

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:30 p.m. on Tuesday, September 6, 2011 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons, Clint Brengle, Joe DesJarlais, David Hersrud, Marcia Johnston, Jamie McVay (6:45 p.m.), Tim Potts, and Kelly Vasknetz. Also present City Attorney Greg Barnier. Absent: Dane Sundstrom.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Announcements:

Mayor Carstensen reported that the Day of Caring for United Way will be held on September 8, 2011 at the Auditorium.

There will be an activation ceremony for the 451st Fire Fighting Squadron on Saturday the 10th at the High School.

There will be a Freedom Ride starting in Spearfish and ending at the Easy Rider Saloon and Steakhouse here in Sturgis on September 11th to memorialize the 10th anniversary of 9-11.

There will be a ceremony to commemorate the 10th anniversary of 9-11 at the Freedom Memorial Park here in Sturgis at 2:00 pm on September 11, 2011.

Mayor Carstensen proclaimed September 7, 2011 as “Good Neighbor Day” here in Sturgis.

Motion by Hersrud, second by DesJarlais and carried with all members voting yes to approve the agenda as written.

Motion by DesJarlais, second by Potts and carried with all members voting yes to approve the minutes from the meeting held on August 15, 2011.

Motion by Brengle, second by Potts and carried with all members voting yes to approve the following claims with the exception - The Homeslice Group, \$4965.00, publ.

Wages – Ambulance \$11,376.20; Attorney \$2,741.19; Auditorium \$139.28; Buildings \$1,516.04; Cemetery \$4,657.32; City Manager \$1,937.27; Community Center \$17,462.16; Community Development \$3,513.47; Finance Office \$8,742.48; Fire Department \$2,147.38; Human Resource \$2,290.77; Library \$8,539.21; Liquor \$5,231.20; Mayor and Council \$3,333.27; Parks \$17,602.91; Police \$33,347.91; Rally \$4,549.71; Sanitary Service \$9,878.32; Streets \$8,186.07; Wastewater \$8,706.00; Water \$13,278.55; Federal Withholding \$15,494.56; FICA \$12,265.31.

General – A&B Business, \$109.05, repair; A&B Welding, \$66.02, supp; A&H Truck Salvage, \$1200.00, repair; Accursource, \$280.00, prof fee; Amazon, \$13.58, supp; Amcon, \$2649.51, merch for resale; Avaya, \$36.39, util; Baker & Taylor, \$302.31, supp; Greg Barnier, \$4.23, supp; Bennett Branch Busters, \$660.00, other; BH Badlands & Lakes, \$483.00, city prom-rally; BH Power, \$2449.08, util; BH Rally & Gold, \$2154.00, merch for resale; Bunzi Distribution, \$7048.20, supp; Jerry Burnham, \$2418.36, prof fee; Butte Electric, \$415.32, util; Jon Cameron, \$666.99, travel; Leona Carr, \$7.50, sale of cem lot; Mark Carstensen, \$199.65, travel; CBH Coop, \$1326.92, supp; Century Business, \$132.64, supp; Chain Saw Center, \$125.00, supp; Chamber of Commerce, \$416.67, other; City of Sturgis Water Dept, \$8779.11, util; Coca Cola, \$12.00, rental-rally; Community Center Petty Cash, \$37.75, cc prog exp; D&F Truck, \$22.50, repair; Dakota Ammo, \$3350.80, supp; Dakota Backup, \$48.12, supp; Joe DesJarlais, \$94.69, supp; Diamond Vogel Paints, \$280.50, supp; Dish Network, \$79.95, util; Dueco, \$96.06, supp; Earthgrains Baking Co, \$383.25, merch for resale; Ebsco Subscription, \$3143.41, repair; Energy Lab, \$37.10, maint; Executive Business Comm, \$89.04, repair; Fastenal Co, \$104.34, supp; Fedex, \$28.18,

supp; Finance Office Petty Cash, \$65.70, supp; First Western Insurance, \$4756.00, insur; Flexible Benefits, \$72.62, other; Freeman Electric, \$250.00, repair; G&G Enterprises, \$2512.80, merch for resale; G&H Distributing, \$160.06, supp; Gale Group, \$71.24, supp; Glaser, \$1143.26, supp; Goldmine Enterprises, \$1370.00, city promo-rally; Hampton Inn, \$3000.00, supp; Heartland Paper, \$1133.26, supp; Hills Materials, \$82.44, repair; Ervin Huber, \$500.00, grp insur; Ikon Office Solutions, \$193.00, prof fee; Integrity Computer Service, \$1050.00, supp; Integrity Sheet Metal, \$1313.09, repair; Interstate All Batteries, \$81.20, supp; J&L Services, \$1065.00, repair; Jacobsen Ford, \$34.61, repair; Johnston Hardware, \$244.25, supp; Knology, \$2524.83, util; John Krebs, \$30.00, other; Larsons Data Communications, \$1150.00, repair; Light & Siren, \$27.81, repair; Locks by Bernie, \$53.00, repair; LPN Holdings, \$1594.41, supp; LSH Lights, \$402.49, repair; MB Services, \$150.00, Management Profiles, \$525.00, prof fee; Marco Inc NW 7128, \$67.56, repair; Massa Berry Clinic, \$160.00, prof fee; Meade Co Auditor, \$3125.73, util; Meade Co Housing, \$3390.00, other; Meade Co Times, \$36.00, supp; MidAmerica Books, \$221.65, supp; MDU, \$1662.59, util; Candy Morrell, \$3311.09, maint; Motoring USA, \$4200.00 prof fee; Ben Mumm, \$89.99, supp; Neve's Uniforms, \$751.85, supp; Northern Hills Vet Clinic, \$48.90, prof fee; Occupational Health Networks, \$180.00, prof fee; Old Dominion Brush, \$4435.62, repair; Owens Interstate, \$13.64, supp; Paisano Publication, \$595.00, publ-rally; Party Time Plus, \$6476.25, rental-rally; Julie Peterson, \$17.76, travel; Pitney Bowes, \$252.56, rent; Postmaster, \$176.00, supp; Powerplan, \$4325.54, repair; Powerplus Electric, \$194.08, repair; Public Safety Equipment, \$299.98, repair; Purchase Power, \$400.00, supp; Robert Sharp & Assoc, \$1959.02, publ-rally; Rockingtree Landscapes, \$648.80, supp; Rushmore Safety Supplies, \$97.30, supp; SD Electrical Commission, \$2415.00, prof fee; SD Library Network, \$4536.00, repair; SD National Guard, \$2196.00, other; SD Public Assurance Alliance, \$103.77, insur; SEDC, \$1250.00, prof fee; Servall, \$1916.62, supp; Sherwin-Williams, \$3738.40, supp; Jeanie Shyne, \$11.50, other; Signs Now, \$9235.07, supp; St Francis Alter Society, \$9180.00, other; Stones Furniture, \$8118.40, repair; Sturgis Community Center, \$111.15, supp; Sturgis Library, \$516.65, repair; Sturgis Napa, \$717.48, repair; Sturgis Pony League Baseball, \$75.00, contrib.; Sturgis Volunteer Fire Dept, \$159.50, supp; Summit Signs, \$50.00, supp; The Knuckle Saloon, \$2500.00, city promo-rally; Time Equipment Rental, \$2027.16, rental-rally; Tom's T's, \$263.79, supp; US Food Service, \$3603.63, other; Vanway Trophy, \$628.00, other; Verizon, \$2503.57, util; West River Electric, \$519.32, util; West Tire & Alignment, \$735.76, supp; Western Communications, \$108.00, supp; Zylstra Body & Frame, \$140.00, other.

Brick Project – Fedex, \$77.85, supp; Midstates Printing, \$498.81, publ.

Ambulance – Allmed, \$71.85, supp; BH Power, \$621.38, util; CBH Coop, \$1374.51, supp; Century Business, \$53.69, supp; City of Sturgis Water Dept, \$206.07, util; Dakota Backup, \$48.12, supp; DB Billing, \$1500.61, prof fee; Flexible Benefits, \$7.70, other; Knology, \$103.53, util; Occupational Health, \$30.00, prof fee; Regional Home Medical, \$633.92, supp; Richter's Tire, \$20.00, supp; Sturgis Napa, \$35.18, supp; Sturgis Volunteer Fire Dept, \$2046.50, supp; Think! Toner & Ink, \$198.26, supp; Tricare for Life, \$64.02, ambul chrg refund; Twilight First Aid, \$35.40, supp; Verizon, \$68.30, util.

Special Sales Tax – Chamber of Commerce, \$10,416.67, chamber; SEDC, \$10,416.67, indus dev.

Capital Improvement – Brosz Engineering, \$6049.79, cap imp.

Special Sanitation – Eddies Truck Sales, \$104.52, repair; Kieffer Sanitation, \$44,268.00, supp; Northwest Peterbilt, \$13.57, repair; Owens Interstate, \$123.68, supp; Sturgis Napa, \$206.42, repair.

Community Projects – Maury LaRue, \$125.00, econo dev.

Liquor – BH Rally & Gold, \$228.00, merch for resale; Cask & Cork, \$117.00, off sale liquor; City of Sturgis Water Dept, \$64.44, util; Doubleup, \$255.00, merch for resale; Eagle Sales, \$40,904.94, off sale beer; Fisher Beverage, \$24,915.72, off sale beer; Johnson Western Wholesale, \$73,401.33, off sale liquor; Knology, \$164.36, util; Mobile Mini, \$457.00, supp; MDU, \$10.50, util; North Country Business Products, \$171.00, repair; Prairie Berry, \$4250.00, off sale liquor; Republic Beverage, \$44,753.48, off sale liquor; Schade Vineyard, \$438.00, off sale liquor; Tatiana's Import Beverage, \$114.20, off sale beer; Valiant Vineyard, \$3696.00, off sale liquor; Verizon, \$53.64, util.

Water – BH Power, \$13,297.24, util; Butte Electric, \$183.60, util; Finance Office Petty Cash, \$5.25, supp; Flexible Benefits, \$6.88, other; Knology, \$189.04, util; Candy Morrell, \$362.55, maint; Occupational Health, \$30.00, prof fee; Tom’s T’s, \$44.00, supp; Verizon, \$381.35, util.

Wastewater – AT&T Mobility, \$140.32, util; BH Power, \$2429.47, util; Century Business, \$195.76, prof fee; City of Sturgis Water Dept, \$12.43, util; Energy Lab, \$431.00, prof fee; Hersrud, \$25.94, repair; Candy Morrell, \$238.18, maint; RDO Mack Sales, \$562.84, repair; Street Dept Petty Cash, \$1.75, supp; Sturgis Napa, \$93.50, repair; Verizon, \$174.12, util; Whisler Bearing, \$11.28, repair.

Sanitary Service – A&B Welding, \$138.42, repair; Century Business, \$44.43, prof fee; Century Link, \$53.33, util; Fastenal Co, \$141.16, repair; Inland Truck Parts, \$59.61, repair; Massa Berry Clinic, \$18.00, prof fee; Meade Co Times, \$36.00, publ; Candy Morrell, \$238.18, maint; Occupational Health, \$30.00, prof fee; Sanitation Products, \$978.30, repair; SDSWMA, \$760.00, prof fee; Sturgis Napa, \$34.74, repair; Verizon, \$44.58, util.

Community Center Childrens Fund – Sturgis Community Center, \$75.00, other.

Motion by Potts, second by DesJarlais and carried with Carstensen, DesJarlais, Hersrud, Johnston, McVay, Potts and Vasknetz voting yes and Brengle abstaining to approve the claim to The Homeslice Group, \$4965.00, publ.

Committee Report:

Councilor Johnston reported that the week of the Rally, the library only checked out 165 items and checked in 211. The week after the Rally, we checked out 1,047 items, renewed 207 and 1,452 items were returned.

The Library’s fall story hour started on Tuesday, September 6th and will be every Tuesday at 10:00 am. On Saturday, September 17 there will be a special story hour in the afternoon at 1:30 pm.

For the month of September the “Light and Color” hands on exhibit is set up in the Children’s program room. This is a touring exhibit from the Hands on Partnership for Arts and Science in Pierre and is funded by donations to the library from the Sturgis Motorcycle Rally Charities.

September is also library card sign-up month. There will be a special sign-up event on September 20th, with tours, scavenger hunts, refreshments and prizes. During the week, all the kindergarten and 3rd graders will be coming for library visits and tours.

Management Team Report:

Motion by DesJarlais, second by Brengle and carried with all members voting yes to approve the following new hires: **Community Center**-Lifeguard-Samantha Day and Karson Williams-\$7.25, Cody Goldade-Front Desk/Concessions-\$7.25, Rally Custodial- Trinity “Trent” Stansbury-\$8.00 ; **Liquor Store**-Sales Clerk-Melissa Watson-\$8.00; **Community Development** – GIS Coordinator-Laura Swanson - \$18.27.

Finance Officer Bueno reported that overall sales tax is up 4%.

Public Works Director Nohava updated the Council on the meeting that he attended with the Department of Transportation on the Rally. DOT felt the third lane was a success. The comment was made that they may not do this next year. DOT will be providing us with data.

Motion by Brengle, second by Vasknetz and carried with all members voting yes to approve setting a public hearing date of October 3, 2011 for a home daycare at 1408 Whitetail Drive for Maranda McGillivray.

Motion by Hersrud, second by Johnston and carried with Carstensen, DesJarlais, Hersrud, Johnston, McVay, Potts and Vasknetz voting yes and Brengle abstaining to approve a request for a Special Events license for Loud American Roadhouse for a wedding at the Auditorium on September 10, 2011.

Motion by Hersrud, second by DesJarlais and carried with all members voting yes to amend the proposed 2012 Budget to show fund 226 as the source for \$16,000 of the annual budget for the Library Fund.

Motion by DesJarlais, second by Johnston and carried with all members voting yes to approve the second reading Ordinance 2011-07 – 2012 Appropriations. (The complete ordinance is on file at Finance Office at City Hall).

McVay arrived at 6:45 pm.

Kristi Wagner gave a presentation updating the Council on Future Sturgis groups. The groups are Community Pride, Tourism, Industrial Economic Development, Bridging Social and Economic Gaps, and Retail Economic Development. The audio portion of this presentation will be on the City's website at www.sturgis-sd.gov.

Motion by Hersrud, second by Brengle and carried with all members voting yes to approve setting a public hearing date of September 19, 2011 for a revised request to use City Property and street closure from the Chamber of Commerce for the Ag Appreciation Banquet & Street Dance to be held on September 24.

Motion by Potts, second by DesJarlais and carried with Carstensen, DesJarlais, Hersrud, Johnston, McVay, Potts and Vasknetz voting yes and Brengle abstaining to approve setting a public hearing date of September 19, 2011 for an application from the Loud American Roadhouse for a special events license for the 2011 Ag Appreciation Banquet to be held on September 24.

Motion by Hersrud, second by Johnston and carried with Carstensen, DesJarlais, Hersrud, Johnston, McVay, Potts and Vasknetz voting yes and Brengle abstaining to approve setting a public hearing date of October 3, 2011 for an application from The Knuckle Saloon for a special events license for a wedding reception to be held at the Community Center on November 11, 2011.

Motion by Johnston, second by McVay and carried with Carstensen, DesJarlais, Hersrud, Johnston, McVay, Potts and Vasknetz voting yes and Brengle abstaining to approve setting a public hearing date of October 3, 2011 for an application from Gunner's Lounge for a wedding reception to be held at the Sturgis Auditorium on October 8, 2011.

There was only one bid received for the Airport Fencing project and that was Doug O'Bryan Contracting. Motion by Brengle, second by Johnston and carried all members voting yes to award the project to low bidder Doug O'Bryan Contracting and to have the Mayor sign the Notice to Proceed and all other documents needed for the Airport Fencing Project.

The following bids were received for the first phase of the Water system improvement project:

- Mainline Contracting, Inc. - \$909,139.50
- Site Work Specialists, Inc. - \$966,466.25
- Jay R. Grubl, DBA J. Grubl Excavating - \$966,763.50
- Hills Material, Inc. - \$1,089,432.10
- Pedersen Excavating, Inc. - \$1,222,502.00

Motion by DesJarlais, second by Johnston and carried with Brengle, Carstensen, DesJarlais, Hersrud, Johnston, McVay, and Vasknetz voting yes and Potts abstaining to award the project to the low bidder Mainline Contracting, Inc. and have the Mayor sign the Notice to Proceed for the first phase of the Water Main Replacement Project.

Motion by Hersrud, second by DesJarlais and carried with Brengle, Carstensen, DesJarlais, Hersrud, Johnston, McVay, and Vasknetz voting yes and Potts abstaining to have the Mayor sign any other documents related to phase one of the Water system improvement project.

Any Other Business:

Public Works Director Nohava gave an update on the Harmon Street water line replacement repairs that took place this last week.

Councilor McVay commented "nice job by the Mustang Committee".

Motion by Potts, second by McVay and carried with all members voting yes to go into executive session at 7:11 p.m. for personnel and legal.

Motion by McVay, second by Brengle and carried with all members voting yes to come out of executive session at 8:09 p.m.

Mayor Carstensen adjourned the meeting at 8:09 p.m.

ATTEST: _____
Fay Bueno, Finance Officer

APPROVED: _____
Mark Carstensen-Mayor

Publish once at the total approximate cost

