER (CLASS A)	FULL TIME	5.00	\$ 20.89	PER HOUR	
GENERAL (POLICE)	NASH	PAMELA	SHELTER TECHNICIAN	FULL TIME	1.00	\$ 12.19	PER HOUR	
GENERAL (POLICE)	O'BRYAN	MICHAEL	PATROL OFFICER (CLASS A)	FULL TIME	30.00	\$ 24.19	PER HOUR	
GENERAL (POLICE)	OLIVER	CHRISTINE	ANIMAL CONTROL OFFICER	FULL TIME	8.00	\$ 17.07	PER HOUR	
GENERAL (POLICE)	PETERSON	AUSTIN	PATROL OFFICER (CLASS A)	FULL TIME	1.00	\$ 19.02	PER HOUR	
GENERAL (POLICE)	QUARVE	DOUG	PATROL OFFICER	PART TIME	6.00	\$ 19.02	PER HOUR	*
GENERAL (POLICE)	SCHMOKER	CHRISTOPHER	PATROL OFFICER	PART TIME	1.00	\$ 19.02	PER HOUR	*
GENERAL (POLICE)	SISCOE	DYLAN	SERGEANT (CLASS C)	FULL TIME	4.00	\$ 21.58	PER HOUR	
GENERAL (POLICE)	SMITH	LEE	PATROL OFFICER (CLASS A)	FULL TIME	5.00	\$ 20.89	PER HOUR	
GENERAL (POLICE)	VANDEWATER	GEODY	ASSISTANT CHIEF	FULL TIME	9.00	\$ 2,434.96	PER PAY PERIOD	*
GENERAL (RALLY & EVENTS)	BOHN	TAMMY	RALLY & EVENTS ASSISTANT	PART TIME	1.00	\$ 10.50	PER HOUR	*
GENERAL (RALLY & EVENTS)	LYONS	AUTUMN	ADMINISTRATIVE ASSISTANT	FULL TIME	5.00	\$ 14.17	PER HOUR	
GENERAL (RALLY & EVENTS)	NEUSCHWANDER	TANYA	RALLY & EVENTS ASSOCIATE	FULL TIME	13.00	\$ 17.36	PER HOUR	
GENERAL (RALLY & EVENTS)	VASKNETZ	BRENDA	DIRECTOR	FULL TIME	27.00	\$ 2,445.91	PER HOUR	*
GENERAL (RECREATION)	BUSH	GAGE	REFEREE	PART TIME	2.00	\$ 20.00	PER GAME	*
GENERAL (RECREATION)	COCHRAN	CAMERON	REFEREE	PART TIME	1.00	\$ 20.00	PER GAME	*
GENERAL (RECREATION)	FRITZ	CAIN	REFEREE	PART TIME	1.00	\$ 20.00	PER GAME	*
GENERAL (RECREATION)	GILLET	GABLE	REFEREE	PART TIME	0.00	\$ 20.00	PER GAME	*
GENERAL (RECREATION)	HEIDRICH	AMADA	REFEREE	PART TIME	2.00	\$ 20.00	PER GAME	*
GENERAL (RECREATION)	JOHNSON	ASHLEY	ASSISTANT AQUATICS DIRECTOR	HALF TIME	7.00	\$ 14.22	PER HOUR	
GENERAL (RECREATION)	KAITFORS	TYLER	RECREATION DIRECTOR	FULL TIME	6.00	\$ 16.87	PER HOUR	*
GENERAL (RECREATION)	LEGNER	KRISTEN	AEROBICS INSTRUCTOR	PART TIME	3.00	\$ 8.50	PER HOUR	*/ **
GENERAL (RECREATION)	LOPER	DILLON	REFEREE	PART TIME	2.00	\$ 20.00	PER GAME	*
GENERAL (RECREATION)	NEUSCHWANDER	CARTER	REFEREE	PART TIME	1.00	\$ 20.00	PER GAME	*
GENERAL (RECREATION)	RODRIGUEZ	VIC	KICKBOXING INSTRUCTOR	PART TIME	1.00	\$ 8.50	PER HOUR	*/ **
GENERAL (RECREATION)	SPRANSY	KIMBERLY	YOGA INSTRUCTOR	PART TIME	1.00	\$ 8.50	PER HOUR	*/ **
GENERAL (RECREATION)	WEYER	ZACHARY	REFEREE	PART TIME	1.00	\$ 20.00	PER GAME	*
GENERAL (STREETS (80%), BUILDINGS (10%), ARMORY (10%))	CROWSER	JUDD	HEAVY EQUIPMENT OPERATOR	FULL TIME	24.00	\$ 20.97	PER HOUR	
GENERAL (STREETS)	ABERNATHY	RUSSELL	HEAVY EQUIPMENT OPERATOR	FULL TIME	1.00	\$ 13.59	PER HOUR	
GENERAL (STREETS)	AGA	KEVIN	HEAVY EQUIPMENT OPERATOR	FULL TIME	20.00	\$ 20.17	PER HOUR	
GENERAL (STREETS)	OLSON	BRADLEY	MECHANIC	FULL TIME	8.00	\$ 18.46	PER HOUR	
GENERAL (STREETS)	TUCKER	STEVEN	HEAVY EQUIPMENT OPERATOR	FULL TIME	6.00	\$ 15.89	PER HOUR	
GENERAL (STREETS)	WAGNER	DOUGLAS	HEAVY EQUIPMENT OPERATOR	FULL TIME	17.00	\$ 19.59	PER HOUR	
GENERAL (STREETS) & SANITATION & WASTEWATER & WATER (25% EACH)	BUSH	RICK	DIRECTOR	FULL TIME	6.00	\$ 2,886.88	PER PAY PERIOD	*
SANITATION & WASTEWATER & WATER (33.3% EACH)	SWANSON	LAURA	GIS COORDINATOR	FULL TIME	4.00	\$ 19.32	PER HOUR	*
GENERAL (STREETS) & SANITATION & WASTEWATER (33.3% EACH)	KINNEY	PEG	ADMINISTRATIVE ASSISTANT	FULL TIME	18.00	\$ 20.32	PER HOUR	
LIQUOR	DONOVAN	TYSON	SALES CLERK	PART TIME	2.00	\$ 8.50	PER HOUR	*/ **
LIQUOR	FERGUSON	TOM	GENERAL MANAGER	FULL TIME	6.00	\$ 2,262.62	PER PAY PERIOD	*
LIQUOR	LINDEQUE	USA	SALES CLERK	PART TIME	1.00	\$ 8.50	PER HOUR	*/ **
LIQUOR	ROGERS	JOSEPH	ASSISTANT MANAGER	FULL TIME	1.00	\$ 14.19	PER HOUR	
LIQUOR	RUFF	KATHRYN	SALES CLERK	PART TIME	1.00	\$ 8.50	PER HOUR	*/ **
LIQUOR	TAMMI	TRISHELLE	SALES CLERK	PART TIME	1.00	\$ 8.50	PER HOUR	*/ **
LIQUOR	WEISCHEDEL	CHERYL	SALES CLERK	PART TIME	17.00	\$ 9.75	PER HOUR	*
LIQUOR	WILCOX	SAMANTHA	SALES CLERK	PART TIME	1.00	\$ 8.50	PER HOUR	*/ **
SANITATION	BARFF	ANDREW	RUBBLE SITE OPERATOR	FULL TIME	1.00	\$ 13.59	PER HOUR	
SANITATION	COACHER	WILLIAM	SANITATION OPERATOR	FULL TIME	8.00	\$ 16.68	PER HOUR	
SANITATION	FINN	RICK	SANITATION OPERATOR	FULL TIME	3.00	\$ 14.28	PER HOUR	
SANITATION	JOHNSON	JAY	SUPERINTENDENT, SANITATION	FULL TIME	28.00	\$ 2,175.54	PER PAY PERIOD	*
SANITATION	KRUGJOHN	KEVIN	SANITATION OPERATOR	FULL TIME	1.00	\$ 13.59	PER HOUR	
SANITATION	STUMPF	TIMOTHY	RUBBLE SITE OPERATOR	FULL TIME	2.00	\$ 13.93	PER HOUR	
SANITATION	TAMMI	DANIEL	SANITATION OPERATOR	FULL TIME	1.00	\$ 13.59	PER HOUR	
SANITATION	TORNOW	JEFFREY	SANITATION OPERATOR	FULL TIME	2.00	\$ 13.93	PER HOUR	
SANITATION (50%) & WASTEWATER (50%)	CASS	DAN	MECHANIC	FULL TIME	17.00	\$ 21.47	PER HOUR	
WASTEWATER	JACOBS	HARLEY	WASTEWATER OPERATOR	FULL TIME	2.00	\$ 17.10	PER HOUR	
WASTEWATER	MOSER	BOB	WASTEWATER OPERATOR	FULL TIME	12.00	\$ 21.12	PER HOUR	
WASTEWATER	PLAGGEMEYER	MICHAEL	SUPERINTENDENT, WASTEWATER	FULL TIME	22.00	\$ 2,157.18	PER PAY PERIOD	*
WATER	BULAU	KATHY	BILLING CLERK	FULL TIME	8.00	\$ 15.61	PER HOUR	
WATER	DEUTSCH	BRAD	WATER SUPERVISOR	FULL TIME	15.00	\$ 24.23	PER HOUR	
WATER	MURRAY	NEIL	WATER OPERATOR	FULL TIME	11.00	\$ 21.12	PER HOUR	
WATER	OLSON	DALE	SUPERINTENDENT, WATER	FULL TIME	26.00	\$ 2,478.58	PER PAY PERIOD	*
WATER	STALDER	CODY	WATER OPERATOR	FULL TIME	1.00	\$ 12.19	PER HOUR	

- * Employee is not subject to collective bargaining agreement.
- ** Employee can only work on an "occasional and sporadic" basis in this capacity in order to comply with 29 CFR 553.30 and the Fair Labor Standard Act.
- *** Per codified law SDCL 60-11-3, the state's minimum wage was raised to \$8.50 for 2015.

All part time (including seasonal) employees are limited to a maximum of 1,039 hours worked per year and no more than 29 hours per week (on average).

Additionally, due to a calendar anomaly in 2015, there will be 27 pay periods. The additional cost has been incorporated into the 2015 budget expenditures.

BE IT FURTHER RESOLVED that the foregoing salaries and wages shall take effect on December 15, 2014 for payment as part of the first payroll in January 2015.

Published: 01/14/2015
Effective: 12/15/2014

- c. Consideration to approve Resolution 2015-02 – Setting Municipal Election Date & Compensation for Election Board.

RESOLUTION 2015- 02
A RESOLUTION SETTING THE MUNICIPAL ELECTION DATE
AND COMPENSATION FOR ELECTION BOARD

WHEREAS it is necessary to set the municipal election date for the City of Sturgis; and

WHEREAS the compensation for the election board must be set,

NOW THEREFORE BE IT RESOLVED that the municipal election shall be held on April 14, 2015;

BE IT FURTHER RESOLVED that the members of the election board will be paid \$10.50 an hour and the superintendent will receive \$12.00 an hour.

BE IT FURTHER RESOLVED that those members of the election board that attend the election school shall be paid \$10.50/hr while the school is in session.

Dated this 5th day of January 2015.

Published: 01/14/2015
Effective: 02/04/2015

- ~~d. Consideration to approve Resolution 2015-03 – Signing of Contracts for Administrative Supplies & Services.~~
- e. Consideration to approve Resolution 2015-04 – Sign Easements for Construction on City Property.

RESOLUTION 2015 - 04
A RESOLUTION AUTHORIZING CITY MANAGER TO SIGN
EASEMENTS FOR CONSTRUCTION ON CITY PROPERTY

WHEREAS, the City is frequently requested to authorize a temporary easement for construction on or across City property;

WHEREAS, such easements are requested for a period of time during which the construction can reasonably be expected to be completed;

WHEREAS, once the time period has established, the easement is extinguished;

WHEREAS, the individual, company or entity often has presented the City with a request for such an easement when the proposed work is scheduled to begin before the request, it can be submitted for Council approval at a regularly scheduled Council meeting;

WHEREAS, City staff is required to thoroughly review the terms of the easement and determine that such a temporary easement is in the best interest of the City before recommending approval to the City Manager and Council;

WHEREAS, promptly responding to construction easement requests consistent with the development policies of the City, by having them signed by the City Manager, will enable and allow the City to more effectively support development within the City;

NOW THEREFORE, City Manager Daniel Ainslie is hereby authorized to sign such temporary easements for construction on or across City property throughout calendar year 2015.

Dated this 5th day of January, 2015.

Published: 01-14-15

Effective: 02-04-15

- f. Consideration to approve Resolution 2015-05 – Signatures to Sign Lease & Rental Agreements (non-rally).

RESOLUTION 2015 - 05
A RESOLUTION AUTHORIZING SIGNATURES TO SIGN
LEASE AND RENTAL AGREEMENTS (NON RALLY)

WHEREAS, individuals, businesses, non-profit organizations, sport organizations, and other entities desire to lease space at the Sturgis Community Center, Sturgis Auditorium and Parklands for events, meetings, games, and other gatherings, both public and private;

WHEREAS, individuals, businesses, non-profit organizations, sport organizations, and other entities desire to lease ball fields and sporting facilities for events, games, and other gatherings;

WHEREAS, City policy requires leasing entities to sign a lease agreement and associated documents with the City for any use of City property and/or facilities;

WHEREAS, promptly responding to lease proposals presented by such groups, by signing them when they are consistent with policies set by the council, will enable City staff to work more effectively with those groups;

NOW THEREFORE, City Manager Daniel Ainslie or, on his behalf, Community Center Director Rod Heikes is hereby authorized to execute said lease agreements and associated documents for the above intended purposes through calendar year 2015.

Dated this 5th day of January, 2015.

Published: 01-14-15

Effective: 02-04-15

- ~~g. Consideration to approve Resolution 2015-06 – Sign Property Lease Agreements (rally).~~
- ~~h. Consideration to approve Resolution 2015-07 – Sign Sponsorship Agreements.~~
- i. Consideration to approve Resolution 2015-08 – Sign Lease Agreements & Requests of Municipal Equipment & Resources.

RESOLUTION 2015 - 08
A RESOLUTION AUTHORIZING SIGNATURES TO SIGN
LEASE AGREEMENTS AND REQUESTS OF MUNICIPAL EQUIPMENT
AND RESOURCES

WHEREAS, individuals, businesses, non-profit organizations, sport organizations, and other entities desire to use City facilities and/or property for the promotion of special events that provide financial, educational, and/or cultural benefit to the City of Sturgis;

WHEREAS, the promoters may request the use of City staff or other City resources to assist with the set-up, tear-down and/or production of the special event;

WHEREAS, City policy requires all event promoters to submit documents to the City outlining the details of their event and to make request for the use of City property and to make request for any special accommodations, permits, and/or licenses that may be required for the successful promotion of their event;

WHEREAS, City policy requires that these event promoters sign lease or rental agreements with the City for the use of any City property;

WHEREAS, promoters must follow-up with designated City staff after the special event in order to communicate deficiencies that must be remedied prior to the City's approval of any future events on City property;

WHEREAS, the Common Council desires to invest its time in establishing and reviewing significant policy matters and desires to direct its staff to coordinate the day to day administrative affairs of the City.

NOW THEREFORE, City Manager Daniel Ainslie or Mayor Mark Carstensen is hereby authorized to execute said lease agreements and requests of City equipment and resources for any event anticipated to have a total cost to the City of less than \$10,000 through calendar year 2015.

Dated this 5th day of January, 2015.

Published: 01-14-15

Effective: 02-04-15

- j. Consideration to approve Resolution 2015-09 – Sign Special Event Requests.

RESOLUTION 2015 - 09
A RESOLUTION AUTHORIZING SIGNATURES TO SIGN
SPECIAL EVENT REQUESTS

WHEREAS, individuals, businesses, non-profit organizations, sport organizations, and other entities desire to use City facilities and/or property for the promotion of special events that provide financial, educational, and/or cultural benefit to the City of Sturgis;

WHEREAS, the promoters may request the use of City staff or other City resources to assist with the set-up, tear-down and/or production of the special event;

WHEREAS, City policy requires all event promoters to submit documents to the City outlining the details of their event and to make request for the use of City property and to make request for any special accommodations, permits, and/or licenses that may be required for the successful promotion of their event;

WHEREAS, City policy requires that these event promoters sign lease or rental agreements with the City for the use of any City property;

WHEREAS, promoters must follow-up with designated City staff after the special event in order to communicate deficiencies that must be remedied prior to the City's approval of any future events on City property;

WHEREAS, promptly responding to proposals for special events that have been held the previous year, by signing any lease or other required documents when acceptable with the City, the policy will enable City staff to work more effectively to provide those events benefits to the City;

NOW THEREFORE, City Manager Daniel Ainslie or Mayor Mark Carstensen is hereby authorized to execute said lease agreements and associated City documents for any non first year special events through calendar year 2015.

Dated this 5th day of January, 2015.

Published: 01-14-15

Effective: 02-04-15

- k. Consideration to approve setting a public hearing for January 20, 2015 for Next Inc., Indian Motorcycle – Bruce Eide – Use on Review for 2130 Main Street – provide private residential space above retail store.
- l. Consideration to approve setting a public hearing for January 20, 2015 for Jeremy Coyle – Clark Sowers - variance for a rear yard setback which would allow the property owner to build up to within 5' of the property line.
- m. Consideration to approve setting a public hearing for January 20, 2015 for Jeff and Lisa Gorman – 1831 and 1831 ½ Sherman Street – a variance to allow a secondary cottage on the above described property.

- n. Consideration to approve setting a public hearing for January 20, 2015 for Baron Properties, LLC, Dane A. Groetz – rezone of Lot 1 10A-2 on Ballpark Road and East Avenue from General Residential 1 to Multi-Family Residential.
- o. Consideration to approve setting a public hearing for January 20, 2015 for J & P Cycles, LLC, Jeff Behnke – rezone of Ash’s Ext Lots 1-10, Blk 10 and Original Town Lots 1-5, Blk 22 from General Residential to Highway Service.

Motion by Potts, second by Waterland and carried with all members present voting yes to approve Resolution 2015-03.

RESOLUTION 2015 – 03
A RESOLUTION AUTHORIZING THE SIGNING OF CONTRACTS FOR
ADMINISTRATIVE SUPPLIES AND SERVICES

WHEREAS, the City makes use of numerous vendors throughout the year to provide administrative supplies and services to help the City effectuate the day to day operation needs of the organization;

WHEREAS, the said vendors may require the signing of contracts before the goods or services are provided;

WHEREAS, all departments of the City are required to follow the Council adopted Purchasing Policy and must strictly abide by the appropriated authority within each years’ budget;

WHEREAS, the City has adopted the City Manager form of government whereas City staff are hired to complete administrative tasks in an efficient expedited manner;

NOW THEREFORE, City Manager Daniel Ainslie or Mayor Mark Carstensen are hereby authorized to execute said administrative contracts for goods or services that comply with the parameters of the City Council adopted Purchasing Policy throughout calendar year 2015.

Dated this 5th day of January, 2015.

Published: 01-14-15
Effective: 02-04-15

Motion by Hersrud, second by Potts and carried with all members present voting yes to approve Resolution 2015-06.

RESOLUTION 2015 - 06
A RESOLUTION AUTHORIZING CITY MANAGER TO SIGN
PROPERTY LEASE AGREEMENTS (RALLY)

WHEREAS, individuals, businesses, non-profit organizations, and other entities desire to lease space (both indoor and/or outdoor) at the Sturgis Community Center, Sturgis Auditorium, Sturgis Liquor Store, Sturgis Fairgrounds and other vacant City owned lots for the Sturgis Motorcycle Rally;

WHEREAS, the City Council has approved the lease of the above listed properties;

WHEREAS, City policy requires leasing entities to sign a property lease agreement with the City outlining the lease requirements and term for both parties;

WHEREAS, the Sponsorship Committee, City Manager and staff review said leases to ensure compliance with the City's property management strategy and to ensure City's ability to meet all logistical considerations outlined in the lease before recommending it be approved;

WHEREAS, promptly responding to lease proposals presented by Legends Marketing by signing them when acceptable will enable Legends to work more effectively for the City;

NOW THEREFORE, City Manager Daniel Ainslie is hereby authorized to execute said lease agreements for the above intended purposes throughout calendar year 2015.

Dated this day of January, 2015.

Published: 01/14/2015

Effective: 02/04/2015

Motion by Waterland, second by Hersrud and carried Carstensen, Anderson, Bestgen, Hersrud, Potts and Waterland voting yes, Bachand voting no, to approve Resolution 2015-07.

RESOLUTION 2015 - 07
A RESOLUTION AUTHORIZING SIGNATURES TO SIGN
SPONSORSHIP AGREEMENTS

WHEREAS, the City of Sturgis desires to enter into contract with business and non-profit entities for the purpose of sponsorship of the Sturgis Motorcycle Rally;

WHEREAS, the City of Sturgis has contracted with a sponsorship agency to solicit sponsorship opportunities on the behalf of the City;

WHEREAS, the City's sponsorship agency will bring forward contracts under the instruction and guidance of the City's Sponsorship Committee;

WHEREAS, the Sponsorship Committee, City Manager and staff will review said contracts to ensure compliance with overall sponsorship strategy and to ensure City's ability to meet all logistical considerations outlined in the contract;

WHEREAS, promptly responding to lease proposals presented by Legends Marketing by signing them when acceptable will enable Legends to work more effectively for the City;

NOW THEREFORE, Mayor Mark Carstensen or, City Manager Daniel Ainslie are hereby authorized to execute said sponsorship contracts for partners in which annual revenue is \$30,000 or less for the above intended purposes throughout calendar year 2015.

Dated this day of January, 2015.

Published: 01/14/2015

Effective: 02/04/2015

Motion by Bestgen, second by Bachand and carried with all members present voting yes to approve the following claims with the addition of SD Municipal League and the exception of:

General - Hersrud Co, \$85.85, repair; **Ambulance** - Hersrud's, \$932.13, repair:

Wages – Ambulance \$30,469.32; Attorney \$4402.30; Auditorium \$495.20; Buildings \$2807.29; Cemetery \$1938.52; City Manager \$5961.06; Community Center \$12,100.99; Finance Office \$9936.28; Fire Department \$472.58; Human Resource \$2208.94; Library \$7904.05; Liquor \$6258.85; Mayor and Council \$3391.63; Parks \$14,328.86; Planning & Permitting \$3750.11; Police \$39,049.36; Rally \$5979.98; Recreation \$5973.06; Sanitary Service \$13,671.93; Streets \$11,180.44; Wastewater \$10,260.93; Water \$11,650.62; Federal Withholding \$22,350.49; FICA \$15,475.02.

Combined Cash Fund – First Interstate Bank, \$2,000.00, ATM

General Fund – A & B Business, \$395.17, repair; A & B Welding, \$116.85, repair; A-1 Auto Recyclers, \$1,350.00, repair; Daniel Ainslie, \$500.00, insurance; Amcon Distributing, \$249.79, resale; American Legal Services, \$173.76, prof fee; Avtech, \$120.00, utilities; Baker & Taylor, \$57.17, sup; Shawn Barrows, \$1,500.00, SVFD; Paula Basker, \$122.20, insurance; Best Western Ramkota Inn, \$203.98, travel; BH Council of Local Government, \$3,445.00, other; BH Power, \$17,543.61, utilities; BH Rally & Gold, \$420.00, other; BH SHRM, \$50.00, travel; Fay Bueno, \$290.86, insurance; Jerry Burnham, \$2,543.75, prof fees; Butte Electric, \$630.87, utilities; Caselle, \$1,479.00, prof fees; Chain Saw Center, \$27.99, repair; City of Sturgis Water Dept, \$1,391.72, utilities; Civicplus, \$5,594.78, prof fees; Crescent Electric Supply, \$67.98, sup; Judd Crowser, \$500.00, insurance; Katy Dykstra, \$500.00, insurance; EB Communications, \$94.00, sup; Joyce Ehlers, \$350.00, insurance; Epic Outdoor Advertising, \$1,100.00, rental; Ken Grosch, \$30.00, other; Heiman Fire Equipment, \$135.00, repair; J & L Services, \$120.00, repair; Lori Jeffery-Kirk, \$1,462.50, other; Tyler Kaitfors, \$294.54, insurance; Peg Kinney, \$165.00, insurance; Knight Security, \$1,246.80, repair; Leavitt Heartland Insurance, \$30,001.00, insurance; Legends Sales & Marketing, \$4,500.00, prof fees; Scott Lensegrav, \$1,500.00, SVFD; Levi Littler, \$71.20, insurance; Valerie Martin, \$500.00, insurance; Harvey Matz, \$774.24, insurance; Meade County Times Tribune, \$39.85, sup; Mountain Air Insurance, \$1,845.00, insurance; Neve's Uniforms, \$205.75, sup; Pete Lien & Sons, \$922.14, sup; Petty Cash, \$12.65, sup; Pitney Bowes, \$120.56, rent; Marty Plaggemeyer, \$294.54 insurance; Postmaster, \$2,500.00, sup; Purchase Power, \$500.00, sup; Rasmussen Mechanical, \$1,431.21, repair; Regional Health Physician, \$25.00, prof fee; Rhomar Industries, \$1,782.21, repair; Richter's Tire & Exhaust, \$65.96, repair; Doyle Schaeffer, \$71.20, insurance; Julie Schmidt, \$7.12, insurance; Schwan's, \$29.26, resale; SD Municipal League, \$80.00, travel; SD Public Assurance Alliance, \$114,166.50, insurance; SVFD, \$5,750.00; Laura Swanson, \$17.80, insurance; T & M Studio, \$192.00, other; The Glass Shop, \$2,850.00, repair; The Knuckle Saloon, \$1,840.00, other; Tom's T's, \$4,677.58, other; Town-n-Country Plumbing, \$49.79, sup; Tom Trigg, \$5,000.00, SVFD; Vanway Trophy, \$92.80, other; Verizon Wireless, \$1,783.10, utilities; Doug Wagner, \$152.18, insurance; West Payment Center, \$127.24, prof fee; WOW! Business, \$2,353.72, utilities.

Special Sales Tax – Chamber of Commerce \$9,166.67; Sturgis Economic Development, \$9,666.67; Tom's T's, \$1,808.04, city promotion.

Capital Improvement – Radarsign, \$7,520.00.

Equipment Replacement Fund – RDO Equipment, \$231,537.00.

Liquor – BH Power, \$1,925.97, utilities; BH Rally & Gold, \$103.50 resale; Cask & Cork, \$274.00, off sale; Sturgis Water Dept, \$276.11, utilities; Eagle Sales, \$18,121.25, off sale; Tom Ferguson, \$818.68, insurance; First Interstate Bank, \$2,000.00, ATM; Fisher Beverage, \$13,698.39, off sale; Johnson Western Wholesale, \$32,353.13, off sale; Lighting Maintenance, \$68.73, repair; Harriet Lolley, \$210.00, resale; Prairie Berry, \$990.00, off sale; Republic Beverage, \$34,166.31 off sale; Schade Vineyard, \$360.00, off sale; SD Municipal Liquor, \$25.00, prof fees; SD Public Assurance Alliance, \$14,415.97, insurance; WOW! Business, \$157.04, utilities.

Water – Brooke Beckham, \$59.64, refund; Cody Audrey Belitz, \$64.84, refund; Corliss Besselièvre, \$3.25 refund; Best Buy, \$199.99, sup; BH Power, \$9,122.45, utilities; Butte Electric, \$183.60, utilities; Campbell Supply, \$7.88, sup; CBH, \$626.07, sup; Sturgis Water Dept, \$108.05, utilities; Credit Collections Bureau, \$166.78, prof fees; Dakota Hardware, \$4.99, sup; Brad Deutsch, \$347.90, insurance; DXP Enterprises, \$80.00, utilities; Ecolab Pest Eliminator, \$55.00, prof fee; George & Judith Gerig, \$62.39, refund; Grocery Mart, \$34.83, sup; Hawkins, \$2,193.06, sup; HD Supply Waterworks, \$5,494.54, sup; Iron Horse Campground, \$48.26, refund; John C. Krebs, \$55.04, refund; Meade County Times/Tribune, \$44.67, prof fees; Midcontinent Testing, \$138.00, prof fees; Northwest Pipe Fittings, \$46.18, sup; Owens Interstate Sales, \$6.20, rep; Rushmore Office Supply, \$228.06, sup; Sacrison Paving, \$420.61, sup; David R. Salverson, \$38.18, refund; SD DENR, \$36.00, prof fees; SD One Call, \$26.64, prof fees; SD Public Assurance Alliance, \$17,385.81, insurance; Servall, \$23.72, sup; Sturgis Economic Development, \$40,000.00, other; NAPA, \$108.63, repair; Laura Swanson, \$17.80, insurance; Verizon Wireless, \$229.98, utilities; WOW! Business, \$176.55, utilities.

Sanitation – BH Power, \$410.77, utilities; Dan Cass, \$500.00, insurance; Century Link, \$54.37, utilities; City of Belle Fourche, \$14,680.72, other; Jay Johnson, \$500.00, insurance; Peg Kinney, \$165.00, insurance; Powerplan, \$23.50, repair; Pressure Services, \$142.95, repair; Quick Signs, \$688.63, sup; Regional Health Physicians, \$50.00, prof fees; SD Public Assurance Alliance, \$13,580.77, insurance; Laura Swanson, \$17.80, insurance; Verizon Wireless, \$53.51, utilities.

Ambulance – A & B Business, \$386.67, sup; BH Power, \$726.81, utilities; Sturgis Water Dept, \$52.77, utilities; Crescent Electric, \$212.76, sup; Purchase Power, \$188.35, sup; Regional Health, \$2,935.10, sup; Richter’s Tire & Exhaust, \$16.99, repair; Julie Schmidt, \$64.08, insurance; SD Public Assurance Alliance, \$864.37, insurance; Verizon Wireless, \$221.09, utilities; WOW! Business, \$177.81, utilities.

Motion by Potts, second by Bestgen and carried with Carstensen, Anderson, Bachand, Bestgen, Potts and Waterland present voting yes, Hersrud abstaining, to approve the following claims:

General - Hersrud Co, \$85.85, repair; **Ambulance** - Hersrud’s, \$932.13, repair.

Motion by Bestgen, second by Waterland and carried with Carstensen, Anderson, Bestgen, Potts and Waterland voting yes, Bachand and Hersrud voting no, to approve second reading of Ordinance 2015-01 - Title 18 – Zoning.

ORDINANCE 2015-01
AN ORDINANCE AMENDING TITLE 18– ZONING ORDINANCE

TITLE 18
CITY OF STURGIS ZONING ORDINANCE

ARTICLE I - TITLE AND PURPOSES

- SECTION 1 – TITLE
- SECTION 2 – SHORT TITLE
- SECTION 3 – PURPOSES

ARTICLE II – DEFINITIONS

ARTICLE III - ZONING DISTRICTS AND MAP

SECTION 1 - ESTABLISHMENT OF ZONING DISTRICTS

Agricultural Zoning District (AG)

Park Land
Public Land
Medium Density Residential Housing
Low Density Residential Housing
Multi-Family Residential
Mobile Home 1 (MH-1)
Mobile Home 2 (MH-2)
General Commercial (GC-1)

TITLE 18.05.04
MEDIUM DENSITY RESIDENTIAL HOUSING

(A) DEFINITIONS:

This is a residential district to provide for medium population density the principal uses of land is for one and two-family residential uses. Certain uses which are more compatible with intensive residential uses than with commercial uses permitted. The city planning commission and city council may permit the recreation, religious, education and other related uses in keeping with the residential character of the district on review.

No temporary merchants will be permitted

No temporary structures in association with temporary Merchants shall be permitted in this district.

Exception: temporary structures which are in conjunction with an event of three (3) days or less may be permitted.

(B) PERMITTED USES:

1. Detached single-family homes which are of conventional construction and are constructed as per the adopted building code on site.
2. Attached single family dwellings, which are intended for sale or lease to more than one but less than eight individual families. Said structures shall not be more than two stories in height (for the purpose of this section these homes shall have a separation wall of not less than one—hour construction which goes from foundation to the underside of the roof line which clearly divides the dwellings into individual single family dwelling units.
3. Detached single-family manufactured homes which shall be placed on a foundation, (excluding manufactured homes which are mobile in nature) and are built in compliance with the codes adopted by the City of Sturgis and the State of South Dakota.
4. Temporary buildings for uses incidental to construction work, which buildings shall be immediately adjacent to said construction work and which buildings shall be removed upon completion or abandonment of construction work.
5. Transportation and utility easements, alleys, and rights-of-ways.
6. A maximum of two structures for storage which is a single story and less than 144 square feet in area may be permitted without a building permit and/or being placed on a foundation.
7. All accessory storage structures must have a minimum of 3 foot set back from side and/or rear property lines. No structures are allowed within the front setback of any property in this district.
8. Small agricultural gardens.
9. Signs, as regulated in Title 18, Article 5, Section 8.

(C) USES PERMITTED ON REVIEW:

The governing body in accordance with provisions contained in Title 18, Article VII, Section 4 may permit the following uses on review:

1. Churches or similar places of worship, with accessory structures but not including missions, revivals, tents or similar structures. (For the purpose of this section, missions, revivals or similar uses shall be known as any activity which takes place outside the permanent structure which causes more traffic, noise etc. than the primary use.) This section is not intended to prohibit activities such as preschool, Sunday school, or similar activities which may take place outside the structure.
2. Schools public or private.
3. Public parks, playgrounds and play fields, and neighborhood and municipal buildings and uses in keeping with the character and requirements of the district.
4. Libraries, museums, and historical monuments or structures.
5. Utility substations.
6. Golf courses, or country clubs, with adjoining grounds of not less than sixty (60) acres.
7. Cemeteries.
8. A planned residential development as regulated in Title 18, Article, Section 1-a.
9. Home occupations which are clearly incidental in nature and which no display except for regulated signage will be permitted on the exterior of the building being utilized in part for any purpose other described above or as described in Title 18, Article V, Section 10.
10. Day care homes or group homes either for children or adults.
11. Townhomes subject to the regulations set forth in subsection (h) below

(D) AREA REGULATIONS:

1. **FRONT YARD:** All lots shall have a minimum of not less than ten (10) feet from property lines.
2. **SIDE YARD:** All interior lots with single story structures shall have a minimum side yard of not less than five (5) feet from property line to the wall of the structure. In addition, any structure with two (2) or more stories or having an eave height of more than eighteen (18) feet above finished grade shall have one (1) foot of side yard for each two (2) feet of eave height above finished grade.
3. **CORNER LOT SIDE YARD:** All lots which have side yard abutting a street shall have a minimum setback of not less than eighteen (18) feet from the property line.
4. **REAR YARD:** All lots shall have a minimum rear yard of not less than ten (10) feet from property lines.
5. **LOT WIDTH:** All lots used in this zoning designation shall have a minimum lot width of not less than fifty (50) feet.
6. **LOT AREA:** Shall have a minimum area of not less than 6000 sq. ft.
7. **MAXIMUM LOT COVERAGE:** All lots shall not have more than 45% of its total area covered by permanent structures.
8. **ALLEY GARAGE SET BACK:** Minimum of a ten (10) foot setback when accessed from public alley with no parking allowed within said setback.

(E) HEIGHT REGULATIONS:

No structure shall exceed two and one-half (2 ½) stories in height.

(F) OFF STREET PARKING:

A minimum of one 400 sq. ft. of hard surface parking with an eight (8) foot minimum width, which must be configured in a manner to hold at least two automobiles, must be provided for each single family home. All drives and parking pads must be hard surfaced, including those drives that connect a driveway or parking pad to a right of way. Hard surfaces include asphalt or concrete, other materials such as brick or pavers may be used subject to review by the Building Inspector.

(G) FLOOD PLAIN REQUIREMENTS:

Any structure constructed within this district must have its first floor elevation one foot above the base flood elevation stated on the FEMA FIRM map. All property improvements and uses are subject to current FEMA requirements.

(H) TOWNHOME REGULATIONS

The following regulations shall apply to any lot containing townhomes.

1. AREA REGULATIONS:

FRONT YARD: All lots shall have a minimum of not less than ten (10) feet from the front property line to the front of the structure.

SIDE YARDS: All interior lots shall have a minimum of not less five (5) feet from the side property line to the structure wall. Structures which are two (2) or more stories in height or have an eave height of more than eighteen (18) feet above finished grade shall have an additional one (1) foot of side yard for each two (2) feet of eave height above finished grade.

SIDE YARDS ON CORNER LOTS: All lots which have a side yard abutting a street shall have a minimum side yard setback of not less than eighteen (18) feet from the property line to the structure.

REAR YARD: All lots shall have a minimum rear yard of not less than ten (10) feet from the property line to the primary residential structure.

LOT WIDTH: All lots shall have a minimum lot width of not less than thirty five (35) feet.

LOT AREA: All lots shall have a minimum lot area of not less than 3500 sq. ft.

MAXIMUM LOT COVERAGE: All lots shall not have more than 50% of its total lot area covered by permanent structures.

2. HEIGHT REGULATIONS:

No structure shall exceed two and one-half (2 ½) stories in height.

3. OFF STREET PARKING:

A minimum of one 400 sq. ft. of hard surface parking (8' minimum width, which must be configured in a manner to hold at least two automobiles) must be provided for each single family home. All drives and parking pads must be hard surfaced, including those drives that connect a driveway or parking pad to a right of way. Hard surfaces include asphalt or concrete, other materials such as brick or pavers may be used subject to review by the Building Inspector.

4. FLOOD PLAIN REQUIREMENTS:

Any structure constructed within this district must have its first floor elevation one foot above the base flood elevation stated on the FEMA FIRM map. All property improvements and uses are subject to current FEMA requirements.

**TITLE 18.05.05
LOW DENSITY RESIDENTIAL HOUSING**

(A) DEFINITION:

This district is intended to be used for single-family residential development with low population densities. Additional permitted uses will be reviewed by the city planning commission and city council. Recreational, religious and educational facilities may be permitted under a use on review because; they are normally required to provide the basic elements of balanced and attractive residential area.

No temporary merchants are permitted.

No temporary structures in association with temporary merchants shall be permitted in this district

Exception: Temporary structures, which are in conjunction with an event of three (3) days or less may be permitted.

(B) PERMITTED USES:

1. Detached single-family homes which are of conventional construction and are constructed as per the adopted building code on site.
2. Attached single family dwellings, which are intended for sale or lease to more than one but less than eight individual families. Said structures shall not be more than two stories in height (for the purpose of this section these homes shall have a separation wall of not less than one—hour construction which goes from foundation to the underside of the roof line which clearly divides the dwellings into individual single family dwelling units.
3. Detached single-family manufactured homes which shall be placed on a foundation, (excluding manufactured homes which are mobile in nature) and are built in compliance with the codes adopted by the City of Sturgis and the State of South Dakota.
4. Temporary buildings for uses incidental to construction work, which buildings shall be immediately adjacent to said construction work and which buildings shall be removed upon completion or abandonment of construction work.
5. Transportation and utility easements, alleys, and rights-of-ways.

6. A maximum of two structures for storage which is a single story and less than 144 square feet in area may be permitted without a building permit and/or being placed on a foundation.
7. All accessory storage structures must have a minimum of 3 foot set back from side and/or rear property lines. No structures are allowed within the front setback of any property in this district.
8. Small agricultural gardens.
9. Signs, as regulated in Title 18, Article 5, Section 8.

(C) USES PERMITTED ON REVIEW:

The governing body in accordance with provisions contained in Title 18, Article VII, Section 4 may permit the following uses on review:

1. Churches or similar or places of worship, with accessory structures but not including missions, revivals, tents or similar structures. (For the purpose of this section, missions, revivals or similar uses shall be known as any activity which takes place outside the permanent structure which causes more traffic, noise etc. than the primary use.) This section is not intended to prohibit activities such as preschool, Sunday school, or similar activities which may take place outside the structure.
2. Schools public or private.
3. Public parks, playgrounds, play fields, and neighborhood buildings and uses in keeping with the character and requirements of the district.
4. Libraries, museums, and historical monuments or structures.
5. Utility substations.
6. Golf courses, or country clubs, with adjoining grounds of not less than sixty (60) acres, but not including miniature courses.
7. Cemeteries.
8. A planned residential development as regulated in Title 18, Article, Section 1-A.
9. Home occupations which are clearly incidental in nature and which no display except for regulated sign will be permitted on the exterior of the building being utilized in part for any purpose other described above or as described in Title 18, Article V, Section 10.
10. Day care homes or group homes either for children or adults.
11. Home occupations.
12. Townhomes subject to the regulations set forth in subsection (h) below

(D) AREA REGULATIONS:

1. **FRONT YARD:** all lots shall have a minimum of not less than twenty five (25) feet from property lines.
2. **SIDE YARD:** all interior lots shall have a minimum side yard of not less than eight (8) feet from property line to the wall of the structure. In addition, the distance from the edge of the eave to the property line shall be at least six (6) feet. Structures which are two (2) or more stories in height or have an eave height of more than eighteen (18) feet above finished grade shall have an additional one (1) foot of side yard for each two (2) feet in eave height above finished grade.
3. **SIDE YARD ON CORNER LOTS:** all lots which have side yard abutting a street shall have a minimum yard setback of not less than eighteen (18) feet from the property line.

4. REAR YARD: all lots shall have a minimum rear yard of not less than ten (10) feet from property lines.
5. LOT WIDTH: all lots used in this zoning designation shall have a minimum lot width of not less than one hundred (100) feet.
6. LOT AREA: shall have a minimum area of not less than 7,000 sq. ft.
7. MAXIMUM LOT COVERAGE: all lots shall not have more than 40% of its total area covered by permanent structures.
8. ALLEY GARAGE SET BACK: Minimum of a ten (10) foot setback when accessed from public alley with no parking allowed within said setback.

(E) HEIGHT REGULATIONS:

No structure shall exceed two and one-half (2 ½) stories in height.

(F) OFF STREET PARKING:

A minimum of one 400 sq. ft. of hard surface parking with an eight (8) foot minimum width, which must be configured in a manner to hold at least two automobiles, must be provided for each single family home. All drives and parking pads must be hard surfaced, including those drives that connect a driveway or parking pad to a right of way. Hard surfaces include asphalt or concrete, other materials such as brick or pavers may be used subject to review by the Building Inspector.

(G) FLOOD PLAIN REQUIREMENTS:

Any structure constructed within this district must have its first floor elevation one foot above the base flood elevation stated on the FEMA FIRM map. All property improvements and uses are subject to current FEMA requirements.

(H) TOWNHOME REGULATIONS:

The following regulations shall apply to any lot containing townhomes.

1. AREA REGULATIONS:

FRONT YARD: All lots shall have a minimum of not less than twenty five (25) feet from the front property line to the front of the structure.

SIDE YARDS: All interior lots shall have a minimum of not less eight (8) feet from the side property line to the structure wall.

SIDE YARDS ON CORNER LOTS: All lots which have a side yard abutting a street shall have a minimum side yard setback of not less than eighteen (18) feet from the property line to the structure.

REAR YARD: All lots shall have a minimum rear yard of not less than twenty five (25) feet from the property line to the primary residential structure.

LOT WIDTH: All lots shall have a minimum lot width of not less than seventy five (75) feet.

LOT AREA: All lots shall have a minimum lot area of not less than 7000 sq. ft.

MAXIMUM LOT COVERAGE: All lots shall not have more than 45% of its total lot area covered by permanent structures.

2. HEIGHT REGULATIONS:

No structure shall exceed two and one-half (2 ½) stories in height.

3. OFF STREET PARKING:

A minimum of one 400 sq. ft. of hard surface parking with an eight (8) foot minimum width, which must be configured in a manner to hold at least two automobiles, must be provided for each single family home. All drives and parking pads must be hard surfaced, including those drives that connect a driveway or parking pad to a right of way. Hard surfaces include asphalt or concrete, other materials such as brick or pavers may be used subject to review by the Building Inspector.

4. FLOOD PLAIN REQUIREMENTS:

Any structure constructed within this district must have its first floor elevation one foot above the base flood elevation stated on the FEMA FIRM map. All property improvements and uses are subject to current FEMA requirements.

Dated this 5th day of January, 2015.

First reading: 11-17-2014

Second reading: 01-05-2015

Adopted: 01-05-2015

Published: 02-04-2015

Effective: 02-04-2015

Donna Bares (unable to attend Council meeting) had made a complaint on property at 216 West Avenue. City Manager Ainslie gave a presentation to the Council showing pictures of the property and explaining what has been done to the property, as the City Code Enforcement Officer has been working with the property owner since 2010. There has been a new property owner since December 2014 and he has continued to clean up the property. Ainslie stated that the City would have to pass the International Property Maintenance Code in order to enforce any other conditions on this property.

Any other business:

Councilor Potts asked that when the Home-Based business ordinance is worked on, that Planning and Zoning get public comment on this prior to any changes made.

Motion by Hersrud, second by Bestgen and carried with all members present voting yes to go into executive session for personnel, legal and contracts at 7:25 pm.

Motion by Bestgen, second by Waterland and carried with all members present voting yes to return to regular session at 10:20 pm.

Motion by Waterland, second by Bestgen and carried with all members present voting yes to ratify the Sponsorship Agreement with Beltone and Roadtrek Motorhomes, Inc. and approve the Sponsorship Agreement with Rockford Fosgate.

Motion by Bestgen, seconded by Potts and carried with all members present voting yes to adjourn the meeting at 10:23 pm.

ATTEST: _____
Fay Bueno, Finance Officer

APPROVED _____
Mark Carstensen, Mayor

Published once at the total approximate cost of \$980.18.