

## PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:00 p.m. on Monday, April 4, 2016 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons Jason Anderson (arrived at 6:24 pm), Mike Bachand, Rod Bradley, Tony Dargatz, Steve Keszler, Adam Martin, and Ronald Waterland. Also present: City Manager Daniel Ainslie and City Attorney Greg Barnier. Absent: David Hersrud.

Motion by Waterland, second by Bradley and carried with all members present voting yes to approve the agenda.

Motion by Dargatz, second by Martin and carried with all members present voting yes to go into executive session for two legal cases and three contracts at 6:01 pm.

Motion by Dargatz, second by Martin and carried with all members present voting yes to return to regular session at 6:35 pm.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

### Announcements:

- Mayor Carstensen proclaimed April 5, 2016 as National Service Recognition Day.
- Mayor Carstensen proclaimed April 21, 2016 as Northern Hills Area CASA Day.
- The City election will be held on April 12, 2016.
- April 10th through the 16th is National Library Week.
- The Department of the Navy will be building a submarine and will be commissioned to be named the USS South Dakota.
- The new Sturgis Motorcycle Museum director Myrrick Robbins was introduced by Councilor Waterland.
- Congratulations to Jody Harris owner of Back to Nature. She has been in business 20 years in Sturgis.

### Informational Reports:

- Library 2015 Annual Report- the Library Director Julie Moore-Peterson handed out literature to the Council.
- Planning Commission – 3/22/16 Minutes

### City Manager Ainslie reported:

- The sales tax update for General Sales Tax and Capital Improvement Tax for February collected in March was down 4.8% for the month to date and up 1.6% year to date and the Gross Receipts Tax (triple B) was up 14.8% for the month to date and up 2.6% year to date.
- Payroll Changes – within budget: Police Dept – Patrol Officer – Adam Lewis - \$18.27. Parks Dept – Seasonal – Michael Sulzbach, Sharon Sulzbach - \$9.00

Motion by Martin, second by Waterland and carried with all members present voting yes to approve the following items on the consent calendar with the amendment to the minutes from the last Council meeting:

- a. Consideration to approve the minutes from the March 21, 2016 regular council meeting and Equalization meeting. The motion that was made by Councilor Martin on the Habitat of Humanity agenda item should have read to defer until the next meeting in order to have more information on the issue.

- b. Consideration to approve Resolution 2016-23 – Use of Fireworks.

**RESOLUTION 2016-23**  
**A RESOLUTION FOR USE OF FIREWORKS**

The Common Council of the City of Sturgis, Meade County, South Dakota, hereby resolves as follows:

WHEREAS the Common Council approved an agreement on March 21, 2016 with Zambelli Fireworks to complete a Fireworks Display on July 2, 2016 at the Fairgrounds; and,

WHEREAS pursuant to Sturgis City Ordinance Title 9, Chapter 9.04, Section 09.04.13 Fireworks Lighting Period states that the Council may by resolution approve the lighting of fireworks within the City limits for a stated period of time, and as allowed by State law and Administrative Rule within the calendar year.

NOW, THEREFORE, BE IT RESOLVED THAT The Sturgis City Council deems it necessary to set the period of use of fireworks within the City limits from July 2nd, from 12:00 pm to 11:59 pm; July 3<sup>rd</sup> from 8:00 am to 11:59 pm and on July 4<sup>th</sup> from 8:00 am to 11:59 pm.

Dated this 4th day of April, 2016.

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- c. Consideration to approve setting a public hearing for April 18, 2016 for a street closure for the 11<sup>th</sup> Annual Fulton Street Bash on August 6, 2016.
- d. Consideration to approve setting a public hearing for April 18, 2016 for a street closure for the DAM 5K on May 14, 2016.

Motion by Bachand, second by Martin and carried with all members present voting yes to approve the following claims:

**WAGES** – Ambulance \$28,605.40; Attorney \$3696.86; Auditorium \$179.39; Buildings \$1079.39; Cemetery \$1950.04; City Manager \$4846.66; Community Center \$9557.79; Finance Office \$8792.70; Fire Department \$143.52; Human Resource \$2868.32; Library \$9059.39; Liquor \$5787.65; Mayor and Council \$3554.50; Parks \$9582.75; Planning & Permitting \$4565.73; Police \$37,604.82; Rally \$6848.06; Recreation \$3339.67; Sanitary Service \$13,990.52; Streets \$12,365.41; Wastewater \$8043.15; Water \$12,426.05; Federal Withholding \$17,660.10; FICA \$13,619.91.

**COMBINED CASH FUND** – First Interstate Bank, \$2,000.00; Erin Martin, \$21.07.

**GENERAL** – A&B Business, \$137.31, rep; Amazon, \$124.03, sup; Amcon Distributing, \$535.83, resale; American Legal Services, \$50.68, prof fee; Associated Supply Company, \$49.12, sup; Avaya, \$38.68, util; Baker & Taylor, \$619.81, sup; Shawn Barrows, \$1,500.00, contract; Big Top Toys, \$210.00, sup; BH Energy, \$14,563.71, util; Blackstrap, \$1,988.40, sup; Bonnier Active Media, \$22,770.00, pub; Matt & Darla Burge, \$3,000.00, rent; Roger Burnham, \$3,500.00, prof fee; Butte Electric, \$551.65, util; Cabat, \$419.31, rep; Century Business Products, \$220.39, sup; Sturgis Water Dept, \$1,642.88, util; Dakota Business Center, \$39.42, sup; Dakota Extinguisher, \$544.50, sup; Demco, \$264.49, sup; Double Star Computing, \$2,440.95, prof fee; Fastenal, \$82.06, rep; Ken Grosch, \$60.00, other; Gumdrop Books, \$510.32, sup; Scott Hast, \$30.00, other; Heartland Paper, \$30.80, sup; Robert Herman, \$203.95, reimb; Hillyard, \$831.72, sup; Jake's Collision Repair, \$2,247.13, rep; KT Connections, \$2,840.66, sup; Key City Glass, \$230.00, rep; Konstant & Klein Appraisals, \$1,200.00, prof fee; Lawson Products, \$61.42, rep; Ron Ledford,

\$30.00, other; Legends Sales & Marketing, \$4,500.00, prof fee; Scott Lensegrav, \$1,500.00, contract; M&T Fire And Safety, \$1,324.68, sup; Meade County Times Tribune, \$281.47, pub; Miracle Recreation Equipment, \$27.92, rep; Motorola, \$2,732.50, sup; Neve's Uniforms, \$629.58, sup; Newman Traffic Signs, \$97.49, rep; Northern Hills Vet Clinic, \$326.68, prof fee; Brad Olson, \$108.82, travel; Park Avenue Car Wash, \$24.00, sup; Petty Cash, \$30.00, other; Pitney Bowes, \$106.17, rent; Print Mark-et, \$3,923.23, pub; Purchase Power, \$500.00, sup; Rapid City Journal, \$231.01, sup; Rasmussen Mechanical Services, \$132.03, rep; Rockingtree Floral, \$60.00, sup; Rushmore Fencing Company, \$794.66, rep; S&C Cleaners, \$3,100.00, rep; Scott Peterson Motors, \$338.93, rep; SD Federal Property Agency, \$409.75, sup; SD Planners Association, \$25.00, other; SD Public Assurance Alliance, \$42.55, ins; SD State Historical Society, \$40.00, sup; Dwanda Simmons, \$79.00, refund; Sturgis NAPA, \$492.35, sup; Sturgis Volunteer Fire Dept, \$2,639.50, contract; Titan Machinery, \$2,201.44, rep; Tom's T's, \$328.38, sup; Town-n-country Plumbing, \$38.00, sup; Tom Trigg, \$5,000.00, contract; Twilight First Aid & Safety, \$207.32, sup; Pat Urbaniak, \$30.00, other; Vanway Trophy & Award, \$167.25, other; Vast Business, \$457.14, util; Verizon, \$2,794.33, util.

**SPECAIL SALES TAX** – Chamber of Commerce, \$9,166.67; Meade County Treasurer, \$1,623.91, SEDC, \$9,833.33; Zambelli Fireworks, \$5,500.00.

**CAPITAL IMPROVEMENT** – Petty Cash, \$60.00; Tapco, \$16,181.10.

**REVOLVING FUND LOAN** – Xtreme Dakota Bicycles, \$100,000.00.

**EQUIPMENT REPLACEMENT** – Light & Siren, \$309.87.

**TIF#9** – First Interstate Bank, \$5,724.84.

**LIQUOR** – BH Energy, \$1,741.32, util; BH Security Systems, \$240.00, other; Cask & Cork, \$212.33, resale; Century Business Products, \$1.51, sup; Sturgis Water Dept, \$272.51, util; Double Star Computing, \$2,062.14, prof fee; Eagle Sales, \$9,922.33, resale; Fisher Beverage, \$4,892.36, resale; Johnson Western Wholesale, \$5,982.12, resale; Prairie Berry, \$1,296.00, resale; Print Mark-et, \$217.96, pub; Republic Beverage, \$5,301.72, resale.

**WATER** – A to Z Shredding, \$24.30, prof fee; BH Energy, \$641.70, util; Butte Electric, \$806.76, util; Campbell Supply, \$5.85, sup; CBH, \$424.57, sup; Century Business Products, \$45.68, sup; Sturgis Water Dept, \$256.10, util; Dakota Extinguisher & Safety, \$202.50, rep; Dakota Hardware, \$32.25, sup; Double Star Computing, \$52.75, prof fee; Hawkins, \$2,314.12, sup; HD Supply Waterworks, \$1,507.29, sup; Jacobs Auto Repair, \$16.50, rep; Light & Siren, \$309.87, equip; Locks by Bernie, \$10.00, sup; Meade County Times Tribune, \$130.96, prof fee; Midcontinent Testing Lab, \$175.00, prof fee; northern Hills Electric, \$126.89, rep; Northwest Pipe Fittings, \$1,997.50, sup; Owens Interstate Sales, \$62.86, rep; Petty Cash, \$60.59, refund; Print Mark-et, \$217.96, pub; Rapid Diesel Service, \$5,501.18, rep; Rushmore Office Supply, \$73.97, sup; SD One Call, \$66.08, prof fee; Servall Towel & Linen, \$17.88, sup; Shopko Stores, \$52.43, sup; Sturgis NAPA, \$154.70, rep; VAST Business, \$31.36, util; Verizon, \$230.61, util.

**WASTEWATER** – BH Energy, \$2,516.50, util; Sturgis Water Dept, \$21.57, util; Double Star Computing, \$52.75, prof fee; Knutson Irrigation Service, \$244.00, rep; Lawson Products, \$61.42, rep; Mid-American Research, \$1,815.00, rep; Print Mark-et, \$217.96, pub; Verizon, \$155.92, util.

**AMBULANCE** – Campbell Supply, \$3,846.72, equip; Sturgis Motorsports, \$27,033.98, equip; Western Communications, \$2,775.00, equip; Belle Flowers, Gifts & Décor, \$79.50, sup; Sturgis Water Dept, \$55.33, util; Dept of Social Services, \$1,685.28, refund; Double Star Computing, \$257.75, prof fee; EB Communications, \$108.00, sup; Foothills Home Medical Equipment, \$94.00, sup; Nellie Isaacs, \$192.50, travel; Physio-Control, \$417.84, sup; Print Mark-et, \$217.96, pub; Purchase Power, \$417.98, sup; Rushmore Office Supply, \$226.51, sup; Spearfish Ambulance Service, \$36.00, sup; Sturgis NAPA, \$2.28, sup; Verizon, \$367.55, util.

Motion by Waterland, second by Bradley and carried with all members present voting yes to approve a Use on Review for a Day Care Facility at 198 Old Stone Road for Shannah Grenz-Williams.

Motion by Bradley, second by Martin and carried with all members present voting yes to approve Resolution 2016-24 a plat for Believer's Fellowship to Shannah Grenz-Williams for Day Care Facility.

**RESOLUTION 2016-24  
RESOLUTION APPROVING PLAT**

**WHEREAS**, the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

**WHEREAS**, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property for Believers Fellowship Ministries, Inc.:

Plat of Lot B1 and Lot B REVISED, A Portion of Lot 3 in the NW ¼ SE ¼ and the NE ¼ SW ¼ of Section 15. Formerly the Remainder of Lot B, a portion of Lot 3 in the NW1/4 SE ¼ and the NE ¼ SW ¼ of Section 15. All Located in the Township 5 North, Range 5 East, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.

**WHEREAS**, said plat meets the requirements of the statutes in all things, now therefore,

**BE IT RESOLVED** by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved.

Dated this 4th day of April, 2016.

Published: 04/13/2016

Effective: 05/04/2016

Motion by Martin, second by Bradley and carried with all members present voting yes to approve Resolution 2016-25 – City of Sturgis Lot H-1.

**RESOLUTION 2016-25  
RESOLUTION APPROVING PLAT**

**WHEREAS**, the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

**WHEREAS**, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property for City of Sturgis:

Plat of Lots VCR and VCR-2 of the SE 1/4 of the NE 1/4 of Section 16. Formerly Lot H1 of the SE1/4 of the NE1/4 of Section 16. All Located in the NE 1/4 of the SE 1/4 of the NE 1/4 of Section 16, Township 5 North, Range 5 East, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.

**WHEREAS**, said plat meets the requirements of the statutes in all things, now therefore,

**BE IT RESOLVED** by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved.

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Motion by Waterland, second by Bradley and carried with all members present voting yes to approve the purchase of a 2016 Dodge Crew Cab ¾ ton pickup for the Water Department using state bid for \$28,053 through Scott Peterson Motors in Belle Fourche.

Motion by Martin, second by Keszler and carried with all members present voting yes to approve the purchase of a 2016 Dodge RAM pickup for the Rally Department using State bid for \$28,243 through Scott Peterson Motors. The pickup that was going to be purchased through Billion Auto is no longer accepting orders thru the State bid process.

Motion by Waterland, second by Dargatz and carried with all members present voting yes to approve the use of the Fairgrounds and other property for the SW Regional HS Rodeo on June 10-12, 2016 with the City waving the \$300 use fee but the Rodeo Club must pay the \$900 ambulance fees. A \$1000 deposit will also be provided.

Motion by Bradley, second by Waterland and carried with all members present voting yes to approve the use of the Fairgrounds and other property for the Youth Rodeo Event Series on 6 different dates with the City waving the \$600 use fee but the Youth Rodeo group will be responsible for the fee for the use of electricity and the \$1000 deposit.

Motion by Waterland, second by Anderson and carried with all members present voting yes to accept the 2015 Financial Annual Report.

Any other business:

None

Motion by Bachand, second by Dargatz and carried with all members present voting yes to go into executive session for personnel and contracts at 7:52 pm.

Motion by Waterland, second by Bachand and carried with all members present voting yes to return to regular session at 8:27 pm.

Motion by Martin, seconded by Dargatz and carried with all members present voting yes to adjourn the meeting at 8:27 pm.

ATTEST: \_\_\_\_\_

Fay Bueno, Finance Officer

APPROVED \_\_\_\_\_

Mark Carstensen, Mayor

Published once at the total approximate cost of \$