

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:00 p.m. on Monday, March 7, 2016 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons Jason Anderson, Mike Bachand, Rod Bradley, Tony Dargatz, David Hersrud (entered at 6:12pm), Steve Keszler, Adam Martin, and Ronald Waterland. Also present: City Manager Daniel Ainslie and City Attorney Greg Barnier. Absent: None.

Motion by Anderson, second by Martin and carried with all members present voting yes to approve the agenda.

Motion by Martin, second by Keszler and carried with all members present voting yes to go into executive session for 1 legal case and 1 contract at 6:01 pm.

Motion by Bachand, second by Hersrud and carried with all members present voting yes to return to regular session at 6:25 pm.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Announcements:

- The City election will be held on April 12th. There will be an election race in Ward 1, Ward 2 and Ward 4. The Mayor and the Alderperson from Ward 3 ran unopposed.
- The Board of Equalization will be held on March 21st. Objection forms need to be at City Hall by March 17th.
- The pool at the Community Center will be closed for a major renovation project starting on March 10th. The gym will be closed for a few weeks in April for renovation of the floor.

Informational Reports:

- Park Board Minutes – 2/11/16

City Manager Ainslie reported:

- The sales tax update for General Sales Tax and Capital Improvement Tax for January collected in February was up 8.11% for the month to date and the Gross Receipts Tax (triple B) was down 10.8% for the month to date.
- Payroll Changes – within budget: Liquor Dept – Inventory Receiving Clerk – David Klusak - \$13.15. Ambulance Dept – Paramedic – Thomas Price - \$17.00 (\$15 orientation)

Motion by Waterland, second by Hersrud and carried with all members present voting yes to approve the following items on the consent calendar with the exception of b:

- a. Consideration to approve the minutes from the February 16, 2016 regular council meeting.
- ~~b. Consideration to approve the Lawrence County Mutual Aid Agreement.~~
- c. Consideration to approve Resolution 2016-12 – Surplus and Convey Real Property to SEDC.

RESOLUTION 2016 – 12 A RESOLUTION TO SURPLUS AND CONVEY REAL PROPERTY TO STURGIS ECONOMIC DEVELOPMENT CORPORATION

WHEREAS, the City of Sturgis is the owner of certain real property which is no longer necessary, useful or suitable for municipal purposes; and

WHEREAS, it is deemed advisable and in the best interest of the City of Sturgis to surplus and transfer the following described real property:

Lot H-1 located in the NE 1/4 NE 1/4 and SE 1/4 NE 1/4 of Section 16, Township 5 North, Range 5 East, BHM, City of Sturgis, Meade County, South Dakota. This is a 0.31 acre lot located off Vanocker Canyon Road.

WHEREAS, SEDC (Sturgis Economic Development Corporation, a not for profit organization) has made a request to the City of Sturgis to convey said property to SEDC pursuant to SDCL 9-27-36 for expansion of the Community Economic base ; and

WHEREAS, pursuant to the above referred to statute the City has the power to convey real property to a non-profit local economic development corporation for authorized economic development purposes.

NOW THEREFORE, as set forth herein it is hereby resolved that the Mayor of the City of Sturgis, Mark Carstensen, is hereby authorized to sign the guarantee document and execute a deed to SEDC consistent with the terms of this Resolution to conveying from the City of Sturgis to the Sturgis Economic Development Corporation the real property above described and authorized to convey by deed the above described property as provided for in this resolution.

Dated this 7th day of March, 2016.

Published: 03/16/2016

Effective: 04/06/2016

- d. Consideration to approve setting a public hearing for March 21, 2016 for a variance from Eric Laabs/Northgate Community Homes at 2123 & 2109 Cooper Loop for a parcel containing less than the required 6,000 square feet.
- e. Consideration to approve setting a public hearing for March 21, 2016 for a variance from BH Area Habitat for Humanity at 410 7th St for less than required frontage for each lot.

After discussion, motion by Bachand, second by Martin and carried with all present voting yes to approve the Memorandum of Understanding concerning Lawrence County Mutual Aid Agreement for fire protection and emergency services.

Motion by Hersrud, second by Bachand and carried with Anderson, Bachand, Bradley, Dargatz, Hersrud, Keszler, Martin and Waterland voting yes, Carstensen abstaining, to approve the following claims with the exception of: General - Hersrud, \$85.98, rep; Wastewater - Hersruds, \$90.71, rep; Ambulance - Hersrud's, \$169.75, rep –
WAGES – Ambulance \$30,378.89; Attorney \$3722.24; Auditorium \$179.38; Buildings \$1079.38; Cemetery \$1991.80; City Manager \$4863.65; Community Center \$9431.33; Finance Office \$8862.04; Fire Department \$242.88; Human Resource \$2893.70; Library \$8399.20; Liquor \$5142.24; Mayor and Council \$3554.50; Parks \$11,154.31; Planning & Permitting \$4592.13; Police \$39,661.25; Rally \$6849.06; Recreation \$4191.30; Sanitary Service \$14,133.18; Streets \$11,689.37; Wastewater \$8101.33; Water \$12,576.85; Federal Withholding \$18,865.98; FICA \$13,995.24.

GENERAL – 3E Electrical Engineering, \$175.00, rep; A&B Business, \$557.30, sup; Ace Steel & Recycling, \$35.91, rep; Air Cleaning Specialists, \$70.28, ep; Allegiant Emergency Services, \$935.26, sup; Amazon, \$61.72, sup; Amcon Distributing, \$354.13, resale; American Legal Services, \$50.68, prof fee; Associated Supply Co, \$124.28, sup; Avaya, \$38.68, util; Baker & Taylor, \$639.03, sup; BH Chemical, \$1,537.03, sup; BH Energy, \$17,225.52, util; Border States Electric, \$806.82, rep; Buckle Tree, \$1,501.31, sup; Roger Burnham, \$3,500.00, prof fee; Rick

Bush, \$38.95, travel; Butte Electric, \$612.33, util; Mark Carstensen, \$305.00, other; Caselle, \$1,479.00, prof fee; CBH, \$118.22, sup; Century Business Products, \$287.14, sup; Chain Saw Center, \$14.49, rep; City of Sturgis Water Dept, \$1,504.83, util; Dakota Business Center, \$62.90, rep; Dakota Radiator, \$80.00, rep; Dennis Supply Co, \$428.85, other; Wade Deuter, \$208.64, salaries; Diesel Machinery, \$44.29, rep; Econo Lodge, \$143.90, travel; Joyce Ehlers, \$500.00, ins; Epic Outdoor Advertising, \$1,100.00, rent; FEDEX, \$219.25, sup; Fire Pro, \$146.50, rep; Fleet Safety Equipment, \$322.90, rep; Foremost Equipment, \$2,000.00, equip; Freeman's Electric, \$3,549.44, rep; Genpro Energy Solutions, \$802.72, rep; Great Western Tire, \$381.60, rep; Hills Interiors, \$1,038.17, other; Hillyard, \$696.24, sup; International Code Council, \$231.00, prof fee; KT Connections, \$952.28, prof fee; Ketel Thorstenson, \$3,550.33, prof fee; Key City Glass, \$150.00, rep; Peg Kinney, \$166.66, ins; Knight Security, \$255.00, rep; Leaning Door Enterprises, \$449.00, rep; Legends Sales & Marketing, \$4,500.00, prof fee; Long Rider Books, \$495.32, sup; Lynn's Dakotamart, \$51.56, sup; Mack Brothers, \$999.90, sup; Maverik, \$25.00, refund; Meade County Auditor, \$76,901.54, other; Menard's, \$31.49, sup; Gary Meyer, \$6.34, sup; Michael Todd & Co, \$1,363.23, rep; Motionsoft, \$450.00, prof fee; NASRO, \$40.00, other; Neve's Uniforms, \$205.75, sup; Newkirk's Ace Hardware, \$194.57, sup; Newman Traffic Signs, \$333.97, sup; Northern Hills Vet Clinic, \$477.41, prof fee; Northern Truck Equipment, \$240.00, rep; Park Avenue Car Wash, \$46.40, sup; Pete Lien & Sons, \$57.38, sup; Petty Cash, \$13.82, sup; Pheasantland Industries, \$230.76, sup; Pitney Bowes, \$106.17, rent; Pizza Hut, \$65.20, sup; Powerplan, \$73.75, rep; Print Mark-et, \$1,159.25, pub; Purchase Power, \$500.00, sup; Rapid City Journal, \$200.24, prof fee; Rasmussen Mechanical Services, \$1,310.69, rep; Regional Health, \$25.00, prof fee; Robert Sharp & Associates, \$2,575.00, pub; S&C Cleaners, \$3,100.00, rep; Schwans, \$48.04, resale; Scott Peterson Motors, \$25,776.00, equip; SD Building Officials Assn, \$75.00, prof fee; SD Dept of Tourism, \$550.00, sup; SD Federal Property Agency, \$78.00, sup; SD Public Assurance Alliance, \$123,528.32, ins; Warren Shaulis, \$42.80, travel; Dame Smith, \$537.09, ins; Southwest Public Safety, \$284.90, rep; Speedy Lube, \$186.52, rep; Sturgis Motorcycle Museum, \$500.00, pub; Sturgis Volunteer Fire Dept, \$643.95, sup; Summit Signs & Supply, \$575.00, TASC, \$1,583.10, ins; Taser International, \$8,490.70, equip; The Antenna Farm, \$239.90, rep; Theatrical Services, \$2,100.00, sup; Time Equipment Rental, \$5,683.00, equip; Vanway Trophy & Award, \$49.94, sup; VAST, \$2,101.01, util; Verizon, \$1,891.08, util; Weimer's Diner & Donuts, \$14.40, sup; Wellmark Blue Cross Blue Shield, \$250.00, other; West River Electric, \$714.83, util; West River International, \$707.99, rep; Whisler Bearing, \$14.09, rep; Wimactel, \$60.00, util; Xerox Business Services, \$795.00, other.

SPECIAL SALES TAX – BH Energy, \$251.89; Chamber of Commerce, \$9,166.67; SEDC, \$9,833.33.

CAPITAL IMPROVEMENT - Brosz Engineering, \$525.00; Fourfront Design, \$3,734.00; Push-Pedal-Pull, \$8,006.65; Wai Continuum, \$2,500.00.

BUSINESS IMPROVEMENT DISTRICT – Hi Torque Publications, \$1,000.00; Sturgis Motorcycle Museum, \$500.00; VAST, \$312.30.

LIQUOR – A&B Welding, \$10.23, sup; Amcon, \$1,552.11, resale; Belle Joli Winery, \$618.00, resale; BH Chemical, \$144.91, rep; BH Energy, \$1,815.90, util; Cask & Cork, \$128.00, resale; Century Business Products, \$1.86, sup; City of Sturgis Water Dept, \$277.41, util; Eagle Sales, \$14,482.17, resale; Tom Ferguson, \$625.00, other; Fisher Beverage, \$8,324.08, resale; Johnson Western Wholesale, \$21,959.16, resale; KT Connections, \$67.93, prof fee; Prairie Berry, \$1,710.00, resale; Print Mark-et, \$68.20, pub; Regional Health, \$25.00, prof fee; Republic Beverage Co, \$16,929.82, resale; SD Public Assurance Alliance, \$23,133.19, ins; Strawbale Winery, \$804.00, resale; TASC, \$67.38, ins; Valiant Vineyard, \$132.00, resale; VAST, \$162.48, util.

WATER – BH Energy, \$6,525.92, util; Buckle Tree, \$399.47, sup; Butte Electric, \$1,476.53, util; Century Business Products, \$48.61, sup; Dolan Creek, \$90,000.00, cap imp; Fourfront Design, \$4,582.00, cap imp; JV Bailey Co, \$2,500.00, refund; Print Mark-et, \$68.20, pub; Sheila & Valentine Schweitzer, \$50.00, other; SD Public Assurance Alliance, \$17,667.53, ins; Site

Work Specialists, \$2,500.00, refund; TASC, \$136.59, ins; VAST, \$170.14, util; Verizon, \$224.48, uti.

WASTEWATER – Advanced Engineering & Environmental, \$14,098.00, cap imp; BH Energy, \$2,442.39, util; Boyer Trucks, \$45.38, rep; Buckle Tree, \$473.20, sup; City of Sturgis Water Dept, \$21.57, util; Genpro Energy Solutions, \$802.73, rep; KT Connections, \$67.93, rep; Peg Kinney, \$166.67, ins; Print Mark-et, \$68.20, pub; SD Public Assurance Alliance, \$13,344.65, ins; TASC, \$69.21, ins; Verizon, \$155.92, util.

SANITATION – A&B Welding, \$84.80, rep; BH Energy, \$365.62, util; Buckle Tree, \$964.75, sup; CBH, \$265.60, sup; Century Link, \$53.74, util; Genrpo Energy Solutions, \$802.72, rep; Great Western Tire, \$38.00, sup; KT Connections, \$67.93, prof fee; Peg Kinney, \$166.67, ins; New Deal Tire, \$1,467.40, other; Northern Truck Equipment, \$376.00, rep; Owen’s Interstate Sales, \$427.89, sup; Print Mark-et, \$68.20, pub; Rapid Delivery, \$12.08, rep; SD Public Assurance Alliance, \$22,473.73, ins; Sheehan Mack Sales & Equipment, \$183.55, rep; TASC, \$188.25, ins; Verizon, \$54.14, util; Whisler Bearing, \$9.23, rep.

AMBULANCE – 3E Electrical Engineering, \$175.00, rep; BH Energy, \$559.79, util; City of Sturgis Water Dept, \$56.56, util; Dept of Social Services, \$228.62, refund; EB Communications, \$112.80, prof fee; Emergency Medical Products, \$212.54, sup; Foothills Home Medical Equipment, \$72.00, sup; Freeman’s Electric, \$3,448.00, rep; Image Trend, \$384.00, prof fee; KT Connections, \$67.93, prof fee; Kreislers, \$1,918.00, sup; Print Mark-et, \$68.20, pub; Purchase Power, \$77.25, sup; Rapid Delivery, (\$1.15), sup; Regional Health, \$25.00, prof fee.; SD Public Assurance Alliance, \$1,375.90, ins; Sidehack Saloon, \$72.00, sup; Spearfish Ambulance Service, \$56.00, prof fee; Sturgis Volunteer Fire Dept, \$402.26, sup; TASC, \$223.83, ins; United Healthcare, \$20.13, refund; VAST, \$127.77, util; Verizon, \$435.07, util; Wellmark Blue Cross Blue Shield, \$495.60, refund.

Motion by Bachand, second by Waterland and carried with Carstensen, Anderson, Bachand, Bradley, Dargatz, Keszler, Martin and Waterland voting yes, Hersrud abstaining to approve the following claims: General – Hersrud Co., \$85.98, rep; Wastewater - Hersruds, \$90.71, rep; Ambulance – Hersrud Co., \$169.75, rep.

Motion by Bachand, second by Keszler and carried with Carstensen, Anderson, Bachand, Dargatz, Hersrud, Keszler, Martin and Waterland voting yes, Bradley abstaining, to approve a transfer of ownership and change of legal description for a Retail on/off sale Malt Beverage License from Joe Lupo-Sturgis Trading Post LLC to Nickie Cole dba Mad Katz.

Motion by Waterland, second by Adam and carried with all members present voting yes to approve a special events license for The Loud American at the armory on April 2, 2016 for the Meade Co Republican Dinner.

Motion by Hersrud, second by Martin and carried with Carstensen, Anderson, Bachand, Hersrud, Keszler, Martin and Waterland voting yes, Bradley and Dargatz abstaining, to approve a Retail on-off sale Wine License for Lori and Tracy Konst-Total E’Clips Salon at 920 1st Street.

Listed are the following bids and negotiated amounts for the Community Center Improvement Project: Schedule A- Gym Flooring Resurfacing – Bid received from Universal Athletic - \$41,000; Schedule B – Pool Deck Tile Removal – no bids submitted – a negotiated amount of \$18,255.96 was done with Decorative Concrete Design; Schedule C – Pool Deck Restoration – Bid received from Rubber Deck for \$47,450; Schedule D – Main Pool and Therapy Pool Resurfacing – no bids were received and no amount was negotiated; Schedule E – no bids submitted-negotiated amount of \$84,252 was done with Western Hills Painting.

Motion by Hersrud, second by Waterland and carried with all members present voting yes to approve the low bid for Schedule A and C and the negotiated amount for Schedule B and E for the Community Center Improvement Project.

Motion by Hersrud, second by Martin and carried with all members present voting yes to approve the purchase of a 2016 Chevy Pickup from Billion Auto through the State bid contract for the Rally Department for \$27,476.

Motion by Hersrud, second by Waterland and carried with all members present voting yes to approve a contract with Bonnier Corporation to produce the official Sturgis® Motorcycle™ Rally magazine for the next two years.

Any other business:

Bob Bertolotto reminded the Council that there will be a surplus auction in May that the City can participate in. He also talked about surplus firearms and that they have a dealer for those firearms if the City is interested.

Public Works Director Bush gave an update of the Main Street Project. There is a Facebook page for this project and this will be updated as the project progresses.

Motion by Waterland, second by Dargatz and carried with all members present voting yes to go into executive session for personnel and contracts at 7:21 pm.

Motion by Dargatz, second by Keszler and carried with all members present voting yes to return to regular session at 7:56 pm.

Motion by Keszler, seconded by Martin and carried with all members present voting yes to adjourn the meeting at 7:58 pm.

ATTEST: _____
Fay Bueno, Finance Officer

APPROVED _____
Mark Carstensen, Mayor

Published once at the total approximate cost of \$231.47.