

## PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:30 p.m. on Monday, January 3, 2011 at the Sturgis Community Center. Present: Mayor Maury LaRue, Alderpersons Clint Brengle, Joe DesJarlais, Mark Carstensen, David Hersrud, Jamie McVay, Tim Potts, Bernadette Usera and Kelly Vasknetz. City Manager Dave Boone and City Attorney Greg Barnier were present. Absent: none.

Mayor LaRue led everyone in the Pledge of Allegiance.

### Announcements:

The Community Center will be having free use of the Center from January 8-16.

The ice skating rink at the Lions Club Park is operational.

Motion by McVay, second by Usera to approve the agenda. Motion by McVay, second by Potts and carried with all members voting yes to amend the agenda on new business, number 5 and 6 the public hearing date of February 3 changed to February 7.

Motion by Hersrud, second by McVay and carried with all members voting yes to approve the minutes from the regular council meeting on December 20, 2010 and the minutes from December 29, 2010 with the amendment of changing the adjourning time from 9:20 p.m. to 8:30 a.m.

Motion by Hersrud, second by McVay and carried with all members voting yes to approve the following claims:

**Wages** – Mayor and Council \$3,236.18; Attorney \$2500.00; Finance Office \$8,164.82; Human Resource \$2000.00; City Manager \$4,938.90; Buildings \$1,562.60; Community Development \$4,711.65; Rally \$3,024.72; Police \$31,953.37; Fire Department \$2,482.02; Streets \$6,865.09; Street Cleaning \$925.95; Cemetery \$1,087.40; Community Center \$13,750.90; Library \$8,630.62; Auditorium \$148.57; Parks \$9,672.84; Ambulance \$10,695.18; Liquor \$4,025.18; Water \$12,869.92; Wastewater \$8,057.48; Sanitary Service \$9,375.21; Federal Withholding \$11,532.07; FICA \$22,106.04.

**General** – 3D Construction, \$21.00, bldg permits; Avaya, \$36.39, util; Lindsay Bressler, \$154.60, grp ins; Century Business Products, \$141.08, supp; Knology, \$309.55, util; Mountain Air Insurance, \$1845.00, insur; OConnor Company, \$65.00, repair; SD Public Assurance Alliance, \$76.79, insur; Servall, \$81.22, repair.

**Liquor** – Eagle Sales, \$2334.70, off sale beer; Fisher Beverage, \$2928.20, off sale beer; Johnson Western Wholesale, \$7445.51, off sale liquor; Republic Beverage Co, \$4877.72, off sale liquor.

**Water** – Neil Murray, \$500.00, dental insur.

**Sanitary Service** – Fedex, \$11.06, supp.

### Committee Reports:

- No committee report

### City Manager Report:

- Budget report – The general fund has \$489,027 which leaves a 7% margin and the total budget is at \$1,859,759 which leaves a 9% margin.
- Sales tax is up 6.4%
- The Liquor Store completion date has been set for January 15<sup>th</sup>
- The airport project has minor grading, mulching and marking of the runway left and that will be done this spring.

Roger Schieman spoke to the council about Ordinance 2010-16 and his concerns that it would hurt the Mom and Pop vendors. Dave Wilson thanked the Council for visiting with him on this issue.

Motion by Potts, second by McVay and carried with all members voting yes to table second reading of Ordinance 2010-16 – amending Title 2, Chapter 2.03, Section 2.03.14-Temporary structure permit required until the February 7<sup>th</sup> meeting. The Ordinance committee will look at some other options.

Bill Cissell addressed the Council about the wage increases of the Mayor and Council for 2010 and 2011.

Hersrud introduced the following written resolution and moved its adoption:

**Resolution 2011-01**

WHEREAS, State Law required that salaries of all City Officials and Employees be set by resolution of the Common Council each year, now therefore,

BE IT RESOLVED by the Common Council of the City of Sturgis, that the salaries of City Officials and Employees for the year 2011 shall be as follows:

- 1. Mayor \$ 779.19 per pay period
- 2. Aldermen \$ 319.26 per pay period
- 3. City Manager - David Boone \$3,698.46 per pay period  
Christina Steele \$1,386.54 per pay period
- 4. Attorney – Greg Barnier \$2,741.19 per pay period
- 5. Human Resource—Lisa Katzenstein \$2,060.00 per pay period
- 6. Finance:
  - Fay Bueno, Finance Officer \$2,277.88 per pay period
  - Mary J. Shyne, Deputy Finance Officer \$1,733.38 per pay period
  - Ann Bertolotto, Deputy Finance Officer \$1,609.27 per pay period
  - Joyce Ehlers, AP Supervisor \$ 19.85 per hour 19 years
  - Elaine Wolken, Accounting Clerk \$ 13.29 per hour 3 years
- 7. Buildings:
  - Ervin Huber \$ 16.89 per hour 12 years
  - Marty Plaggemeyer \$ 18.45 per hour 18 years
  - 40% buildings; 60% streets
- 8. Community Development & Inspections:
  - Rick Bush \$2,346.23 per pay period
  - 33% Comm Dev; 33% WF; 33% WSO
  - Scott Rovere, Bldg Official \$1,553.38 per pay period
  - Lyndsay Bressler, GIS \$ 16.84 per hour 2 years
  - David Smith, Code Enforcement Officer \$ 14.86 per hour 2 years
- 9. Rally
  - Brenda Vasknetz, Rally Director \$ 2,218.46 per pay period
  - Autumn Lyons, Secretary \$ 11.43 per hour 2 years
- 10. Police:
  - James Bush, Chief \$2,702.12 per pay period
  - Adam Martin, Assistant Chief \$2,178.85 per pay period
  - Michael O’Bryan, Sgt. \$ 22.58 per hour 26 years
  - Jeff McGraw, Sgt \$ 22.38 per hour 15 years
  - Sean Briscoe \$ 20.27 per hour 11 years
  - Darrel Hatzenbuhler \$ 23.23 per hour 21 years

Drew Grotti	\$ 22.38 per hour	15 years
Dan Davidson	\$ 20.53 per hour	10 years
William Barff	\$ 19.50 per hour	7 years
Brent Tunesvik	\$ 19.75 per hour	6 years
Geody VandeWater	\$ 20.89 per hour	5 years
Mark Alley	\$ 20.14 per hour	2 years
Doug Quarve	\$ 18.15 per hour	2 years
Ben Mumm	\$ 17.75 per hour	1 year
Lee Smith	\$ 17.75 per hour	1 year
Tommie Derby	\$ 17.75 per hour	1 year
Curt Nulle	\$ 16.01 per hour	8 years
Christine Oliver	\$ 12.71 per hour	4 years
Paula Basker, Secretary	\$ 19.85 per hour	21 years
11. Fire/Ambulance		
Ron Koan, Fire Chief	\$2,493.38 per pay period	
½ Fire, ½ Ambulance		
Shawn Barrows, Assistant Fire Chief	\$ 212.12 per pay period	
Tom Trigg, Assistant Fire Chief	\$ 212.12 per pay period	
Scott Lensegrav	\$ 11.47 per hour	
Julie Schmidt, Fire Dept. Admin. Asst.	\$ 14.64 per hour	9 years
½ Fire, ½ Ambulance		
Nicole Skouge	\$ 15.45 per hour	
Shawn Peterson	\$ 15.45 per hour	
Larry Jones	\$ 15.45 per hour	
Josh Kusser	\$ 10.30 per hour	
Bob Keyte	\$ 10.30 per hour	
12. Streets:		
Randy Nohava	\$2,483.88 per pay period	
33% Streets; 33% WF; 33% San Serv		
Peggy Kinney, Secretary	\$ 16.28 per hour	14 years
33% Streets; 33% WF; 33% San Serv		
Kevin Aga	\$ 17.04 per hour	16 years
Doug Wagner	\$ 16.28 per hour	13 years
Bradley Olson	\$ 15.68 per hour	4 years
Steve Kindsfater	\$ 11.91 per hour	1 year
13. Street Cleaning:		
Steven Tucker	\$ 12.22 per hour	2 year
14. Cemetery:		
Harvey Matz	\$ 12.22 per hour	2 year
15. Community Center:		
Rod Heikes, Director	\$2,116.58 per pay period	
Melissa Lensegrav, Admin Asst	\$1,114.85 per pay period	
Tyler Kaitfors, Recreation Director	\$ 14.28 per hour	2 years
Ashley Johnson	\$ 11.97 per hour	3 years
Elvira Pittman	\$ 15.54 per hour	13 years
Sherri Adams	\$ 11.70 per hour	2 years
16. Library:		
Julie Moore, Librarian	\$2,077.73 per pay period	
Marjorie DeJong, Asst. Librarian	\$1,403.85 per pay period	
Cheryl Weisz	\$ 18.57 per hour	23 years
Charlene Nonhoff	\$ 11.70 per hour	2 year

Leith Simonson	\$ 14.81 per hour	17 years
Kathy Dykstra	\$ 16.89 per hour	12 years
Mary Ann Simon	\$ 13.34 per hour	6 years
17. Parks:		
Gene Stock, Park Director	\$2,178.88 per pay period	
Tanya Neuschwander	\$ 14.64 per hour	9 years
John Rasch	\$ 17.80 per hour	21 years
Doyle Schaefer	\$ 16.28 per hour	14 years
Jeff Lucas	\$ 18.57 per hour	24 years
Gary Anderson	\$ 19.17 per hour	13 years
1/3 parks, 1/3 police, 1/3 water		
Adam Weisz	\$ 13.94 per hour	7 years
Don Keil	\$ 11.43 per hour	1 year
18. Liquor:		
Tom Ferguson, Manager	\$2,121.81 per pay period	
Harriet Lolley	\$ 11.97 per hour	3 year
19. Water Department:		
Eric Tibbetts	\$2,441.08 per pay period	
Beverly Johnson	\$ 18.18 per hour	
Dale Olson	\$ 23.89 per hour	22 years
Brad Deutsch	\$ 19.81 per hour	11 years
Neil Murray	\$ 17.99 per hour	7 years
Judd Crowser	\$ 22.18 per hour	20 years
Julie Fischer	\$ 12.71 per hour	3 year
20. Wastewater Department:		
Mike Plaggemeyer	\$ 20.59 per hour	15 years
Robert Moser	\$ 18.78 per hour	8 years
Lance Stansbury	\$ 22.35 per hour	16 years
Kathy Bulah, Secretary		
1/2 wf, 1/2 san	\$ 12.71 per hour	4 years
Dan Cass		
1/2 wf, 1/2 san	\$ 19.17 per hour	13 years
21. Sanitary Service Department:		
Jay Johnson, Supervisor	\$1,853.46 per pay period	
Levi Littler	\$ 14.64 per hour	9 years
Bill Coacher	\$ 13.29 per hour	4 years
Cary Schmidt	\$ 11.91 per hour	1 year
Miles Stansbury	\$ 13.29 per hour	5 year
Mike Petrocco	\$ 13.29 per hour	4 year

BE IT FURTHER RESOLVED that the foregoing salaries and wages shall take effect on December 20, 2010.

Adopted this 3rd day of January 2011.

Published: January 12, 2011  
Effective: December 20, 2010

McVay seconded the motion for the adoption of the foregoing resolution with all members voting yes and the resolution was declared passed and adopted.

DesJarlais introduced the following written resolution and moved its adoption:

**RESOLUTION 2011- 02**  
A RESOLUTION SETTING THE MUNICIPAL ELECTION DATE  
AND COMPENSATION FOR ELECTION BOARD

WHEREAS it is necessary to set the municipal election date for the City of Sturgis; and

WHEREAS the compensation for the election board must be set,

NOW THEREFORE BE IT RESOLVED that the municipal election shall be held on April 12, 2011;

BE IT FURTHER RESOLVED that the members of the election board will be paid \$10.50 an hour and the superintendent will receive \$12.00 an hour.

BE IT FURTHER RESOLVED that those members of the election board that attend the election school shall be paid \$10.50/hr while the school is in session.

Dated this 3rd day of January 2011.

Published: January 12, 2011

Effective: February 2, 2011

Brengle seconded the motion for the adoption of the foregoing resolution with all members voting yes and the resolution was declared passed and adopted.

Motion by Hersrud, second by Vasknetz and carried with Carstensen, DesJarlais, Hersrud, LaRue, McVay, Potts, Usera and Vasknetz voting yes and Brengle abstaining to approve the contract with The Homeslice Group for advertising for 2011 for the Liquor Store.

Motion by Potts, second by Hersrud and carried with Carstensen, DesJarlais, Hersrud, LaRue, McVay, Potts, Usera and Vasknetz voting yes and Brengle abstaining to set a public hearing date of February 7, 2011 for the transfer of ownership for a Malt Beverage license for Kang San #2 at 2715 Lazelle Street, Ste B.

Motion by DesJarlais, second by Hersrud and carried with Carstensen, DesJarlais, Hersrud, LaRue, McVay, Potts, Usera and Vasknetz voting yes and Brengle abstaining to set a public hearing date of February 7, 2011 for a special events license for Boulder Canyon Convention Center on February 19, 2011 for a wedding reception.

The following bids were received for a 4X4 police vehicle: Jacobsen Ford -\$31,285 and State bid Beck's-\$29,097.

Motion by Brengle, second by Usera and carried with Brengle, Carstensen, DesJarlais, LaRue, McVay, Potts, Usera and Vasknetz voting yes and Hersrud abstaining to accept low bid (\$29,097) from Beck's (State bid) for two vehicles, one for the police and one for the water department.

The following bids were given for the 2010 Alternative Daily Cover Material: New Waste Concepts-\$23,400; Central Fiber - \$40,560; Recovery Systems Co. - \$27,300.

Motion by DesJarlais, second by Usera and carried with all members voting yes to accept the low bid of \$23,400 from New Waste Concepts.

Motion by DesJarlais, second by Brengle and carried with all members voting yes to reject the airport haying bid of \$2,250 per year for three years from Guy Casteel and to re-bid.

Any other Business:

Raising the vendor fee was discussed. Roger Schieman, Lonnie Isam, Janeen Walker-Norstegaard and Jack Hoel all spoke to the Council about raising vendor fees. Schieman wanted to protect the Mom & Pop vendors; Isam and Norstegaard wanted to make sure the City communicates with the vendors before doing anything and Jack Hoel wanted to remind the Council that it is a "Motorcycle Event".

Mayor LaRue adjourned the meeting at 7:14 p.m.

ATTEST: \_\_\_\_\_  
Fay Bueno, Finance Officer

APPROVED: \_\_\_\_\_  
Maury LaRue, Mayor

Publish once at the total approximate cost \$133.50.

