

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:30 p.m. on Monday, December 17, 2012 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons, Joe DesJarlais, Marcia Johnston, Jamie McVay, Tim Potts, Dane Sundstrom, Kelly Vasknetz and Ronald Waterland. Also present City Manager Daniel Ainslie and City Attorney Greg Barnier. Absent: David Hersrud.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Motion by Potts, second by Johnston and carried with all members present voting yes to approve the agenda.

Announcements:

Mayor Carstensen presented Toys for Tots a check for \$1,211. This was a donation from the City's employees.

At the City's Christmas party employees were honored for their longevity. Shawn Peterson, Ambulance Director was voted employee of the year and Bernie Asheim was voted volunteer of the year.

There will be two sites for Christmas trees recycling this year - Ball Park Road and Exit 32.

Due to the holidays, garbage pickup on Tuesday will be on Monday the next two weeks.

The Library will be closed on Christmas Eve and Christmas Day; they will be open until 4:00 pm on New Year's Eve and closed on New Year's Day.

City Hall will be closed on Christmas Eve, Christmas Day, New Year's Eve and New Year's Day.

The Rubble Site will be closing at 12:00 noon on both Christmas Eve and New Year's Eve and will be closed on Christmas Day and New Year's Day.

The Community Center will be closing at 2:00 pm on Christmas Eve and closed on Christmas Day; they will be closing at 5:00 pm on New Year's Eve and closed on New Year's Day.

Informational Reports:

Water Superintendent Dale Olson gave an update on the Water Department:

- Phase I of the Lazelle Street water project was finalized in November. Phase II of Lazelle Street will start in the spring. Replacement of service lines on Spruce Street and Vanocker went well. Well 1 was drilled and produces around 400 gallons a minute. Construction has been started on building the well house. They are working on the exterior of Well 3. The SCADA system was installed.

Fire Chief Tom Trigg gave an update of his department:

- So far this year there has been 260 calls compared to 231 last year. 25 were vehicle extrication; 62 wild land fires; 43 false alarms, 10 structure fires and 6 vehicle fires; 10 hazmat calls and all other calls were good intent. They have a 40 member roster with three of those members getting their certification in February, so at that time all members will be certified. City Manager asked the Chief how many of these calls are out of City limits. Chief Trigg said approximately 75% of the calls.

City Manager Ainslie reported:

- The 2012 budget as of the end of November: General Fund – 83%; Special Sales Tax-74%; Capital Improvements-76%; Liquor Store-89%; Water-95%; Wastewater-83%; Sanitation-74%; Ambulance-68%.
- Ainslie was unable to contact everyone that had applied to sit on the Planning and Zoning Board, so an appointment will hopefully be made at the next Council meeting.
- Title 10 – Franchises will be updated and will plan on a first reading on January 7th and second reading on January 22nd.

Motion by Waterland, second by DesJarlais and carried with all members present voting yes to approve the consent calendar.

Motion by Potts, second by Waterland and carried with all members present voting yes to approve the following claims with the exception of Johnston Hardware, \$35.15, supp; Cetec, \$32,394.50, prof fee; Mainline Contracting, \$63,780.84, cap imp; Site Work Specialists, \$48,381.74, cap imp; RCS Construction, \$99,799.68, cap imp; TTG Enterprises, \$5614.63, cap imp.

Wages – Ambulance \$13,300.44; Attorney \$2,884.62; Auditorium \$83.68; Buildings \$831.15; Cemetery \$1,034.38; City Manager \$4,715.08; Community Center \$11,768.08; Community Development \$4,213.75; Finance Office \$8,542.91; Fire Department \$1,675.62; Human Resource \$2,121.81; Library \$8,564.90; Liquor \$4,413.52; Mayor and Council \$3,333.27; Parks \$9,971.30; Police \$34,718.21; Rally \$3,250.63; Sanitary Service \$9,203.43; Streets \$8,706.23; Wastewater \$8,539.20; Water \$12,453.75; Federal Withholding \$14,445.76; FICA \$11,186.69.

2012 - GENERAL – A&B Welding, \$10.23, repair; A&J Surplus, \$86.20, other; Amcon, \$1057.37, merch for resale; Baker & Taylor, \$140.32, supp; Andrew Barff, \$30.00, other; Dusty Barker, \$30.00, other; Barrows Electric, \$271.01, repair; Best Western Ramkota, \$859.91, other; BH Chemical, \$2711.69, supp; BH Occupational Medicine, \$782.21, prof fee; BH Power, \$23,742.87, util; Brodart, \$77.78, supp; Burge Concrete, \$306.00, repair; Butte Electric, \$533.10, util; Campbell Supply, \$1156.21, repair; Caselle, \$527.99, prof fee; CBH Cooperative, \$12,098.99, supp; City of Sturgis Police-Petty Cash, \$10.22, supp; City of Sturgis Water Dept, \$1060.68, util; Coca Cola, \$1766.45, merch for resale; Corbon Law Enforcement, \$741.00, supp; Creative Product Sourcing, \$1333.18, other; Crum Electric, \$53.93, repair; Dakota Backup, \$1853.73, prof fee; Double Star Computing, \$2404.09, prof fee; Ecolab Pest, \$120.00, repair; Ed Roehr Safety Products, \$665.35, supp; Joyce Ehlers, \$1000.00, grp insur; Fastenal Co, \$24.66, repair; First Interstate Bank, \$3376.32, other; Freeman Electric, \$998.57, supp; FSH Communications, \$60.00, util; Gaylord Brothers, \$51.34, supp; General Traffic Controls, \$271.19, repair; Godfrey Brake, \$467.50, repair; Great Western Tire, \$802.66, supp; Dan Grubl, \$36.31, travel; Hillyard, \$1339.97, repair; Jacobsen Ford, \$528.00, supp; Lori Jeffery-Kirk, \$832.50, other; JJ Davenport, \$250.00, other; Ashley Johnson, \$500.00, grp insur; Johnston Hardware, \$432.54, supp; KT Connections, \$300.00, supp; Tyler Kaitfors, \$298.40, grp insur; Knology, \$389.67, util; Levi Littler, \$179.00, grp insur; LPN Holdings, \$6865.38, supp; Jeff Lucas, \$291.04, grp insur; Lynn's Dakotamart, \$196.39, supp; Marco Inc, \$25.30, maint; Meade Co Auditor, \$5843.02, util; Meade Co Times, \$673.58, publ; Menards, \$165.33, supp; MDU, \$7189.47, util; Neve's Uniforms, \$665.00, supp; Newman Traffic Signs, \$453.83, supp; Northern Hills Vet Clinic, \$125.00, prof fee; Brad Olson, \$52.42, travel; O'Reilly Auto Parts, \$52.85, supp; Owens Interstate Sales, \$3336.16, supp; Pete Lien & Sons, \$6487.65, supp; Dane Pi, \$30.00, other; Pitney Bowes, \$120.56, rent; Powerplan, \$238.19, repair; Print Mark-et, \$1685.36, publ; Purchase Power, \$2572.12, supp; Rapid City Journal, \$37.80, publ; Regional Health Physician, \$36.00, prof fee; Richter's Tire, \$33.77, supp; Rossman Trucking, \$1718.50, supp; Rushmore Office, \$3062.87, supp; Asphalt Sacrison, \$247.20, supp; Julie Schmidt, \$93.00, grp insur; SD Board of Technical Profession, \$80.00, prof fee; SD Redbook Fund, \$100.00, other; Servall,

\$523.73, supp; Shopko Hometown, \$580.17, supp; Sturgis Napa, \$701.32, repair; Sturgis Volunteer Fire Dept, \$17,662.51, util; Summit Signs, \$625.00, equip; The Knuckle Saloon, \$1640.00, other; Town-N-Country Plumbing, \$80.48, repair; Tri-State Livestock News, \$54.08, supp; Twilight First Aid, \$189.45, supp; Vanway Trophy, \$28.68, supp; Wellmark Blue Cross, \$85.52, grp insur; West Payment Center, \$99.10, prof fee; West River Electric Assn, \$518.52, util.

Special Sales Tax – SD Dept of Game, Fish & Parks, \$60,810.00, cap imp.

Capital Improvement – Century Business, \$630.00, cap imp; Double Star Computing, \$1733.74, cap imp; Meade Co Title, \$250.00, cap imp; Pete Lien & Sons, \$4940.00, cap imp.

Liquor – BH Occupational, \$55.00, prof fee; BH Power, \$1406.30, util; Buffalo Bills Bowling, \$8.30, refund; Cask & Cork, \$1248.00, off sale liquor; City of Sturgis Water Dept, \$52.04, util; Coca Cola, \$394.60, pop for resale; Double Star Computing, \$169.91, prof fee; Eagle Sales, \$18,277.13, off sale beer; Ecolab Pest, \$98.03, maint; Fisher Beverage, \$13,915.25, off sale beer; Freeman Electric, \$51.02, repair; Johnson Western Wholesale, \$40,268.66, off sale liquor; Harriet Lolley, \$42.00, merch for resale; M&B Enterprises, \$225.40, snacks for resale; MDU, \$265.52, util; Owens Interstate, \$161.94, repair; Pamida, \$89.16, refund; Pepsi Cola, \$181.50, pop for resale; Prairie Berry, \$2664.50, off sale liquor; Print Mark-et, \$112.36, publ; Republic Beverage Co, \$45,100.32, off sale liquor; Rushmore Office, \$89.99, supp; Sand Creek Printing, \$206.61, supp; Servall, \$196.04, supp; Sturgis RV Park, \$4.81, refund; The Homeslice Group, \$5422.00, publ; Tour Ice, \$194.40, merch for resale; Valiant Vineyard, \$396.00, off sale liquor; Wellmark Blue Cross, \$4.80, grp insur.

Water – A&B Business, \$269.97, prof fee; American Solutions for Business, \$1149.81, supp; APWA, \$164.00, prof fee; BH Occupational, \$53.27, prof fee; BH Power, \$1670.97, util; Andrew Burud, \$81.00, refund; Butte Electric, \$183.90, util; Campbell Supply, \$377.15, supp; Caselle, \$382.34, prof fee; City of Sturgis Water Dept, \$77.00, util; Credit Collections Bureau, \$51.12, prof fee; Dakota Backup, \$214.78, prof fee; Double Star Computing, \$169.92, prof fee; Frame Garage, \$1100.00, supp; G&H Distributing, \$143.23, supp; Grocery Mart, \$131.18, supp; Hanson Enterprises, \$3505.11, supp; Hawkins, \$1109.83, supp; HD Supply, \$4411.12, supp; Knology, \$34.68, util; Meade Co Times, \$53.21, prof fee; Midcontinent Testing Lab, \$129.00, prof fee; MDU, \$54.35, util; Northern Safety, \$84.40, supp; Northwest Pipe Fittings, \$783.33, supp; Ron O'Hara, \$56.50, refund; O'Reilly Auto Parts, \$4.99, supp; Pete Lien & Sons, \$51.25, supp; Print Mark-et, \$112.36, publ; Rushmore Office, \$62.18, supp; SD DENR, \$68.00, other; Servall, \$16.86, repair; SD One Call, \$46.62, prof fee; Sturgis Napa, \$27.16, supp; Sturgis Water Dept Petty Cash, \$59.86, supp; Mavis Symonds, \$54.05, refund; USA Blue Book, \$88.81, supp; Wellmark Blue Cross, \$20.80, grp insur; Winter Walking, \$54.26, supp.

Wastewater – BH Occupational, \$17.78, prof fee; Brosz Engineering, \$930.00, cap imp; Campbell Supply, \$331.45, supp; Dan Cass, \$250.00, grp insur; City of Belle Fourche, \$30.49, other; City of Sturgis Water Dept, \$18.48, util; Double Star Computing, \$169.92, prof fee; Foothills Seed, \$65.50, repair; Johnston Hardware, \$11.99, repair; Mainline Contracting, \$52,400.30, cap imp; Meade Co Weed & Pest, \$2510.46, other; Owens Interstate, \$91.41, supp; Mike Plaggemeyer, \$14.23, travel; Print Mark-et, \$112.36, publ; Rushmore Office, \$49.50, supp; SD DENR, \$36.00, prof fee; Sturgis Napa, \$5.16, repair.

Sanitary Service – A&B Welding, \$198.87, repair; A&J Surplus, \$38.88, repair; BH Occupational Medicine, \$17.78, prof fee; BH Power, \$11.00, util; Campbell Supply, \$259.98, repair; Dan Cass, \$250.00, grp insur; CBH Cooperative, \$3386.53, supp; Century Business Leasing, \$195.76, prof fee; Century Business Products, \$55.84, prof fee; City of Belle Fourche, \$16,011.28, other; Double Star Computing, \$169.92, prof fee; Eddies Truck Sales, \$64.44, repair; Freeman Electric, \$296.35, repair; Great Western Tire, \$1982.00, supp; Inland Truck Parts, \$120.54, repair; Meade Co Weed & Pest, \$2510.46, other; Northwest Peterbilt, \$26.18, repair; Owens Interstate, \$100.00, supp; Print Mark-et, \$112.36, publ; Quick Signs, \$369.38, equip; Rushmore Office, \$57.45, supp; Sanitation Products, \$136.66, repair; SD DENR, \$500.00, prof fee; Sturgis Napa, \$307.81, repair.

Ambulance – Barrows Electric, \$271.01, repair; BH Occupational, \$243.08, prof fee; CBH Cooperative, \$1735.18, supp; City of Sturgis Water Dept, \$49.47, util; Dakota Backup, \$103.28, supp; DB Billing, \$717.31, prof fee; Double Star Computing, \$169.92, prof fee; Bob Eisenbraun, \$453.86, grp insur; First Interstate Bank, \$76.15, travel; Hersrud Co, \$266.99, repair; MDU, \$192.85, util; Print Mark-et, \$112.36, publ; Progressive Medical International, \$686.30, supp; Purchase Power, \$47.12, supp; Regional Home Medical Equip, \$418.88, supp; Rushmore Office, \$5.99, supp; Julie Schmidt, \$425.00, grp insur; Shopko Hometown, \$98.67, supp; Nicole Skouge, \$500.00, grp insur; Wellmark Blue Cross, \$8.88, grp insur.

2013 - General – Mountain Air Insurance, \$2753.00, insur; SD Airport Managers Assn, \$25.00, prof fee; SD Assn of Code Enforcement, \$40.00, prof fee; SD Building Officials Assn, \$50.00, prof fee; SD City Management Assn, \$150.00, prof fee; SD Gov't Finance Office Assn, \$160.00, other; SD Human Resource Assn, \$25.00, prof fee; SD Municipal Attorney Assn, \$35.00, prof fee; SD Municipal League, \$2731.76, other; SD Police Chiefs Assn, \$104.28, other; SD State Bar, \$490.00, prof fee; SD Street Maintenance Assn, \$35.00, prof fee; SDML Work Comp Fund, \$66,677.72, unemployment; Western Dakota Insurance, \$46,447.00, insur.

Liquor – SD Municipal Liquor Control Assn, \$25.00, prof fee; SDML Work Comp Fund, \$1604.31, unemployment.

Water – SDML Work Comp Fund, \$7359.76, unemployment.

Wastewater – SD DENR, \$5500.00, prof fee; SDML Work Comp Fund, \$4335.31, unemployment.

Sanitary Service – SDML Work Comp Fund, \$10,136.33, unemployment.

Ambulance – SDML Work Comp Fund, \$14,858.57, unemployment; Western Dakota Insurance, \$9634.00, insur.

Motion by McVay, second by Vasknetz and carried with Carstensen, DesJarlais, McVay, Sundstrom, Vasknetz and Waterland voting yes and Johnston and Potts abstaining to approve the following claims: Johnston Hardware, \$35.15, supp; Cetec, \$32,394.50, prof. fee; Mainline Contracting, \$63,780.84, cap imp; Site Work Specialists, \$48,381.74, cap imp; RCS Construction, \$99,799.68, cap imp; TTG Enterprises, \$5614.63, cap imp.

Motion by DesJarlais, second by Jamie and carried with all members present voting yes to approve a setback variance for a carport at 3219 Vanocker Driver for James Bradley.

Motion by Waterland, second by Johnston and carried with Carstensen, McVay, DesJarlais, Potts, Johnston, Vasknetz, and Waterland voting yes, Sundstrom voting no, to approve rezoning the Palisades property to a Planned Unit Development. Also to amend the existing development agreement to reflect the change to units that will be built and add a recreational component.

The public hearing for an on/off retail wine license for Sturgis Strickers, LLC will be tabled until January 7, 2012.

Motion by DesJarlais, second by Potts and carried with all members present voting yes to approve the following payroll changes: Ambulance-EMT-B-Katie O'Bryan, Shane Barrows and Mark Falcon-\$8.00; Police – Sergeant- Douglas Quarve - \$21.05 per hour; part-time Animal Shelter Tech Aide - \$10 (min. 2 hrs per day; 2 days per week) name pending; Sanitation – Recycling Operator – Steven Kindsfater – no change to wage.

McVay introduced the following written resolution and moved its adoption:

**RESOLUTION 2012--48
RESOLUTION APPROVING PLAT**

WHEREAS, the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

WHEREAS, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property:

A PLAT OF LOT 2B REVISED, LOT 2F REVISED AND DRAINAGE LOT 1 OF STURGIS INDUSTRIAL PARK SUBDIVISION, Formerly Lot 2B, Lot 2E and Lot 2F of Sturgis Industrial Park Subdivision, Located in the S1/2 of Section 6, T.5N., R.5E., B.H.M., City of Sturgis, Meade County, South Dakota

WHEREAS, said plat meets the requirements of the statutes in all things, now therefore,

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved.

Dated this 17th day of December 2012.

Published: 12-26-2012

Effective: 01-16-2013

Vasknetz seconded the motion for the adoption of the foregoing resolution with all members present voting yes and the resolution as declared passed and adopted.

The following bids were received for a four year cleaning contract: O.C. Cleaners – 2013-2016-\$3,190 a month-Total \$38,280; Candy Morrell – 2013-2014-\$4,400 a month-Total \$52,800 and 2015-2016-\$4,450 a month-Total - \$53,400; S and C Cleaners – 2013-2016 - \$3,100 a month-Total - \$37,200.

Motion by Waterland, second by McVay and carried with all members present voting yes to award the 2013-2016 Cleaning Services contract to the low bid from S and C Cleaners.

The following bids were received for fuel and propane: Fuel: CBH Cooperative-Base cost+freight+state taxes if necessary+\$.06 margin (only bid received). Propane: McGas Propane-Cylinder-firm-\$0.60; Bulk-fire-\$1.47; CBH Cooperative-Cylinder-\$0.55, Bulk-terminal price+freight (.08) cpg+ a margine of .18cpg- \$1.27.

Motion by DesJarlais, second by McVay and carried with all members present voting yes to award the fuel and propane bids for 2013 to CBH Cooperative.

Motion by Waterland, second by DesJarlais and carried with all members present voting yes to approve the write off of checks from 2011 that have not been cashed.

Johnston introduced the following written resolution and moved its adoption:

**RESOLUTION 2012-49
SUPPLEMENTAL APPROPRIATIONS
CONTINGENCY TRANSFER
2012 FISCAL BUDGET**

WHEREAS, it appears that there will be insufficient funds in the 2012 General Fund Budget, Special Sales Tax Fund and Capital Improvements Fund to carry out the indispensable functions of

government. It is proposed that the following Supplemental Contingency Transfer Appropriations be adopted.

FROM: 101-41100-42910 Contingency – \$47,476.00

TO: 101-4218-42900 Dispatch - \$44,076.00
101-4316-42800 Street Lighting - \$3,000.00
211-9000-46580 Special Sales Tax – City Promotion-\$50.00
212-4700-44300 Capital Improvements – Agent Fee-\$350.00

Dated this 17th day of December 2012.

Published: 12-26-2012

Effective: 01-16-2013

Waterland seconded the motion for the adoption of the foregoing resolution with all members present voting yes and the resolution as declared passed and adopted.

Motion by DesJarlais, second by Potts and carried with all members present voting yes to approve authorizing the City Manager to sign 2013-2017 Hanger lease agreements.

Motion by Johnston, second by McVay and carried with all members present voting yes to approve authorizing the City Manager to sign the Marcotte land purchasing agreement with the State and to pay the 10% down payment.

Any other business:

None

Motion by Potts, seconded by Waterland and carried with all members present voting yes to adjourn the meeting at 7:20 pm.

ATTEST: _____
Fay Bueno, Finance Officer

APPROVED _____
Mark Carstensen, Mayor

Published once at the total approximate cost of \$