

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:30 p.m. on Monday, October 17, 2011 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons, Clint Brengle, Joe DesJarlais, Marcia Johnston, Jamie McVay, Tim Potts, Dane Sundstrom, and Kelly Vasknetz. Also present City Attorney Greg Barnier and Human Resource Coordinator Lisa Katzenstein. Absent: David Hersrud.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Announcements:

Mayor Carstensen asked for a moment of silence for Water Superintendent Eric Tibbetts, whose funeral was held today.

Mayor Carstensen thanked all that helped with the funeral, which included the Sturgis Police Department, Meade County Sherriff's office, SD Highway patrol, the Rapid City Police Department and Sturgis VFW.

Mayor Carstensen thanked all who helped with the new Comprehensive Plan, which included Rick Bush, the staff and Department heads, the City Council, Planning and Zoning committee, SEDC, Sturgis Chamber of Commerce, Meade County, the general public, RDG Design and Kadrmas, Lee and Jackson.

This is free week at the Community Center. You can go in and use the facility for free.

ABC is looking for help with the Halloween party on October 31<sup>st</sup>.

Motion by Potts, second by Brengle and carried with all members voting yes to approve the agenda as written.

Motion by Johnston, second by DesJarlais and carried with all members voting yes to approve the minutes from the meeting held on October 3, 2011.

Motion by Brengle, second by Potts and carried with all members voting yes to approve the following claims with the exception - The Homeslice Group, \$4750.00, publ. and Cetec Engineering, \$51,011.80, prof. fee.

**Wages** – Ambulance \$26,600.27; Attorney \$5,482.38; Auditorium \$258.98; Buildings \$3,949.88; Cemetery \$2,016.97; City Manager \$2,835.48; Community Center \$22,964.80; Community Development \$7,383.86; Finance Office \$17,616.70; Fire Department \$4,556.32; Human Resource \$5,046.08; Library \$16,877.22; Liquor \$9,014.05; Mayor and Council \$6,666.54; Parks \$25,908.11; Police \$72,555.55; Rally \$6,277.22; Sanitary Service \$19,946.44; Streets \$16,936.84; Wastewater \$17,782.52; Water \$26,856.89; Federal Withholding \$30,319.81; FICA \$23,309.00.

**General** – A&B Business, \$118.55, repair; A&B Welding, \$111.70, repair; A&J Surplus, \$70.20, repair; Amcon, \$211.97, merch for resale; Armstrong Extinguisher, \$144.90, maint; Greg Barnier, \$390.44, travel; Bentz Equip, \$112.45, repair; BH Badlands, \$1670.00, travel-rally; BH Chemical, \$1320.20, supp; BH Power, \$23,907.94, util; Blue Devil Auto Detailing, \$150.00, repair; Zweit Bruch, \$233.20, cc membership refund; Butte Electric, \$431.80, util; Campbell Supply, \$395.90, supp; CBH Coop, \$13,906.23, supp; CCP Industries, \$728.48, supp; Century Business Products, \$195.76, prof fee; Laben Clement, \$75.00, cc prog exp; Coca Cola, \$896.70, merch for resale; Community Center Petty Cash, \$58.50, cc prog exp; Dakota Backup, \$633.88, prof fee; Dakota Supply Group, \$1156.38, repair; Diesel Machinery, \$598.71, repair; Ecolab Pest, \$423.00, maint; Energy Lab, \$37.10, maint; Hugo Estes, \$75.00, cc prog exp; Executive Business Communication, \$84.00, repair; Farm Service, \$125.00, repair; Fedex,

\$211.43, supp; First Interstate Bank, \$2746.50, supp; Freeman Electric, \$1259.06, repair; FSH Communications, \$120.00, util; G&G Enterprises, \$128.00, merch for resale; Garden Hut, \$418.32, repair; Bryce Gay, \$70.00, cc prog exp; General Traffic Controls, \$292.13, repair; Glover Investments, \$600.00, rental-rally; Grocery Mart, \$73.56, supp; Heiman Fire Equip, \$220.45, supp; Hillyard, \$52.00, supp; Inland Truck Parts, \$272.17, repair; J&L Services, \$360.00, repair; Jenner Equip, \$761.00, repair; Johnston Hardware, \$278.93, supp; Ketel Thorstensen, \$977.75, prof fee; Knology, \$414.07, util; Lynn's Dakotamart, \$486.35, merch for resale; Adam Martin, \$500.00, group insur; Massa Berry, \$18.00, prof fee; Meade Co Auditor, \$24,149.93, other; Daniel Meirose, \$30.00, cc prog exp; San Monahan, \$233.20, cc membership refund; MDU, \$871.14, util; National Arbor Day Foundation, \$25.00, other; Neve's Uniforms, \$7.50, supp; Northwest Pipe Fittings, \$428.57, supp; Oberle's Radiators, \$180.00, repair; Occupational Health Network, \$30.00, prof fee; Office of Fire Marshall, \$120.00, maint; O'Reilly Auto Parts, \$64.56, repair; Owens Interstate, \$364.06, supp; Pamida, \$293.64, supp; Pete Lien, \$66.00, supp; Pitney Bowes, \$201.50, rent; Powerplan, \$238.86, repair; Print Mark-et, \$2564.17, publ; Rapid Delivery, \$58.68, maint; Robert Sharp & Assoc, \$55.25, publ-rally; Rockingtree Floral, \$82.88, supp; Rushmore Communications, \$105.00, repair; Rushmore Office, \$1492.22, supp; SD Municipal League, \$60.00, supp; Servall, \$724.10, supp; Dalton Sherman, \$135.00, cc prog exp; Lee Stroschine, \$233.20, cc membership refund; Sturgis Napa, \$427.88, supp; Sturgis Vet Hospital, \$35.87, prof fee; Laura Swanson, \$204.75, travel; Town-N-Country Plumbing, \$110.20, repair; Weimer's Diner, \$12.30, other; Wellmark Blue Cross, \$72.62, other; West River Electric, \$419.22, util.

**Brick Project** – CBH Coop, \$27.61, supp; Rockingtree Floral, \$2642.00, supp; Rushmore Office, \$57.98, supp.

**Ambulance** – BH Power, \$511.53, util; CBH Coop, \$2016.83, supp; Conrad Fire Equip, \$57.16, supp; Dakota Backup, \$97.24, supp; DB Billing, \$837.12, prof fee; Ecolab Pest, \$50.00, supp; Knology, \$19.10, util; MDU, \$20.89, util; Print Mark-et, \$58.15, publ; Regional Home Medical Equip, \$1886.33, supp; Sturgis Napa, \$140.36, supp; Wellmark Blue Cross, \$7.70, other; Western Dakota Insurance, \$91.00, insur.

**Mayor's Ride** – Boulder Canyon Limousine, \$510.00, rent; Fedex, \$46.88, supp.

**Capital Improvement** – Brosz Engineering, \$3588.74, cap imp; Meade Co Auditor, \$10,000.00, supp.

**Library** – Gaylord Brothers, \$1986.97, furnishing.

**Liquor** – BH Chemical, \$34.99, supp; BH Power, \$1578.46, util; Coca Cola, \$-136.10, pop for resale; Eagle Sales, \$40,201.80, off sale beer; Ecolab Pest, \$96.00, repair; Fisher Beverage, \$16,900.00, off sale beer; Freeman Electric, \$100.00, repair; Johnson Western Wholesale, \$47,050.47, off sale liquor; M&B Enterprises, \$160.60, snacks for resale; Massa Berry, \$18.00, prof fee; MDU, \$22.80, util; Prairie Berry, \$2949.00, off sale liquor; Print Mark-et, \$58.15, publ; Republic Beverage, \$30,188.06, off sale liquor; Rushmore Office, \$68.54, supp; Schade Vineyard, \$216.00, off sale liquor; Servall, \$188.62, supp; SMRI, \$5260.95, off sale liquor; Sturgis Coffee Co, \$37.00, malt bev fee refund; Tatiana's Import Beverage, \$59.20, repair; Tour Ice, \$418.70, merch for resale.

**Water** – A&B Business, \$275.08, prof fee; BH Power, \$9285.68, util; Butte Electric, \$183.60, util; Campbell Supply, \$121.62, supp; CBH Coop, \$819.65, supp; City of Sturgis Water Dept, \$16.60, other; Credit Collections Bureau, \$687.05, prof fee; Dakota Backup, \$86.44, prof fee; Flowers by Rose, \$84.00, supp; Great Western Tire, \$747.92, repair; Hawkins, \$237.77, supp; HD Supply, \$2804.72, supp; Hills Materials, \$532.22, repair; Christine Jambor, \$13.90, refund; Johnston Hardware, \$31.17, supp; Key City Glass, \$30.00, repair; LPN Holdings, \$104.21, repair; Meade Co Times, \$56.34, publ; Midcontinent Testing Lab, \$129.00, prof fee; MDU, \$15.52, util; Northwest Pipe Fittings, \$7320.33, repair; O'Reilly Auto, \$15.48, supp; Pamida, \$106.08, supp; Pete Lien, \$485.00, repair; Print Mark-et, \$58.15, publ; Rushmore Office, \$70.97, supp; Servall, \$11.24, maint; SD One Call, \$88.80, prof fee; Sturgis Water Dept Petty Cash, \$79.72, supp; Wellmark Blue Cross, \$6.88, other.

**Wastewater** – Brosz Engineering, \$525.00, repair; Campbell Supply, \$112.04, repair; City of Belle Fourche, \$27.89, other; Dakota Backup, \$68.92, prof fee; Dakota Battery, \$159.58, repair; Fastenal Company, \$43.19, repair; Foothills Seed, \$75.00, repair; Jim's Auto Salvage, \$25.00, supp; Johnston Hardware, \$15.16, repair; Northern Truck Equip, \$4771.50, equip; Northwest Pipe Fittings, \$127.05,

repair; Owens Interstate, \$365.04, supp; Pete Lien, \$2388.00, repair; Print Mark-et, \$58.15, publ; Sacrison Asphalt, \$285.60, repair; Sturgis Napa, \$94.01, repair; USA Blue Book, \$88.03, repair; Virginia Rubber Corp, \$76.21, repair.

**Sanitary Service** – A&B Welding, \$114.83, repair; BH Power, \$11.00, util; Campbell Supply, \$24.99, repair; CBH Coop, \$3167.58, supp; City of Belle Fourche, \$17,270.95, other; Dale’s Tire, \$2831.50, supp; Eddies Truck Sales, \$18.38, repair; First Interstate Bank, \$31.00, travel; Great Western Tire, \$124.50, supp; Owens Interstate, \$140.39, repair; Print Mark-et, \$58.15, publ; Rushmore Office, \$171.17, supp; Sturgis Napa, \$185.77, repair.

**Community Center Children’s Fund** – Community Center, \$90.00, other.

Motion by Johnston, second by McVay and carried with Carstensen, DesJarlais, Johnston, McVay, Sundstrom and Vasknetz voting yes and Brengle and Potts abstaining to approve the claim to The Homeslice Group, \$4750.00, publ. and Cetec Engineering, \$51,011.80, prof. fee.

#### Committee Report:

Councilor Johnston reported that the program History at High Noon opens their fall season this Friday with “Memories and History of Tilford”.

Other upcoming events include the “dinosaur” story time this Saturday at 1:30; “Book Fright” on Saturday, October 29 from 1 to 3 pm. Older kids and adults are invited to come discuss their favorite scary books and can be dressed in character.

The library now offers crochet class every Thursday evening through November 17. The class is free; patrons just need to bring their own supplies. There are also free computer classes on Thursday; no registration is required.

Councilor DesJarlais reported on the pine beetle problem on the City owned watershed property. There are two options to discuss the wait and see option or go in and eradicate the invested trees to prevent the beetle from flying to other trees. The last option will require spending money.

#### Management Team Report:

Motion by Potts, second by Johnston and carried with all members voting yes to approve the following wage increases: Consideration of wage change: **Water Dept.** – Status change – Dale Olson - \$2,211.54; **Public Works-** Randy Nohava - \$2,945.42; **Library** – Krystal Wiederrich - \$8.25.

**Volunteers- Fire Department-** Zweit Bruch.

Finance Officer Bueno reported that the General Fund budget is at 68% spent and total budget is at 72% spent.

Store manager Tom Ferguson gave a financial update on the Liquor Store. Revenues are at or above what were projected in the budget and the City continues to contribute \$15,100 each month to the General Fund. However, the store has had to absorb nearly \$80,000 in capital costs of the new facility that were not included in the loan for the project. Ferguson proposed a management plan that will reduce inventory for the next several months and manage it much more closely to ensure that product moves off the shelf as soon as possible after it comes into inventory. Since the capital costs were a onetime expense, they should not adversely affect transfers from the store to the General Fund for the 2012 budget year.

Rally Coordinator Brenda Vasknetz gave an update on the 2011 Sturgis Motorcycle Rally statistics. Vasknetz reported that the estimated attendance for 2011 was 416,727. There are five statistics factored into a formula that determines estimated annual attendance of the Rally. All of the statistics can be viewed on the City Website at [www.sturgis-sd.gov](http://www.sturgis-sd.gov).

Motion by DesJarlais, second by Johnston and carried with all members voting yes to authorize the Mayor to sign the Sponsorship agreement.

Brengle introduced the following written resolution and moved its adoption:

**RESOLUTION 2011 - 31**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS TO ADMINISTER A SOLID WASTE MANAGEMENT PROGRAM GRANT FROM THE SOUTH DAKOTA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES AND BOARD OF WATER AND NATURAL RESOURCES.**

WHEREAS the City of Sturgis desires to apply for Solid Waste Management Program grants and enter into a grant agreement with the State of South Dakota, acting through its Board of Water and Natural Resources, and Department of Environment and Natural Resources to acquire automated equipment for the city's solid-waste management, collection and disposal operations at the Rubble Site; and,

WHEREAS State of South Dakota, acting through its Board of Water and Natural Resources, and Department of Environment and Natural Resources desires award such grants and enter into such agreements as the program may require to assist communities with Solid Waste Management Program grants; and,

WHEREAS, the parties do hereby acknowledge that both parties desire to enter into such terms and conditions as specified by the grant agreement;

NOW THEREFORE the Mayor is hereby authorized to execute all documents necessary to administer the grant and effectuate above intended purposes.

Dated this 17th day of October, 2011.

Published: October 26, 2011

Effective: November 16, 2011

Potts seconded the motion for the adoption of the foregoing resolution with all members voting yes and the resolution was declared passed and adopted.

Public works Director Nohava announced that a flag pole has been donated to the City in memory of Cpt. Christopher Soelzer and a dedication will be held on November 10, 2011 at the Community Center.

Motion by Brengle, second by Sundstrom and carried with all members voting yes to authorize the Mayor to sign the agreement for the Softball Field C Fencing Project with Rushmore Fencing Company as they were low bid and only bid at \$20,500.

Any Other Business:

None

Motion by Brengle, second by Vasknetz and carried with all members voting yes to go into executive session at 6:51 p.m. for legal, personnel and contracts.

Motion by McVay, second by Potts and carried with all members voting yes to come out of executive session at 7:45 p.m.

The Mayor adjourned the meeting at 7:45 p.m.

ATTEST: \_\_\_\_\_  
Fay Bueno, Finance Officer

APPROVED: \_\_\_\_\_  
Mark Carstensen-Mayor

Publish once at the total approximate cost \$135.28.

