

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:30 p.m. on Monday, October 3, 2011 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons, Clint Brengle, Joe DesJarlais, David Hersrud (arrived at 6:33), Marcia Johnston, and Tim Potts. Also present City Attorney Greg Barnier and Human Resource Coordinator Lisa Katzenstein. Absent: Dane Sundstrom, Jamie McVay and Kelly Vasknetz.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Announcements:

Mayor Carstensen announced that clean up week is October 3-7.

Motion by DesJarlais, second by Potts and carried with all members voting yes to approve the agenda as written.

Motion by Johnston, second by DesJarlais and carried with all members voting yes to approve the minutes from the meeting held on September 19, 2011.

Motion by Brengle, second by Johnston and carried with all members voting yes to approve the following claims with the exception - The Homeslice Group, \$3950.00, publ.

Wages – Ambulance \$12,712.83; Attorney \$2,741.19; Auditorium \$124.58; Buildings \$2,018.87; Cemetery \$2,827.63; City Manager \$1,679.77; Community Center \$13,157.73; Community Development \$3,435.45; Finance Office \$8,760.16; Fire Department \$2,164.69; Human Resource \$2,290.77; Library \$8,387.90; Liquor \$4,431.97; Mayor and Council \$3,333.27; Parks \$14,011.93; Police \$35,639.08; Rally \$3,455.98; Sanitary Service \$10,155.18; Streets \$8,191.08; Wastewater \$8,708.42; Water \$13,498.99; Federal Withholding \$15,529.10; FICA \$11,777.62.

General – A&B Business, \$126.69, maint; Amazon, \$211.88, supp; Amcon, \$1013.35, merch for resale; Avaya, \$36.39, util; Baker & Taylor, \$550.56, supp; BH Harley Davidson, \$356.51, repair; BH Power, \$1444.43, util; Brodart, \$457.42, supp; Jerry Burnham, \$2418.36, prof fee; CBH Coop, \$73.27, supp; Century Business Products, \$132.92, supp; Chamber of Commerce, \$416.67, other; Laben Clement, \$50.00, cc prog exp; Community Center Petty Cash, \$11.15, cc prog exp; Dish Network, \$79.95, util; Double Star Computing, \$1765.63, equip; Kathy Dykstra, \$195.92, travel; Energy Lab, \$37.10, repair; Hugo Estes, \$50.00, cc prog exp; Fedex, \$215.77, supp; Freeman Electric, \$1300.00, supp; G&G Enterprises, \$128.00, merch for resale; Gale Group, \$754.42, supp; Gene Goff, \$30.00 other; Golden West Tech, \$145.92, repair; Graphics Plus, \$242.30, supp; Great Western Tire, \$870.64, supp; Michael Hall, \$655.05, travel; Hauff Mid-America Sports, \$125.25, supp; Ikon Office Solutions, \$1043.00, supp; Lonnie Isam, \$2500.00, rental-rally; J&L Services, \$150.00, repair; Jacobsen Ford, \$533.84, supp; Jenner Equip, \$228.64, repair; Key City Glass, \$150.00, repair; Knecht Home Center, \$236.80, supp; Knight Security, \$360.00, repair; Knology, \$1829.06, util; Kone, \$120.00, repair; Marco, \$103.94, repair; Meade Co Auditor, \$3323.55, util; Meade Co Times, \$1780.58, publ; Menards, \$17.82, supp; Candy Morrell, \$3311.09, maint; Motoring USA, \$600.00, prof fee; Neve's Uniforms, \$413.60, supp; P&P Enterprises, \$40.00, other; Pete Lien & Sons, \$48.50, supp; Purchase Power, \$47.96, supp; Jim Quinn, \$106.00, other; Reliable Printing Solution, \$67.66, supp; Rosenbaum Sign, \$178.58, repair; Rushmore Office, \$586.39, supp; Judy Saubers, \$71.10, refund; SD Dept of Tourism, \$300.00, refund; SD Municipal League, \$65.00, travel; Dalton Sherman, \$120.00, cc prog exp; Sturgis Events, \$3000.00, rental-rally; Sturgis Motorsports, \$550.76, repair; Sturgis Sawmill, \$210.00, other; Tom's T's, \$1008.23, cc prog exp; Twilight Extinguisher, \$246.45, maint; Twilight First Aid, \$441.65, supp; Matt Veal, \$30.00, other; Verizon, \$2532.33, util; West Payment Center, \$93.49, prof fee; Weston Woods Studios, \$56.85, supp; Zach Weyer, \$60.00, cc prog exp; Donald Whitehead, \$30.00, other.

Brick Project – Rockingtree Floral, \$45.00, supp.

Ambulance – Century Business Products, \$73.15, supp; DB Billing, \$1137.78, prof fee; Knology, \$85.50, util; Overhead Door, \$180.45, supp; Progressive Insurance, \$1374.00, ambul chrg; Purchase Power, \$47.96, supp; Verizon, \$68.30, util.

Special Sales Tax – Chamber of Commerce, \$10,416.67, chamber; SEDC, \$10,416.67, ind dev.

Capital Improvement – Brosz Engineering, \$1583.39, cap imp; SD Dept of Transportation, \$59,307.71, cap imp.

Water Shed Project – LPN Holdings, \$4002.71, repair.

Liquor – Cask & Cork, \$180.00, off sale liquor; Fisher Beverage, \$36.00, off sale beer; Freeman Electric, \$1600.00, repair; Knology, \$164.04, util; North Country Business Products, \$785.18, repair; Okoboji Wines, \$422.50, off sale liquor; Sand Creek Printing, \$331.69, supp; Tatiana’s Import Beverage, \$93.60, off sale beer; Verizon, \$54.16, util.

Water – BH Power, \$900.49, util; First Nat’l Bank Sioux Falls, \$15,325.46, prin,int; Ikon, \$.92, supp; Beverly Johnson, \$14.80, other; Knology, \$119.48, util; Candy Morrell, \$362.55, maint; Tom’s T’s, \$44.00, supp; Verizon, \$371.40, util.

Wastewater – Kevin Aga, \$35.38, travel; AT&T, \$140.24, utkl; BH Power, \$3288.08, util; Chain Saw Center, \$59.99, repair; Dakota Backup, \$68.53, prof fee; Energy Lab, \$431.00, prof fee; First Nat’l Bank Sioux Falls, \$4977.41, prin,int; Candy Morrell, \$238.18, maint; Pete Lien, \$1556.00, repair; Postmaster, \$44.00, supp; SD Federal Property, \$4500.00, equip; Sioux Valley Environment, \$203.83, repair; Tom’s T’s, \$21.80, supp; USA Blue Book, \$44.87, repair; Verizon, \$158.08, util.

Sanitary Service – Century Link, \$53.23, util; G&H Distributing, \$65.51, supp; McGas Propane, \$477.00, supp; Meade Co Title, \$84,166.94, cap imp; Candy Morrell, \$238.18, maint; Tom’s T’s, \$21.81, supp; Verizon, \$44.58, util.

Community Center Children’s Fund – Community Center, \$50.00, other.

Motion by Potts, second by Johnston and carried with Carstensen, DesJarlais, Johnston, and Potts voting yes and Brengle abstaining to approve the claim to The Homeslice Group, \$3950.00, publ.

Hersrud arrived at 6:33 p.m.

Committee Report:

Councilor Johnston reported that the library will be participating in “Read for the Record” and this year’s book is “Llama Llama Red Pajama” on October 6th at 6:00 pm.

Author Joanna Jones will be at the Sturgis Public Library on Thursday, October 13th from 3:30 pm to 4:30 pm to sign and discuss her children’s picture book, “Henry’s Adventure at the Franklin Hotel.”

In September, the library added 74 new patrons during Library card sign-up month and currently has over 7,860 registered patrons. 556 children and 162 adults attended programs or toured the library last month.

Gene Stock, Park Director, reporting on behalf of the Park Board that he, Dean Rasmussen and Bill McGee had gone up to the watershed property and found 8 to 10 areas with red top trees (Mountain Pine Beetle). Each area had at least 7 or 8 trees that were infested by the beetles. It is evident that the beetles are moving to different areas. The committee has been in contact with the State and County to inform them of the problem. They are going to look at what their options are and what resources are out there. The terrain in the area is very steep. There has been regeneration in this area with new young pine trees. Other Park projects underway are a Community garden and taking a look at the amphitheater in the park to see what can be done with it.

Management Team Report:

Motion by Brengle, second by DesJarlais and carried with all members voting yes to approve the following wage increases: **Community Center** – PT Custodian-Eli Bueno-\$7.75; Front Desk/Fun &

Fitness-Bethany Jensen-\$7.75; Front Desk/Lifeguard-Ali Anderson-\$7.75. **Library- Volunteers-** Ernie Miller and Dorothy Pulscher.

New Hire: **Community Center** – Lifeguard – Courtnie Matthew-\$7.25.

Promotion: **Ambulance** – Supervisor position – Shawn Peterson-\$17.45

Status Change: **Ambulance** – Paramedic-half time – Jama Shaulis - \$12.00 and Kari Norstrom – EMT-\$8.00.

Finance Officer Bueno reported that overall sales tax is up 1% from last year.

Finance Officer Bueno went through the 2010 Audit findings with the Council. The final 2010 audit is available in hard copy and will be on the City website.

Public Works Director Nohava reported to the Council that the City received a \$25,000 recycling grant from the State. This is a 50/50 grant, so the City will be responsible for the other \$25,000. Harmon Street should be finished up sometime next week.

Finance Officer Bueno reported to the Council that a request was made from Jamison International for a loan extension. Bueno will contact Jamison about the collateral that was pledged for this loan.

Community Center Director Heikes reported that they have been very busy with all of their recreational programs. There are 149 kids in flag football and 69 kids in tackle football, which is a traveling league; Fun & Fitness after school program has 26 kids registered. Registration for girl's basketball is this week. The adult programs are Zumba, water aerobics, land aerobics, Pilates, and the Silver Sneaker program. There are 66 adults involved in these programs. Free use of the Community center will be the October 17th thru the 23rd.

Dale Olson, interim Water Department Superintendent, reported that phase 1 of the water project began today and they have closed Fulton Street. There will be some water shut offs during the project, but the City will contact anyone involved.

Motion by DesJarlais, second by Hersrud and carried with all members voting yes to approve a home daycare at 1408 Whitetail Drive for Maranda McGillivray.

Motion by DesJarlais, second by Potts and carried with Carstensen, DesJarlais, Hersrud, Johnston, Potts voting yes and Brengle abstaining to approve an application from The Knuckle Saloon for a special events license for a wedding reception to be held at the Community Center on November 11, 2011.

Motion by DesJarlais, second by Johnston and carried with Carstensen, DesJarlais, Hersrud, Johnston, and Potts voting yes and Brengle abstaining to approve an application from Gunner's Lounge for a wedding reception to be held at the Sturgis Auditorium on October 8, 2011.

Motion by DesJarlais, second by Hersrud and carried with all members voting yes to table any action on the Sponsorship Contract until after executive session.

Motion by DesJarlais, second by Brengle and carried with all members voting yes to table any action on the purchasing agreement for landfill property on Avalanche Road until after executive session.

DesJarlais introduced the following written resolution and moved its adoption:

RESOLUTION 2011-30
APPOINTMENT OF APPLICANT AGENT
For the

Hazard Mitigation Grant Program (HMGP)

WHEREAS, the City of Sturgis (Applicant) is submitting a Hazard Mitigation Grant project to the Federal Emergency Management Agency and the State of South Dakota; and

WHEREAS, the City of Sturgis (Applicant) is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that the City of Sturgis (Applicant) appoints Mayor Mark Carstensen as the authorized Applicant Agent.

Dated this 3rd, day of October, 2011.

Appointing Authority

Name: Clint Brengle

Title: President – Sturgis City Council

Signed

Date

Appointed Agent

Name: Mark Carstensen

Title: Sturgis City Mayor

Signed

Date

Published: October 12, 2011

Effective: November 2, 2011

Johnston seconded the motion for the adoption of the foregoing resolution with all members voting yes and the resolution was declared passed and adopted.

Any Other Business:
None

Motion by Potts, second by Brengle and carried with all members voting yes to go into executive session at 7:00 p.m. for personnel and contracts.

Motion by Hersrud, second by Potts and carried with all members voting yes to come out of executive session at 8:01 p.m.

Motion by Johnston, second by Potts and carried with all members voting yes to take the two items from old business off the table.

Motion by Brengle, second by Johnston and carried with all members voting yes to send the Sponsorship contract to Motoring USA for signature.

Motion by Hersrud, second by Brengle and carried with all members voting yes to approve the purchase offer, authorize payment, and authorize the Mayor's signature on the paperwork for the rubble site land on Avalanche Road.

Motion by Potts, second by Brengle and carried with all members voting yes to adjourn the meeting at 8:03.

ATTEST: _____
Fay Bueno, Finance Officer

APPROVED: _____
Mark Carstensen-Mayor

Publish once at the total approximate cost \$121.82.

