

# CONTRACTOR NEWS

City of Sturgis

3rd Quarter 2016

## CitizenServe Module Available Soon

The Building & Permitting Office will soon be launching a new online application software for all processes related to contracting and building. CitizenServe will be user friendly so you can apply for permits, schedule inspections, submit plans for review and update your contractor license and more, all from the convenience of your own home or office. Inspection reports will be completed and e-mailed to the contractor in real time while the inspector is on site.



The program will be accessible through the internet via a link. Once you register as a user you will be assigned a user name and password. From that point forward, you just need to log in to access all your files including permits, past inspection reports and license information. An online payment system will enhance the efficiency of the process.

The new system will be ready for use in September. The Planning & Permitting Office will be sending out letters of introduction and easy to use instructions once the software is ready for use. We will also be offering a brief orientation for new users (see information on right). With the implementation of this new software, it will be very important for the Building & Inspection Office to have your current contact information including an e-mail address on file. To confirm your contact information please call 605-347-4422 extension 214 or 227.

## New Construction Update

Phase II of the Sierra Vista Apartment Project on Ball Park Road is expected to begin this fall. This will be the second of three planned units to be built in this location.

New construction is underway in Canyon View Estates on Pine View Drive. The first of several townhomes is currently under construction as well as a single family home.

Construction and new home sales continue ahead of projections in Dolan Creek Estates. A report made in mid-June showed 48 lots sold and 20 lots available in Phase I of the project.

Phase I of the Main Street Project is now complete. The reconstruction from Middle Street to Junction re-opened to regular traffic on July 7. The project will now be on hold until after the Labor Day weekend. Phase II will include Main Street from Junction to 4th Street. The project includes total replacement of all infrastructure as well as a new streetscape design.

## New User Orientation Class Information

The City is offering free classes so you can learn how to get the most out of the new CitizenServe program. Please call to register for one of these classes prior to August 19.

Classes will be held at Sturgis City Hall from 7am until 8:30 am each day:

*Wednesday, August 24*

*Tuesday, August 30*

*Wednesday, August 31*

Call the Planning/Permitting Office at 347-4422 to register.

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## Building Permit Report

As of the end of June, the City has issued 328 Building Permits compared to 306 at the same time last year.

### HEAT SAFETY and SUN PROTECTION

Heat related deaths and illnesses are preventable, yet every year many people succumb to the hazards associated with extreme heat. The sun's UV rays can damage your skin in as little as 15 minutes. Here are some recommendations to help protect you:

- ◇ Remember to drink plenty of water regularly, even if not thirsty, and avoid drinks that contain alcohol and caffeine.
- ◇ During hot weather, watch for signs of heat stroke - hot, red skin; changes in consciousness; rapid, weak pulse; rapid, shallow breathing.
- ◇ If it's suspected someone is suffering from heat stroke, call 911.
- ◇ Be sure not to leave children or pets unattended in vehicles, and "Look Before you Lock."
- ◇ Wear a broad-spectrum sunscreen with a protection factor of at least 15, even on somewhat cloudy or cool days. Reapply every two hours.
- ◇ Limit exposure to direct sunlight between 10 a.m. and 4 p.m.
- ◇ Protect eyes by wearing sunglasses that will absorb 100 percent of UV sunlight.



### Reminder:

The 2016 Sturgis Motorcycle Rally is just around the corner, August 8-14. The Inspection and Permitting Office will remain open during the Rally. Due to the high volume of calls taking place outside the office during this week, we recommend you make an appointment if you anticipate the need to visit with the Inspector or if you are in need of a permit. If you want to schedule an inspection, please remember we need a minimum of 24 hours notice prior to the time you want the inspection and this time frame may increase during the week. We will try to accommodate your requests, but this is an extremely busy week and it may take longer than normal to get assistance.

On another note, if you anticipate the need for material deliveries to your job site during this event, you may want to plan ahead to ensure delivery. We also encourage all deliveries be made early in the day.

## Contact Us

Give us a call or visit the City website for more information about licensing, permit requirements and code compliance.

Scott Rovere  
Building Inspector  
605-347-4422 ext. 214

Dave Smith  
Code Compliance  
605-347-4422 ext. 227

Christina Steele  
Planning & Zoning  
605-347-4422 ext. 209

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Sturgis, SD 57785

[www.sturgis-sd.gov](http://www.sturgis-sd.gov)  
- Ordinances  
- Fees  
- Zoning Information  
- Licensing Requirements



City Offices Closed September 5