

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:30 p.m. on Tuesday, September 4, 2012 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons, Joe DesJarlais, David Hersrud, Tim Potts, Dane Sundstrom and Ronald Waterland. Also present City Manager Daniel Ainslie and City Attorney Greg Barnier. Absent: Jamie McVay, Marcia Johnston and Kelly Vasknetz.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Motion by Hersrud, second by Waterland and carried with all members voting yes to approve the agenda.

Announcements:

- Fall clean-up will be October 1-5. The City is asking that all residents need to trim their trees and shrubs and the City will haul it away during clean up week.
- A thank you was received from a gentleman that was in a bad motorcycle accident on Vanocker Canyon Road to the people of Sturgis for all the kindness that was shown to him.
- There will be a Paige McPherson day at the end of September.

Informational Reports:

Lisa Katzenstein gave an update on the Human Resource Department, which includes IT and Risk Services:

- There have been 7 internal promotions, 4 full-time new hires and the City have 2 full-time openings right now and several part-time help have been hired.
- Helped with the transition in the Public Works Department.
- Updated the City's personnel manual following the guidelines on background checks instituted by the EOC.
- Helped Public Works department with their new software Pubworks.
- The City received a grant for two new servers worth \$8000.

Rick Bush gave an update on the Public Works Department:

- Several projects have been finished in the last three weeks, 2012 paving and asphalt project which include Woodle Field paving, Moose Drive reconstruction and the Bike Path project.
- A successful Rally with a reduction in costs of 14%, mostly this was due to reduced labor costs.
- The 2012 Deadman Canal inspection went well with no significant inefficiencies.
- Projects that will be worked on the next 3 months are the Hill Street drainage project, the Sly Street drainage reconstruction and the Vanocker Canyon sewer extension project.
- Getting ready for the snow removal season.

City Manager Ainslie reported:

Sales tax collections in the General Fund are at 64% of last year and the Triple B is at 78% of last year, and the Capital Improvement is at 64% of last year. The total 2nd cent is at 94% and the Triple B is at 100% of last year.

Motion by DesJarlais, second by Potts and carried with all members voting yes to approve the consent calendar.

Motion by Hersrud, second by Waterland and carried with all members voting yes to approve the following claims with the exception of Hersrud Co., \$1258.01, repair:

Wages – Ambulance \$47,457.10; Attorney \$5,769.24; Auditorium \$688.78; Buildings \$5,185.43; Cemetery \$5,008.91; City Manager \$10,409.24; Community Center \$39,151.63; Community Development \$15,451.38; Finance Office \$19,632.93; Fire Department \$22,870.05; Human Resource \$4,243.62; Library \$16,843.68; Liquor \$17,263.62; Mayor and Council \$6,666.54; Parks \$31,050.25; Police \$313,500.12; Rally \$26,843.39; Sanitary Service \$25,794.95; Streets \$15,591.49; Wastewater \$16,938.88; Water \$27,926.54; Federal Withholding \$77,621.00; FICA \$51,076.23.

General-A & B Business, \$194.83, sup; Amazon, \$487.26, sup; Amcon Distributing, \$1878.81, resale; AACE, \$425.00, travel; Avaya, \$36.39, util; Baker & Taylor, \$849.28, sup; Barney's Signs, \$578.57, pub; BH Chemical, \$160.93, sup; BH Rally & Gold, \$7056.17, resale; Buckle Tree, \$4520.40, other; Jerry Burnham, \$2490.92, prof fees; Butler Machinery, \$110.50, repair; Butte Electric, \$460.30 util; Campbell Supply, \$49.78, rep; Cascade Subscription Service, \$42.00, sup; Century Business Products, \$136.63, sup; Chain Saw Center, \$125.00, sup; Sturgis Water Dept, \$9616.97, util; Community Center, \$65.60, other; Cummins-Allison Corp, \$361.44, repair; Dakota Supply Group, \$1282.64, repair; Double Star Computing, \$1771.75, prof fees; Dueco, \$95.52, repair; Earthgrains Baking Co., \$544.00, resale, EB Communications, \$84.00, repair; Foothills Seed, \$187.00, sup; G&G Enterprises, \$2743.00, resale; Glover Investments, \$600.00, rental; Goldmine Enterprises, \$4201.25, promo; Darrel Hatzenbuhler, \$36.04, travel; Hawkins, \$242.50, sup; Integrity Heating & Air Conditioning, \$255.00, repair; Interstate All Batteries Center, \$375.90, repair; J&L Services, \$680.00, repair; KNKL Radio, \$1500.00, pub; Knology, \$2070.07, util; Kristen Legner, \$300.00, prog; Adam Martin, \$39.22, sup; Meade County Auditor, \$3353.88, util; Meade County Times Tribune, \$36.00 sup; Midcontinent Communications, \$41.09, util; MDU, \$40.93, util; Candy Morrell, \$3311.09, repair; Newman Traffic Signs, \$37.22, repair; Pamida, \$403.24, sup; Party Time Plus, \$11924.07, rental; Peterson Automotive, \$382.34, repair; Pitney Bowes, \$241.12, rent; Print Mark-et, \$833.47, pub; Rapid City Journal, \$76.00, pub; Richter's Tire & Exhaust, \$12.00, repair; Runner Brochure Delivery, \$1250.00, sup; Rockingtree Landscape, \$207.50, sup; Rushmore Office Supply, \$87.87, sup; Sage Productions, \$185.97, sup; SBT Mowing, \$120.00, other; SD DARE, \$30.00, other; SD Municipal League, \$230.00, travel; SD State Historical Society, \$28.80, sup; Sherwin-Williams, \$148.40, sup; St. Francis Alter Society, \$10030.00, other; Sturgis Harley Davidson, \$69.76, sup; Summit Signs & Supply, \$128.00 sup; TASC, \$897.75, other; The Knuckle Saloon, \$2800.00, promo; Tigerdirect.com, \$264.92, sup; Time Equipment Rental & Sales, \$881.63, pub; Tom's T's, \$507.57 sup; Tumblewood Press, \$499.00, sup; Turbiville Industrial Electric, \$9.88, repair; Twilight Extinguisher, \$22.95, repair; Ketura Veal, \$30.00, other; Matt Veal, \$30.00, other; Verizon, \$2095.33, util; Walco International, \$40.28, repair; West Payment Center, \$85.00, sup; Whisler Bearing, \$48.52, repair.

Special Sales Tax-Chamber of Commerce, \$10666.67, other; SEDC, \$8333.33.

Capital Improvement-Brosz Engineering, \$2830.01; LPN Holdings, \$2919.68; Rasmussen Mechanical Services, \$47237.10; Tru-Form Construction, \$36821.00.

Liquor-Amcon Distributing, \$15456.52, resale; Century Business Products, \$2.81, sup; Sturgis Water Dept, \$98.59, util; Knology, \$140.47, util; M&B Enterprises, \$106.50, resale; Mobil Mini, Inc., \$115.92, sup; Pete Lien & Sons, \$198.75, cap imp; Print Mark-et, \$55.57, pub; Republic Beverage Co, \$146.95, off sale liquor; TASC, \$47.25, other; Verizon, \$53.39, util.

Water-Buckle Tree, \$83.90, sup; Butte Electric, \$400.39, util; Sturgis Water Dept, \$83.00, util; Knology, \$115.57, util; Candy Morrell, \$362.55, repair; Print Mark-et, \$55.57; SDWWA, \$40.00, travel; TASC, \$110.25, other; Utility Refund Vendor, \$217.78, refund; Verizon, \$283.78, util.

Wastewater-A&B Welding, \$9.90, repair; AT&T Mobility, \$133.98, util; Buckle Tree, \$19.25, sup; Sturgis Water Dept, \$21.32, util; Energy Laboratories, \$862.00, prof fees; Golden West Technologies, \$376.30, prof fees; Knutson Irrigation Service, \$37.00, sup; Candy Morrell,

\$238.18, repair; Neenah Foundry, \$154.00, repair; Print Mark-et, \$55.62, pub; TASC, \$63.00, other; Verizon, \$175.14, util.

Sanitation-Buckle Tree, \$19.25, sup; Century Business Products, \$113.03, prof fees; Century Link, \$57.13, util; Dakota Battery & Electric, \$188.80, rep; Dakota Supply Group, \$203.10, sup; Fastenal Co., \$175.77, repair; Kieffer Sanitation, \$45356.00, sup; Meade County Times Tribune, \$36.00, pub; Candy Morrell, \$238.18, repair; Print Mark-et, \$55.62, pub; Safety Vision, \$624.31, repair; TASC, \$94.50, other; Verizon, \$29.88, util.

Ambulance-Century Business Products, \$48.84, sup; Sturgis Water Dept, \$550.90,util; DB Billing, \$932.18, prof fees; Grocery Mart, \$13.65, sup; Knology, \$102.92, util; Print Mark-et, \$55.57, pub; Regional Health Physicans, \$18.00, prof fees; Regional Home Medical Equip, \$140.03, sup; Spearfish Ambulance Service, \$400.00, travel; St. Francis Alter Society, \$850.00, sup; TASC, \$94.50, other; Verizon, \$22.51, util.

Motion by Potts, second by Waterland and carried with Carstensen, DesJarlais, Potts, Sundstrom and Waterland voting yes and Hersrud abstaining to approve the following claim: Hersrud Co., \$1258.01, repair.

Motion by Hersrud, second by Potts and carried with all members present voting yes to approve a special events malt beverage license for the Loud American Roadhouse at the Sturgis City Armory on September 15, 2012 for the Ag Banquet and street dance.

Motion by DesJarlais, second by Waterland and carried with all members present voting yes to approve a transfer of a package off sale malt beverage license from Pamida to Shopko.

Motion by DesJarlais, second by Hersrud and carried with all members present voting yes to approve a request for use of City property for the Motorcycle Cannonball Race on September 14, 2012.

Motion by Hersrud, second by DesJarlais and carried with all members voting yes to approve the following payroll changes: Police – Kalli Eaves – Animal Shelter Tech - \$11.34. Liquor – Sales Clerk: Tim Cahalane- \$8.00 and Chuck Colombe \$8.50 and Larry Pollard - \$8.00. Community Center – Lifeguard – Kyle Jones and Ethan Bennett-\$7.25.

Motion by Waterland, second by DesJarlais and carried with all members voting to approve second reading of Ordinance 2012-15 – Annual Appropriation Ordinance for 2013. (The complete ordinance is on file at the Finance Office at City Hall).

Hersrud introduced the following written resolution and moved its adoption:

RESOLUTION 2012 – 39

A RESOLUTION TO AUTHORIZE THE CITY FINANCE OFFICER TO SUBMIT TO THE MEADE COUNTY AUDITOR THE TAX LEVY REQUEST FOR THE CITY OF STURGIS 2013 BUDGET

WHEREAS the City of Sturgis is a Municipal Corporation as defined under South Dakota law, and

WHEREAS the City of Sturgis is required each year to submit a tax levy request to the office of County Auditor as part of the annual municipal budget process, and

WHEREAS The City of Sturgis has prepared the 2013 Budget Ordinance and passed the first reading of the Budget Ordinance for calendar year 2013, and

WHEREAS the 2013 Budget as approval of the City Council for first reading will require an additional \$78,732 in tax revenue, or an increase of 3%, and

WHEREAS the city Budget request to the County Auditor will be for a tax levy sufficient to generate revenue of \$2,703,136, and

WHEREAS the allowed growth factor as determined by the County Auditor is the figure of 0.77%, and

WHEREAS the allowable CPI factor as determined by the County Auditor is up to 3.0%.

NOW THEREFORE AS SET FORTH HEREIN, IT IS HEREBY RESOLVED that the City Finance Officer is authorized to certify and submit the 2013 City Budget and tax levy request to the Meade County Auditor, based on a growth factor increase of 0.77% and a CPI increase of 2.23%, to correctly fund the 2013 Budget for the City of Sturgis, consistent with the requirements of SDCL Chapter 9-21 and Chapter 10-13.

Dated this 4th day of September, 2012.

Published: 09-12-2012

Effective: 10-2-2012

Waterland seconded the motion for the adoption of the foregoing resolution with all members present voting yes and the resolution is declared passed and adopted.

Motion by Potts second by Waterland and carried with all members present voting yes to approve the use of city property by Believers Fellowship during the "Party in the Park" at the City Park on September 8, 2012.

Motion by Waterland, second by DesJarlais and carried with all members present voting yes to approve the use of City property-fairgrounds by the Jackpine Gypsies on September 15th or 22nd for Mini Sprint Races.

Potts introduced the following written resolution and moved its adoption:

RESOLUTION 2012-40
A RESOLUTION DECLARING PROPERTY SURPLUS

Public Works: 1991 Chevy Suburban K1500, Wt. 5,600 – Vin# 1GNEV16KXMF130187
1980 Bobcat-Skid Steer Loader 825 – Vin# 4958-M-18794
1975 Chevy CC314 Truck K30, Wt. 4,726 – Vin# CCY335J113632
1967 Caterpillar Road Grader 12E – Vin# 91G618
1976 International Dump Truck Loadstar 1700, Wt. 5,745 – Vin#
D0522FHA31197
1964 Int'l Truck w Air Compressor R185, Wt. 4,441 – Vin# FD72363F
1992 Elgin Megawind Street Sweeper Series M – Vin# M0104D
1986 Chevy Truck K30, Wt. 4,200 – Vin# 1GBHC33J8GS193436
1983 Chevy Pickup 4x4 K10 – Vin# 1GCEK14D8DJ125993
1978 Ford 4X4 Pickup F250 – Vin# F26SRAJ2700
1984 Chevy Pickup K30 – Vin# 1GCDHD34J9EF387437
1987 Dodge Flat Bed Pickup 250RM – Vin# 1B7KD24W3HS355025
1976 Dodge 4x4 Pickup W-200 – Vin# W24BE65321250

- (1)- Whacker Packer
- (1) - 1" Blue Jetter Hose- Apprx. 600'
- (2)- Water Fire Extinguishers
- (1)- 4" Electric Water pump & Panel/ Trailer
- (13)- Hydraulic Cylinders
- (1)- Johnson 9.9 horse Outboard Motor
- (1)- 18' Fiberglass Boat
- (2)- Floor Jacks
- (2)- Ice Auger Bits
- (1)- Extension Ladder
- (1)- 3Hp Briggs & Stratton Motor
- (1)- Electric Space Heater
- (1)- Set of Camper Jacks
- (1)- Diving Board & hand rail
- (24)- 4-tube light fixtures
- Misc- tires
- (1) -900x16 Tire and Wheel
- (2) -875x165 Tires and Wheels
- (2) -900x20 Tires and Wheels
- (6)- 1000x20 Tires and Wheels
- (2) -Counter Tops with Sinks
- (1) -Swisher Lawn Tractor Bucket
- (1) - Load Hog Trailer for Lawn
- (2) -Shop Vacs
- (2)- Kohler Electric Generators
- (1) - Lennox Air conditioning Unit
- (1)- Diesel Space Heater
- (1) - Climbing Harness
- (1)- Large roll Heavy Duty Plastic 4'
- (8)-4'x6' heavy metal kennel doors
- (2)- Flex metal hose

Police: 1 Engine: 2002 Ford Explorer 4 litre long block – timing components bad

Parks: 5 Engines: Chevy Straight 6 Flathead Ford Straight 6
 International Straight 6 Ford V8
 Chrysler V8
 Miscellaneous: Approx. 500 ft of cable
 (8) - 60 am/240 volt electrical disconnect boxes
 Old Lion's Pond Fountain Pump
 1989 Chevy Pickup - #V18 - VIN#2GCEK14Z1K1204537
 1959 Chevy Dumptruck - #V31- VIN#3G59K141949

Water: HP Laserjet 4100 Desktop Printer

Misc Depts: (9) – Computer Keyboards
 (Logitech, Bluetooth, Turbo-Xwing, Accufeel, Acer, Gateway, Mitsumi)
 (4) – Computer Towers/Hard Drives (Gateway, 54 Computers)
 (2) – CD-Rom Drive
 (1) – CD Rewriter
 (1) – Disc Drive
 (4) – Printers (HP Deskjet 400, HP Deskjet 5650, Lexmark Z25, Epson Stylus RX680)
 (1) – Compaq-Armada Lap Top Computer, 1120 series
 (1) – View Sonic Flat Screen Monitor
 (5) – Computer Mouse (Logitech, Microsoft, misc)
 (4) – Logitech Cordless Mouse Holders
 (1) – Smith Corona Word Processor/Typewriter
 (1) – Tappan Microwave
 (2) – Gas Furnaces (Armstrong 64,000 BTU, Martin 68,000 BTU)
 (1) – Drafting Table Arm
 (1) – LED Light
 (1) – Desk Attachment Tray
 (1) – Polaroid Camera w/ 1 film cartridge
 (3) – Power Adapters (HP, Motorola)
 (2) – Motorola GP300 2-way Radios

- (1) – Motorola Charging Unit
- (1) – Motorola Batteries
- (3) – Misc Power Cords
- (2) – HP Ink Cartridge Holders
- (1) – Telephone Receiver
- (1) – Westclox Wall Clock

BE IT FURTHER RESOLVED BY THE COMMON COUNCIL OF THE CITY OF STURGIS that the personal property described above is hereby declared no longer necessary, useful or suitable for municipal purposes. It being advisable and in the best interest of the City to sell such personal property.

Dated this 4th day of September, 2012.

Published: 09-12-12

Effective: 10-02-12

Waterland seconded the motion for the adoption of the foregoing resolution with all members present voting yes and the resolution as declared passed and adopted.

Any other business:

None

Motion by Waterland, second by Hersrud and carried with all members present voting yes to go into executive session for contracts at 7:07 pm.

Motion by Waterland, second by Potts and carried with all members present voting yes to return to regular session at 8:11 pm.

Mayor Carstensen adjourned the meeting at 8:11 pm.

ATTEST: _____
Fay Bueno, Finance Officer

APPROVED _____
Mark Carstensen, Mayor

Published once at the total approximate cost of \$165.48.