

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:30 p.m. on Monday, June 20, 2011 at the Erskine Building. Present: Alderpersons, Clint Brengle, Joe DesJarlais, David Hersrud, Jamie McVay, Tim Potts, Dane Sundstrom. Also present City Attorney Greg Barnier and Human Resource Coordinator Lisa Katzenstein. Absent: Mayor Mark Carstensen.

President Clint Brengle led everyone in the Pledge of Allegiance.

Announcements:

None

Motion by Potts, second by Hersrud and carried with all members voting yes to approve the agenda with the addition of the Oath of Office for Councilor Marcia Johnston and add Black Hills Vision and Mustang Rally to the list of fund requests.

Motion by DesJarlais, second by McVay and carried with all members voting yes to approve the minutes from the regular council meeting on June 6, 2011.

Motion by Hersrud, second by McVay and carried with all members voting yes to approve the following claims with the exception of The Homeslice Group, \$4750.00, publ; and the additional claim to the Department of Revenue-\$150-malt bev. license.

Wages – Ambulance \$11,215.83; Attorney \$2,741.19; Auditorium \$0; Buildings \$1,508.34; Cemetery \$1,552.18; City Manager \$1,370.94; Community Center \$13,883.11; Community Development \$4,870.92; Finance Office \$8,867.81; Fire Department \$2,141.98; Human Resource \$2,521.54; Library \$9,121.86; Liquor \$4,296.50; Mayor and Council \$3,333.27; Parks \$12,300.96; Police \$33,072.61; Rally \$3,387.62; Sanitary Service \$10,015.65; Streets \$8,253.27; Wastewater \$8,644.85; Water \$12,830.85; Federal Withholding \$29,671.45; FICA \$22,556.07.

General – A&B Business, \$185.41, supp; Amcon, \$243.59, merch for resale; Gary Anderson, \$333.34, grp insur; Best Business Products, \$29.45, repair; BH Power, \$21,436.33, util; BH Area Community Foundation, \$45.00, travel; BH Chemical, \$1429.42, supp; BH Rally & Gold, \$300.00, merch for resale; David Boone-\$16,000 – per contract; Brown-Forman, \$8500.00, rally spon; Campbell Supply, \$1014.90, repair; Mark Carstensen, \$90.00, travel; Caselle, \$1561.00, prof fee; CBH Cooperative, \$3462.22, supp; Century Business Products, \$50.39, prof fee; City of Sturgis Water Dept, \$1738.61, util; Coca Cola, \$1556.60, merch for resale; Community Center Petty Cash, \$20.00, cc prog exp; Curt Corey, \$234.00, cc prog exp; Dakota Backup, \$661.39, prof fee; Dakota Supply Group, \$390.38, supp; Delta Dental, \$98.06, grp insur; Ecolab Pest, \$169.00, repair; Eke Inc, \$223.79, repair; Energy Lab, \$18.55, repair; First Interstate Bank, \$3610.99, supp, travel; First Western Insurance, \$825.00, insur; Dave Fischer, \$12.81, travel; FSH Communications, \$120.00, util; Glover Investments, \$1200.00, rental-rally; Graphics Plus, \$376.93, supp; Great Western Tire, \$62.50, repair; Virjean Hadrick, \$30.00, refund; Haggerty's Audio, \$1464.50, other; Hillyard, \$432.98, supp; Jacobsen Ford-Mercury, \$11.50, supp; Johnston Hardware, \$40.65, supp; Ketel Thorstenson, \$16,008.82, prof fee; Knology, \$524.77, util; LSH Lights, \$71.50, repair; Lynn's Dakotamart, \$221.92, supp; Massa Berry Clinic, \$18.00, prof fee; Meade Co Times, \$551.15, publ; MDU, \$6135.85, util; Motoring USA, \$3218.00, prof fee; Neighborworks Dakota Home Resources, \$3000.00, econ dev; Neve's Uniforms, \$108.85, supp; Occupational Health, \$60.00, prof fee; Office Depot, \$53.99, supp; Owens Interstate, \$224.90, repair; Pamida, \$267.79, supp; Pete Lien & Sons, \$968.95, supp; Shawn Peterson, \$74.75, travel; Postmaster, \$176.00, supp; Rapid City Journal, \$244.00, publ; Rapid Delivery, \$29.34, maint; Jim Raysor, \$78.00, cc prog exp; Robert Sharp & Assoc, \$554.20, publ-rally; Rushmore Office, \$2918.37, supp; Sacrison Asphalt, \$332.15, supp; SD Arborist Assoc, \$120.00, travel; SD Dept of Rev, \$150.00, other; SD Municipal Attorney Assoc, \$15.00, travel; Servall,

\$95.37, repair; Signs Now, \$680.40, publ; Sturgis Center for Arts, \$1500.00, econ dev; Sturgis Motorcycle Museum, \$300.00, travel-rally; Sturgis Napa, \$407.73, repair; Subway, \$43.89, supp; Judy Tighe, \$35.00, refund; Town-N-Country Plumbing, \$475.35, supp; Wellmark Blue Cross, \$1271.44, grp insur; West Payment Center, \$186.98, prof fee; Steve Westbrook, \$30.00, other; James Williams, \$156.00, cc prog exp.

Brick Project – Rushmore Office, \$99.58, supp.

Ambulance – BH Power, \$509.63, util; CBH Cooperative, \$2153.02, supp; City of Sturgis Water Dept, \$39.50, util; Dakota Backup, \$47.89, supp; DB Billing, \$754.05, prof fee; First Interstate Bank, \$18.52, travel; Great Western Tire, \$777.86, supp; Heds, Inc, \$8.00, supp; MDU, \$54.60, util; Office Depot, \$99.98, supp; Rushmore Office, \$360.00, supp; Sturgis Napa, \$23.37, supp.

Mayor's Ride – Brown-Forman, \$3500.00, rally spon; First Interstate Bank, \$1266.00, insur; Lake County Press, \$879.84, supp.

Capital Improvement – Brosz Engineering, \$13,818.29, cap imp; Sacrison Paving, \$197,883.24, cap imp.

Liquor – 5-Star Audio-Video, \$910.24, repair; Amcon, \$5238.50, cig for resale; BH Power, \$1637.24, util; BH Chemical, \$139.88, supp; BH Pioneer, \$275.00, publ; Chamber of Commerce, \$50.00, publ; City of Sturgis Water Dept, \$82.84, util; Coca Cola, \$339.80, pop for resale; Delzer Remodeling, \$127.55, repair; Eagle Sales, \$27,539.24, off sale beer; Ecolab Pest, \$95.00, repair; First Interstate Bank, \$317.83, repair; Fisher Beverage, \$16,112.79, off sale beer; Five Star Service, \$1975.00, cap imp; Freeman Electric, \$37.47, repair; Johnson Western Wholesale, \$32,095.26, off sale liquor; Lake County Press, \$6916.40, off sale liquor; Lynn's Dakotamart, \$12.52, supp; MDU, \$54.25, util; Okoboji Wines, \$892.45, off sale liquor; Pepsi Cola, \$259.40, pop of resale; Prairie Berry, \$936.00, off sale liquor; Republic Beverage Co, \$19,536.10, off sale liquor; Rushmore Office, \$230.21, supp; Sand Creek Printing, \$318.64, supp; Valiant Vineyard, \$660.00, off sale liquor.

Water – Gary Anderson, \$166.66, grp insur; BH Power, \$7822.30, util; Caselle, \$1110.00, prof fee; City of Sturgis Water Dept, \$77.00, util; Dakota Backup, \$83.66, prof fee; First Interstate Bank, \$9.99, supp; Ketel Thorstenson, \$467.58, audit work; Knology, \$123.97, util; Pedersen Excavating, \$29,668.65, cap imp; Servall, \$16.86, maint.

Wastewater – Alltel, \$56.80, util; American Engineering Testing, \$1140.50, prof fee; Campbell Supply, \$15.96, repair; CBH Cooperative, \$75.00, supp; City of Sturgis Water Dept, \$12.75, util; Energy Lab, \$441.00, prof fee; Flexible Pipe Tool, \$637.06, repair; Jacobsen Ford, \$27,439.00, equip; Owens Interstate, \$647.41, repair; Rushmore Office, \$356.00, supp; Sturgis Napa, \$581.18, repair; USA Blue Book, \$102.01, maint.

Sanitary Service – BH Power, \$11.00, util; Campbell Supply, \$51.26, repair; CBH Cooperative, \$1044.00, supp; City of Belle Fourche, \$19,068.22, other; Dakota Backup, \$68.48, prof fee; Frontier Glass, \$357.34, repair; Great Western Tire, \$540.90, supp; Massa Berry Clinic, \$18.00, prof fee; Owens Interstate, \$666.73, supp; Rapid Delivery, \$20.71, maint; Rushmore Office, \$290.98, supp; Street Dept Petty Cash, \$10.00, supp; Sturgis Napa, \$468.72, repair.

DARE Trust – First Interstate Bank, \$107.00, supp.

Motion by Potts, second by McVay and carried with DesJarlais, Hersrud, McVay, Potts and Sundstrom, Vasknetz voting yes and Brengle abstaining to approve the Homeslice Group claim for \$4750.00 publ. and the Department of Revenue-\$150.00-malt bev lic.

Committee Report:

Human Resource Director Lisa Katzenstein reported for the Library that Sturgis is now officially on the Black Hills Knowledge Network website, an information aggregate site hosted by the Black Hills Community Foundation and the Rapid City Library. Personnel from the City have been trained to contribute content such as upcoming events, historical documents and pictures etc.

The musical library program "DoublePlay, Flute and Tuba: From Bach to the Beetles" will be on June 28 at 2:00 pm at the Community Center.

On June 29 at 10:00 am, the clown from the Culpepper and Merriweather Circus will be visiting the library.

On July 5th and 11th at 10:00 am, the library will once again be hosting the Orlando Symphony's "Teddy Bear Series" story times.

Management Team Report:

Motion by Hersrud, second by Vasknetz and carried with all members voting yes to approve the following new hires and volunteers: **Ambulance:** Paramedic - Bob Eisenbraun - \$12.00; **Water:** Office Clerk-Tamera Even-\$11.01. **Rally Police:**

Rally Special and Reserve Officers (new hire to 3 years service) - \$15.00; Rally Special and Reserve Officers (4 to 6 years service) - \$15.50; Rally Special and Reserve Officers (7 to 9 years service) - \$16.00; Rally Special and Reserve Officers (10 to 12 years service) - \$16.50; Rally Special and Reserve Officers (10 to 12 years service) - \$16.50; Rally Special and Reserve Officers (13 to 15 years service) - \$17.00; Rally Special and Reserve Officers (16 to 20+ years service) - \$17.50

Team Leaders will be paid according to the chart above but with an additional \$1.00 per hour compensation for their additional duties.

Head Security Officers-\$15.50; Security Officers-\$11.00; Head Food Service-\$15.00; Head Night; Secretary-\$15.00; Second Night Secretary-\$12.00; Office and Patrol Assistant-\$8.00.

Fire & Ambulance Rally

Firefighters -\$10.00; Paramedics-\$12.00; EMT-\$10.00

Temporary Rally Help

Runner: Brandon Jones: \$8.25

Information Booth Attendants: Judy Shyne: \$9.25; Glenda Nedved: \$8.00; Leona Zastrow: \$8.50; Judy Parsons: \$8.25; Kathy Dykstra: \$9.00; Bev Johnson: \$9.00

Registration Attendants: Shirley Bierle: \$8.75; Phyllis Erfman: \$9.00

Parking Attendants: Cynthia Scherer: \$8.00 (Public Works Parking); Lauren Takahashi: \$8.50 (Short Term Parking); Brian Zimmerman: \$8.00 (Short Term Parking); Chyla Koller: \$8.00 (new) (VIP Parking)

Photo Tower Attendant: Myrna Rossow: \$8.25 (East Tower AM); Merna Bye: \$8.50 (East Tower PM); Joe Nedved: \$8.25 (East Tower AM); Dawn McCarthy: \$8.50 (West Tower AM); Kristine Hayes: \$8.00 (East Tower PM);Patty Barff: \$9.00 (West Tower AM).

Volunteers –Parks- Aaron Jordan, Bill McKee, Ken Meirose and Dean Rasmussen.

Public Works Director Randy Nohava reported that Sacrison Paving has paved West Farley, a block of Park Street, 7th, 8th and 9th Street, Strickland, Jodi and part of Allen Street. In addition, one block of 12th Street, Cleveland Street and the alley behind Taco Johns by South Fulton Street.

Finance Officer Fay Bueno reported that as of May 31, 2011, 34.6% of the General Fund has been spent with 34.2% of the entire budget being spent.

Police Chief Jim Bush reported on Public Safety Days that will be held on July 9th. The number of displays as of today is 97. We will cover the front parking lot of the Community Center and the Davis parking lot to 3rd Street. There will be many different public safety displays as well as several other types of displays.

Motion by Hersrud, second by DesJarlais, and carried with all members voting yes to set a public hearing date of July 18, 2011 for approval of the Comprehensive Plan.

McVay introduced the following written resolution and moved its adoption:

RESOLUTION 2011--16
RESOLUTION APPROVING PLAT

WHEREAS, the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

WHEREAS, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property:

A plat of Lot HC Revised and Lot HC-1 of Lazy "S" Subdivision' Formerly Lot HC of Lazy "S" Subdivision in SW 1/4 NW 1/4 Section 4, T.5N., R.5E., B.H.M., Meade County, South Dakota.

WHEREAS, said plat meets the requirements of the statutes in all things, now therefore,

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved.

Dated this 20th day of June 2011.

Published: 06-29-11

Effective: 07-20-11

Vasknetz seconded the motion for the adoption of the foregoing resolution with all members voting yes and the resolution was declared passed and adopted.

City Attorney Barnier gave the Oath of Office to Ward two Council person Marcia Johnston.

Motion by Hersrud, second by DesJarlais and carried with all members voting yes to take the public hearing for retail on/off sale wine license for the Road Kill Café at 1333 Main Street off the table. Community Development coordinator explained that a license can be issued, but the license cannot be used without a building in place. A motion was made by Hersrud, second by Sundstrom and carried with DesJarlais, Johnston, Hersrud and Sundstrom voting yes, McVay, Potts and Vasknetz voting nay and Brengle abstaining to approve application for a wine license for the Road Kill Café.

Motion by Potts, second by Hersrud and carried with all members voting yes to table second reading of Ordinance 2011-01 - Title 3 – Licensing and Regulation of Alcohol, Malt Beverages and Drinking Establishments until the next Council meeting on July 5, 2011.

A secret ballot was cast with the six names that had applied to sit on the committee to hire the new City Manager. A motion was made by Potts, a second by Vasknetz and carried with all members voting yes to approve the following persons to serve on the committee: Kirk Chaffee, Bernadette Usera, Pat Kurtenbach and Bryce Flint.

Kathie Grant, Meade County Emergency Management Coordinator, gave her annual briefing to the Council. This is a NIMS requirement. Her office is considered the local FEMA office for Meade County. Ms. Grant is the point of contact for several agencies including FEMA, National Weather Service, Bureau of Reclamation, DENR and the Red Cross. Ms. Grant commented on the emergency management events that have been taking place in Pierre, Ft. Pierre and Dakota Dunes. She informed the Council there are grants available.

Motion by Hersrud, second by DesJarlais and carried with all members voting yes to approve first reading of Ordinance 2011-04 –Title 13 – Offenses & Regulations-Chapter 13.02-Offense.

Motion by Potts, second by Hersrud and carried with all members voting yes to approve first reading of Ordinance 2011-05-Title 14-Parks & Recreation-Chapter 14.03-Use of Fairgrounds.

Motion by DesJarlais, second by Vasknetz and carried with all members voting yes to approve setting a public hearing date of July 18, 2011 for a request to use city property from the Sturgis Chamber of Commerce for the Agriculture Appreciation Banquet on Sept. 25, 2011.

Motion by Hersrud, second by DesJarlais and carried with all members voting yes to approve setting a public hearing date of July 18, 2011 for a request to use city property from the Crossroads Assembly of God for Thunder Road Ministries (formerly Kids Zone) for August a 5-13.

Motion by McVay, second by Hersrud and carried with all members voting yes to set a public hearing date of July 18, 2011 for a request for a special events license from the Knuckle Saloon at the Sturgis Motorcycle Expo lot on August 6, 2011.

Motion by Potts, second by Vasknetz and carried with all members voting yes to set a public hearing date of July 18, 2011 for a request for a special events license from The Knuckle Saloon at the Sturgis Motorcycle Expo lot on August 5th, 9th and 11th.

Motion by Hersrud, second by Vasknetz and carried with all members voting yes to set a public hearing date of July 5, 2011 for a transfer of location of an on/off sale Malt Beverage license from Schmid Investments-Sidehack Saloon to Gunner's Lounge.

Motion by DesJarlais, second by Vasknetz and carried with all members voting yes to set a public hearing date of July 5, 2011 for a transfer of ownership of an on-sale Liquor license from Gunner's Lounge (Bradley/Chaffee) to Schmid Investments-Side Hack Saloon.

The following bids were received for a standalone generator for the Water Department: TW Enterprises-\$102,923; Butler Machinery-\$106,765; 3E-\$142,900. Motion by Potts, second by DesJarlais and carried with all members voting yes to award the low bid to TW Enterprises - \$102,923.

Motion by Hersrud, second by DesJarlais and carried with all members voting yes to authorize Deputy Finance Officer Ann Bertolotto to be signatory on the Wells Fargo Account.

Motion by Potts, second by Hersrud and carried with all members voting yes to reconsider the motion made for item f. (Set a public hearing date of July 18, 2011 for a request for a special events license from the Knuckle Saloon at the Sturgis Motorcycle Expo lot on August 6, 2011) under new business.

Motion by Potts, second by Jamie and carried with all members voting yes to set a public hearing date of July 18, 2011 for a request for a special events license from the Knuckle Saloon at the Sturgis Motorcycle Expo lot for August 6-13, 2011.

The following organizations made written requests and came before the council to request these funds: Sturgis Area Arts Council-\$5000; Sturgis Wild West Days-\$5000; Greater Sturgis Area Transportation-\$30,000; Meade Co. Senior Citizens Assoc.-\$8,000; Northern Hills Area CASA Program-\$8,580; BH Council of Local Govt.-\$4665; BHSU RSVP-\$3000; SD 211 Help Line-\$3000; ABC-Sturgis after School Program-\$5000; Sturgis Motorcycle Museum-\$10,000; Neighbor Works Dakota Home Resources-\$5000; Sturgis Center for the Arts-\$8000; SEDC-\$185,000; Crisis Intervention Shelter Service-\$15,000; ABC-Future Sturgis-Bridging Social & Economic Gaps-\$5,575; Northern Hills Alcohol & Drug-\$12,000; BH Community Economic Development-\$2000; Black Hills Vision \$12,500 over the next 4 years; Mustang Rally-\$7000.

The following organizations did not come before the Council, but made a request: Impact Youth Mission -\$1000; Chamber of Commerce-\$150,000.

Any other Business:

Roger Scheiman asked if anyone had "Rode to Work" today as was proclaimed at the last council meeting.

Motion by Hersrud, second by Potts and carried with all members voting yes to go into executive session at 8:36 p.m. for personnel.

Motion by Potts, second by Vasknetz and carried with all members voting yes to come out of executive session at 8:59 p.m.

Motion by Potts, second by McVay and carried with all members voting yes that when Lisa Katzenstein is on maternity leave, Christina Steele will continue to work with the Management Team and help with the duties of the team. The \$1000 a month wage will be split between Katzenstein and Steele.

Motion by Johnston, second by Vasknetz and carried with all members voting yes to adjourn at 9:05 p.m.

ATTEST: _____
Fay Bueno, Finance Officer

APPROVED: _____
Clint Brengle, President of the Council

Publish once at the total approximate cost

